

Minutes of the Port Vincent Progress Association Inc. Meeting

01/03/2017

Present: Steve Cornwell, Julie Searle, Sue Pike, Vanessa Germein, Beth Fairlie, Trevor Clerke, Julie Adams, Peter Lehman, John Mills, Pam Hickman, Michelle Twelftree,

Apologies:

Carolyn Wakefield, Naomi Bittner, John Launer, Tony Bates,

Code of conduct: Attached document outlining code of conduct for meetings was presented and accepted. To be implemented at all meetings, immediately **All in favour**

Minutes of the previous meeting: Distributed prior to meeting for reading

Moved Peter Lehmann and **2nd** Trevor Clerke. Minutes as presented are accepted. **Carried.**

Matters Arising for the Minutes:

Action Plan:

- **Website:** Now running well. Remove from Action Plan
- **Oval restoration Committee.** Presentation made regarding proposed stage one development. Progress approve in principle Stage one of the plan as presented. Committee to move forward with conversations with stakeholders including the Council, RSL, and Bowls Club to progress the development.
Moved: Julie Adams **Seconded** Pam Hickman **carried**
Noted that the Committee is holding a pork slider lunch on the Sunday of the long weekend to raise funds to cover the costs of the concept plan which is needed to improve chances with grant applications.
- **Volunteer thank you BBQ:** Tidy Towns to host BBQ with Progress paying for food. Sunday 30th April. Flyers and invitations to be sent to all volunteer organisations in Pt Vincent.
- **Defib Machine** – AED costed at \$2200. Verbal (but not written) approval by the Council for \$500 towards the purchase price. Insurance would cost additional \$11 per annum to existing policy.
RAA Regional Safety Grant to be applied for to fund the device
Moved Trevor Clerke **Seconded:** Pam Hickman **carried**
- **VIO signage.** All completed. Remove from action plan
- **Steering Committee retirement/aged facility community consultation.**
43 replies from survey received with 3 invalid. 40 valid replies were in favour of a retirement development. Concern around the length of time the boxes were out – February only.
Plan is, after community consultation, a public meeting be called to discuss, with a sub committee to progress the decision of the meeting.
Peter Lehmann pointed out that to develop anything, the developer would require title over the land. Progress asks the committee that the survey be available for a longer period over times when there is maximum people exposure to ensure all rate payers have the opportunity to respond.
Moved Pam Hickman **seconded** Julie Adams **carried**
- **Restoration of trolley:** Grant opportunity is for \$10,000 and basic estimates of the cost, are that the project would cost around \$15,000 which includes a Stratco type shed.
Progress to support the project to \$5000 of inkind support and cash.
Moved Peter Lehmann **seconded** Beth Fairlie **Carried**
- **Easter Breakfast:** After much discussion, it was decided that Progress would be the committee who would organise the Easter Breakfast, with all proceeds to Progress.
That Progress be the governing body for the Easter Breakfast with Julie Adams and Sue Pike to Co-Ordinate, and Beth Fairlie to assist with the organisation and to seek volunteers to assist. All proceeds to Progress.
Moved: Sue Pike **Seconded:** Pam Hickman **Carried**
- **School Memorabilia:**
Quote submitted from Picturesque Framing and Gallery, Kadina for the framing of the banners with UV protection using conservation methods, of \$1851.00 for 5 banners.
Decision to get a second quote from CazArt
Drums Because the drums have a military history, to be placed in the RSL museum. **All in favour**

- **Insurance – portable risk cover.** Discussed, but cost was prohibitive. \$162.20 per annum.

Council Report:

- Nil

Sub Committee Reports:

Tidy Towns: V. Germein

- Written report submitted

Port Vincent Traders:

- No meeting this month – nil to report

Visitors Information Office: S. Pike

- Written report submitted
- All encouraged to take a raffle book to sell

Special Events: John Mills

- Two of the stolen signs have been found.
- AGM next Monday March 6th 7.30pm

Oval Restoration Committee Report:

- See minutes

Steering committee retirement/aged facility report:

- See minutes

Correspondence In & Matters Arising for Correspondence:

- Leadlight workshop opportunity. annbonnami@gmail.com
- Green army jsmith@conservationvolunteers.com.au
- SA Waters and Leisure Magazine – Rosie Whitmore rosiew@walshmedia.com.au
- Photographic competition, Maritime ship wrecks. <http://www.environment.sa.gov.au/our-places/Heritage/maritime-heritage/sea-pixels-photo-competition>
- Grant opportunities – sent out to all as they come in

Correspondence Out:

1. Letter of thanks to Special events committee

Financial Report: Distributed for scrutiny

Moved B. Fairlie and 2nd Julie Adams the financial report as presented be accepted. **Carried**

Any Other Business:

- **Computer Course in March:** Limited numbers have registered. Cancellation of the course likely.
- RSL are knocking out internal walls in the old tennis club building and redoing the toilet area. Signage is now complete.

Next meeting will be held on April 5th at 7.30pm

Meeting closed at 9.30pm

ACTION LIST MARCH 2017

Date	Action	Respon	Rev.Date	Completed
31/8/15	Website: control and input of website – 3/08/2016 Handed to Michelle & Louise 7/9/16 – update of progress of website 2/11/16 – update complete by end November 7/12/16 – minutes 1/3/17 resolved	Michelle & Louise	Ongoing	1/3/17
2/02/2016	Plan for Oval Minutes 1/3/17	Michelle Julie	Ongoing	
2/11/16	Signage for VIO: Sue to negotiate with Trevor to combine with RSL order for signs 1/3/17 completed	Sue/Trevor	March	1/3/17
2/11/16	Volunteer thank you BBQ 1/2/17 Tidy towns to host – Sunday afternoon – date to be decided + Flyers to be done + Invitations to volunteer organisations in port Vincent 1/3/17 – Sunday April 30 th at Tidy Towns shed.	Vanessa	April	
7/12/16	Defib machine – Follow up on insurance coverage requirements – 1/3/17 (Sue) Caravan park defib machine to be placed outside for general use Minutes 1/3/17 Apply for RAA grant (Julie)	Julie	April	
7/12/16	Steering committee retirement/aged facility community survey options Minutes 1/2/17 Minutes 1/3/17	Trevor	Ongoing	
7/12/16	Christmas decorations – Minutes 1/2/17	Sue	April	
7/12/16	Restoration of dray/trolley. For placement on the foreshore area Minutes 1/2/17 Minutes 1/3/17	Peter L	April	
7/12/16	Easter Breakfast: List of volunteers to be compiled, to see if Progress have capability or need other committees to assist. Minutes 1/3/17	Sue	April	
7/12/16	School Memorabilia: Discuss where it will be stored and how Minutes 1/3/17 Quote by CazArt – Pam Hickman Drums to RSL museum - Trevor	Pam	April	
1/2/17	Letter of thanks to Special Events for generous donation	Julie	March	1/3/17
1/2/17	Insurance: Enquire into premium costs to include general property portable risk to cover items not stored in the shed Minutes 1/3/17 resolved	Sue	March	1/3/17
1/2/17	Community Garden – Back of St Neots	Steve	Ongoing	
1/2/17	Primary School site use – Letter to be sent re use of old library and playground	Julie	March	1/3/17

