

Minutes of the Port Vincent Progress Association Inc. Meeting
7/12/2016

Present:

Steve Cornwell, Julie Searle, Sue Pike, Pam Hickman, Vanessa Germein, Beth Fairlie, Trevor Clerke, Gail Higgins, Naomi Bittner, Linda McCabe, Carolyn Wakefield, Michelle Twelftree, Julie Adams, Tony Bates, Peter Lehman, Chris Keys,

Apologies:

John Launer,

Minutes of the previous meeting: Distributed prior to meeting for reading

Moved Trevor Clerke and 2nd B Fairlie. Minutes as presented are accepted, with amendment to include apology for Julie Adams. Carried.

Matters Arising for the Minutes:

Action Plan:

- UDP – **paving** due to be completed by Christmas Remove from Action Plan
- UDP - **Exercise equipment:** Grant application has been submitted. No flyer was developed to get community feedback
- **Website:** - live and formatted. Still some minor adjustments to be done. Feedback re the information on the site welcome.
- **Plan for Oval** – See details on Building Better Regions Grant discussion – any other business.
- **Dump Point** – Council will open access to the existing dump point at the caravan park. To be done in the 2017/18 budget. Remove from action list.
- **Letters to council – foreshore sand replacement and boardwalk sand erosion** – Council replied and will attend to these issues as soon as possible
- **Computer Education:** 16 people attended with Progress catering for meal. Letter of thanks from Sue Milne for such a successful training session.
- **Shag control** – Successful culling program has been undertaken. Remove from action plan
- **CFS** – to continue to monitor need for hosing off of shade covers on foreshore to prevent damage by shags.

Council Report: Councillor Naomi Bittner.

- Artificial reef will start Feb/March just north of Pt Julia at this stage.
- Focus of report was the presentation of the Building Better Regions Grant proposal. – see new business

Sub Committee Reports:

Tidy Towns: V. Germein

- Usual ongoing maintenance and tidy up around the town.
- Printed report submitted

Port Vincent Traders:

- **Town Signage:** Looking for high resolution photos for the sign. Ongoing
- **Website costings: Clarification.**

Moved Michelle Twelftree

Traders to pay \$50 annual membership, which goes into projects initiated by Traders.

For all other businesses wishing to be listed and linked on the website, there is an annual cost of \$20.

This money to be used to pay for continued hosting and update of the website.

Not for profit organisations are listed and linked on the website at no cost.

Seconded Vanessa Germein

Carried

Visitors Information Office: S. Pike

- Written report submitted
- The Air Conditioner is installed at the VIO

- 'When Pop took us fishing' book promoted.

Special Events: Gail Higgins

- Things progressing well towards Gala Day.
- Permissions etc all in place for the sideshow to be operating from New Year's Eve

Correspondence In & Matters Arising for Correspondence:

1. Email from Sue Milne – thanking Progress for the Computer Course
2. Letter from David Harding (Council) re submissions for consideration in the next financial year budget.
3. Community Benefit SA Grants letter
4. Building Better Regions Fund Grant information
5. Email from Robyn Kilpatrick re 24 hour accessible defib machine for Port Vincent

Correspondence Out:

1. Nil

Financial Report: Distributed for scrutiny

Moved B. Fairlie and 2nd T Clerke the financial report as presented be accepted. Carried

Any Other Business:

- **24 hour access Defib Machine for Port Vincent.** Robyn suggested it be placed under the verandah of the Senior Citizens club house, which would give it some weather protection but still be accessible. There are defib machines at the CFS and the Bowling Club, but both are locked, and the Caravan Park Defib machine is inside the office and locked out of hours. Cost \$2300 for defib \$3100 for defib in outside case. After discussion it was agreed to support this proposal but would need to check on insurance issues and also require more information about security measures should.
- **School Celebrations.** Agreed \$5 per head for an estimated 200 people attending
- **Road edging** – Peter Lehman sent a letter to Council re this. It is on the Council waiting list for attention.
- **Steering Committee for Retirement/Aged Facility.** Trevor Clerke and Peter Lehman reported on the meeting held to discuss the proposed Retirement/Aged facility. At this meeting a steering committee was formed. It was agreed that they should seek the opinion of the locals including local rate payers about the communities wish to either have or not have a retirement/aged facility in the Port Vincent area. The location etc would be considered only after the public consultation. Suggested that it might be possible to include a survey with the next rate notice. Other suggestions were surveys and boxes around the town, and a letter box drop. Steering committee to follow up.
- **Building Better Regions Grant possibility.** Carolyn Wakefield outlined the possibility of an ongoing grant opportunity. The proposal was to begin with a nature play area on the current oval site with further stages into the future. This fits with the UBD for recreational use of this area. Time frame is very short, with the application needing to be submitted by Jan 18. Lively discussion ensued.
 - + Could this grant be applied to the boardwalk proposal already in hand – Carolyn did not think it met the criteria
 - + The community need to be consulted regarding the oval development – agreed that the consultation for the UDP met this requirement.

Moved Pam Hickman Seconded Michelle Twelftree

Progress supports the development of a retirement facility on the oval

Lapsed with no 'for' votes

- **Moved Pam Hickman Seconded Michelle Twelftree**
Progress supports going forward with developing plans and submitting a grant application to develop the oval area for recreational purposes as outlined by the UDP, forming an oval development committee to develop this plan.

Carried

Chairperson Steve Cornwell felt the committee should review the UDP, come up with a plan and report back to Progress. This would require either email approval or a special meeting to fit the time requirements.

- **Oval Development Committee:**

Sue Pike seconded Pam Hickman
Pam Hickman Seconded Sue Pike
Chris Keys seconded Michelle Twelftree
Michelle Twelftree seconded Pam Hickman
Tony Bates seconded Peter Lehmann
Carolyn Wakefield seconded Sue Pike
Julie Searle seconded Pam Hickman
All in favour.

- **Projects for submission to Council for 2017/18 budget>**

Bus Shelters – felt more consultation needed with those parents/children who will be using the shelter.

Not supported

Rotunda/beach shelter at Marina end to the bay. Location requires more discussion – either on the beach or up on the top of the proposed area, but general agreement on submission of the project.

Moved Tony Bates Seconded Trevor Clerke Carried

- **Tennis Court Keys:** Will now be kept at the motel and apartments rather than with Beth. Signage at courts to be changed.

Moved Tony Bates Seconded Beth Fairlie Carried

- **Christmas Decorations in the street:** Progress needs to look at what we can do to improve the festive spirit in the main shopping area for next year
- **Project** – restoration of wagon for placement on foreshore. Peter Lehman proposed this be looked at into the future.
- **Easter Breakfast fundraiser.** With the school closing the opportunity for another organisation to take over this very successful fundraiser. Progress would like to continue with this, possibly in conjunction with the Coastguard who have also expressed interest.
- **School Memorabilia:** School has requested that Progress undertake the placement and storing of the memorabilia of the school when the school closes. Julie to write and agree to this.

Next meeting will be held on February at 7.30pm

Meeting closed at 9.30pm

ACTION LIST

DECEMBER 2016

Date	Action	Respon	Rev.Date	Completed
6/04/2016	UDP- <ul style="list-style-type: none"> • Paving – should be completed by Christmas 	Steve/Beth	January	7/12/16
7/9/16	UDP – Exercise equipment 5/10/16 – Possibility of grant to fund project 2/11/16 – see minutes Develop Flyer for distribution for community consultation 7/12/16 grant application submitted	Pam	Ongoing	
31/8/15	Website: control and input of website – 3/08/2016 Handed to Michelle & Louise 7/9/16 – update of progress of website 2/11/16 – update complete by end November 7/12/16 - minutes	Michelle & Louise	Ongoing	
5/10/16	Website content: Process to ensure information is up to date and accurate ?through Progress 2/11/16 All subcommittees to submit updated information asap – Julie to remind them	Julie	December	7/12/16
2/02/2016	Plan for Oval	Steve/Tony Trevor	Ongoing	
4/11/15	Dump Point: <ul style="list-style-type: none"> • Latest re this • 7/9/16 Council to take over this. • 5/11/16 Await notice from Council • 7/12/16 see minutes. 	Sue P	Dec	7/12/16
9/09/2016	Replenishment of eroded sand from foreshore beach <ul style="list-style-type: none"> • Letter to be written to Council re this • 5/11 await council reply 	Julie	Dec	7/12/16
5/10/16	Boardwalk end of Lime Kiln Road washing out of sand underneath. Letter to Council 5/11/16 await council reply	Julie	Dec	7/12/16
7/9/16	Computer education: To look at provision of a program to assist people 5/11/16 – see minutes	Gail / Linda	December	7/12/16
5/10/16	Shag issue: work with Council for solution 5/11/16 – Pam to meet with Phil Herrmann and Caroline Wakefield re shag control	Pam	December	7/12/16
2/11/16	VIO Air conditioner. Quote to be emailed out to all members	Julie/Sue	December	7/12/16
2/11/16	Glass behind VIO customer service request re the removal of the crushed glass	Julie	December	7/12/16
2/11/16	School closure/120th celebration. Notify School will help in any way	Julie	December	7/12/16
2/11/16	Signage for VIO: Sue to negotiate with Trevor to combine with RSL order for signs	Sue/Trevor	December	

2/11/16	Generic Email. Steve to set up generic email for secretary	Steve	December	7/12/16
2/11/16	Volunteer thank you dinner	Julie	February	
7/12/16	Defib machine – Follow up on insurance coverage requirements	Sue	February	
7/12/16	Steering Committee Retirement/aged facility community consultation - ?with rate notices	Carolyn	February	
7/12/16	Steering committee retirement/aged facility community survey options	Trevor	February	
7/12/16	Christmas decorations	Sue	?	
7/12/16	Restoration of wagon. For placement on the foreshore	Peter L	February	
7/12/16	Easter Breakfast: Write to coastguard and offer to go in together	Julie	February	done
7/12/16	School Memorabilia: Julie to write to Kerry-Ann agreeing to storing and relocating memorabilia	Julie	February	Done
7/12/16	School Memorabilia: Discuss where it will be stored and how		February	