

**MINUTES OF THE PORT VINCENT PROGRESS ASSOCIATION INCORPORATED MEETING  
2/05/2018**

**PRESENT:**

Michelle Twelftree, Sue Pike, Linda McCabe, Cara Mullin, Carolyn Jansons, Pam Hickman, John Launer, Chris Key, Julie Adams, Trevor Clerke and Beth Fairlie

**APOLOGIES:**

John Mills

**MINUTES OF PREVIOUS MEETING:** Distributed for reading

Moved C. Mullins and seconded T. Clerke, Minutes as presented are accepted. Carried.

**MATTERS ARISING FROM THE MINUTES/ACTION PLAN:**

- Defib Machine testing. Northern Risk Management representative Simon Burke will visit Port Vincent when testing is due. Helicon Technology advised they would be testing Defib machines in Port Vincent on Friday- they were advised this was not required as distributors would be doing this when due for testing.
- Refer to Action Sheet for other Matters Arising

**COUNCIL REPORT:**

Replies from Andrew Cameron YP Council CEO, to questions asked by Councillor Naomi Bittner at April meeting:

- Where is the Tesla Charger being placed in Port Vincent?
  - Next to the toilet block close to the 3 phase power and designated hard stand parking area.
- The sign at the bottom of Lime Kiln Road is very hard to read; can it have a contrasting background or lighting to improve the look and function of it please?
  - Nick will have a look on his way home tonight. (Lighting it from across the road is not legal; perhaps if PVPA can be more specific about what they want done it may help. If they are unhappy with the wording as well it might be most practical and economical to change them, using more contrasting letters.
- PVPA sighted Council plans for improvement to the foreshore toilet block a few months ago and asked for comment. They are wondering what is happening and could they have an a copy of the plans so as to work around any likely modifications when making other improvements in the area.
  - This was one of many 'Goldy' budget requests, definitely needed however in the 'unfunded' capital list for 18/19 along with many others.
- The Cemetery is nearly full, people are having to be buried at Edithburgh & PVPA wer wondering if Council can expand. The wall is also filling to capacity with ashes.
  - The existing cemetery cannot be expanded. (Staff are going tp bring back this issue & possible solutions for elected members at an upcoming Council workshop, possibly June.

## **SUB COMMITTEE REPORTS:**

### **Tidy Towns – V. Germein**

No report available

### **Port Vincent Traders – M. Twelftree**

Nothing to report. M. Twelftree will write to all Traders seeking their response to ultimatum proposed and passed at P. A. April meeting regarding the requirements of the Committee.

### **Visitors Information Office – S. Pike**

- Memorandum of Understanding presented. Members asked to read and advise if it is OK. If so document will be signed by Acting President M. Twelftree and forwarded to Council.
- Wifi connection has been installed. Council will assist in obtaining a multi-function printer and a computer will be needed by VIO.
- If VIO becomes a 'Super VIO' volunteers may be required to take bookings for 'bush camping' No money will change hands as it will all be paid for through internet banking. A 5% commission will be paid to Super VIO.
- **Special Events – J. Mills**
  - B. Fairlie reported that following Special Meeting to be held next week that all information was ready to forward to prospective Stall Holder.
  - J. Launer asked Acting Secretary S. Pike why email was sent to J. Mills regarding donated money and its use without it being agreed to at April meeting. Rigorous discussion between the 2 members was held regarding this matter.
- **Oval Rejuvenation Committee - M. Twelftree**
  - Letter from J. Searle read. Engineering and concept plans are required for grant application. John C Bested & Associates have been sought to do the engineering report for cost of \$2,420.00. Permission to do this was agreed to by Committee members. The concept plan will cost \$6600 scaling back to around \$2000 if we can supply aerial photos and accurate measurements. Trevor mace will do the main drawings free but the actual concept plan will be officially drawn up. Progress has agreed to assist with this. J. Launer moved and C. Key 2<sup>nd</sup> motion that Progress give \$2000 to project. Thank you to Trevor Mace for offering his services free. The use of effluent water is also being look into to sustain lawned and garden areas. The Committee is meeting with HDS Engineering to discuss these options.
- **Historic Port Display – M. Twelftree/C. Key**
  - It was hoped the Wharf Ablution Block was going to be upgraded with an area that could possibly have housed the old wagon we have in storage. Due to Council budget restrictions this has been left out of the 2018-2019 budget therefore this facility will not be available in the foreseeable future. As no other site has been fully investigated it was decided the drawing of plans was not feasible at this time. It was moved by J. Launer & 2<sup>nd</sup> by C. Key that the \$3000 grant received from National Maritime Museum on 09/11/2017 for this, would be regrettably returned to them. Carried.

## CORRESPONDENCE IN AND MATTERS ARISING FROM THE MINUTES.

1. Email from Naomi Bittner re questions to her from the April meeting.  
This is reported in Council Report.
2. Email from Council re. negotiating new lease for CFS at Bennett Park  
To be referred to CFS
3. Email from Janet Gibson re application for Memorial plaque for her Father  
It is OK with Progress; run it past Tidy Towns and ask Janet to approach them
4. Email from Nick Hoskin regarding upgrading of the Blue Hooped Welcome Sign at the town entrance.  
S. Pike asked that Dump Point facility be added to the sign
5. Email from Sabina Escobar via Peter Lehman  
Email read to members. Make enquiries about what this involves.

## CORRESPONDENCE OUT:

1. Letter to CEO YP. Council regarding all land that is owned by Progress that Council holds the Title Deeds for and viewing of those deeds by us. Information, dates and proof of payment was submitted with letter.

## FINANCIAL REPORT: Report distributed for scrutiny

Progress Association Financial Statement		Apr-18	
Details			Term Invest
Satisfac Investment Account			29,950.33
Interest			
Total Investment			<u>29950.33</u>
Working Account Opening Bal.			47493.67
Add Income			4781.64
Less Expenses			-925.18
Closing Balance at C. J.			<b>51350.13</b>
Balance at Bank			51350.13
Adjustments if any	Non presented Cheque		
Closing Balance at Bank.			<b>51350.13</b>
Less Money held by Progress: Oval Restoration Fund		3606.61	
	Traders of Port Vincent	6756.02	
	Visitors Information Office	5209.32	<u>-15571.95</u>
P. A. Working Account Balance:			<b>35778.18</b>

Business Banking Account has been set up and will be operational shortly.

It has been suggested we obtain a Load and Go Reloadable Visa Prepaid Card from the Post office and use this to pay accounts where BPay and direct debit is not available. This was explained to members. Moved B. Fairlie and 2<sup>nd</sup> J. Adams report as submitted be accepted and Load and Go Visa Card be obtained for use as explained. Carried.

## GENERAL BUSINESS:

- Community Garden – Sue  
Ground levelled, pads laid and tanks being connected when obtained.
- Boardwalk – it was decided this project be put on hold for the time being.
- Toilet Block – previously discussed with the Historic Port Display

- Disabled parking – no reply has been received.
- S. A. Festival/Fringe – placed on Action Plan for review in August

**ANY OTHER BUSINESS:**

- L. McCabe – reported on dates Stamp Out Suicide Yorke Peninsula will hold series of workshops re this problem
- T. Clerke – Walk the Yorke seat has been removed. ? where has it gone. B. Fairlie will ask Nick Hoskin.  
Requested permission to purchase new locks for screen doors as both locks are broken. Agreed by meeting.
- J. Launer – kitchen update. Sketch plan has been drawn up; V. Germein to look at this. If OK will present at next meeting.
- S. Pike – RSL support for grant.

It was agreed the AGM will be held on Wednesday 11<sup>th</sup> August at 7.30 pm. Notices will be published 3 weeks prior to this

No further business arose.

Next meeting will be held on Wednesday 6<sup>th</sup> of June at 7.30 pm

Meeting closed at 9.40pm

## ACTION PLAN

MAY 2018

Date	Action	Response	Rev.Date	Completed
7/06/2017	<b>Defib. Machine Testing</b> Check batteries & Pad		June annually	Directional signs up Feb. 2018
7/06/2017	<b>Reimbursement for storage of Caravans</b> Contact Council for invoicing		January July	
5/04/2017	<b>Website input:</b> Sue Pike to contract local Committees to gain contact details and information to develop a monthly community calendar to be used in both the website and in 'A Focal Point'. Format of submitted items needs to be pdf.	Michelle	Ongoing	
1/02/2017	<b>Primary School Site use</b> – Letter to be sent re use of old library and playground – waiting for reply	Sue	Letter received. Playground equipment deemed unfit for removal and reuse. .	Completed 2/05/2018
5/04/2017	<b>Branding for Port Vincent</b>	Michelle	Ongoing	
7/06/2017	<b>Marina footpaths.</b> Letter to be written to Council re Marina footpaths	Julie/ Linda	Email Correspondence March 2018 Waiting response	Pending closure
7/03/2018	<b>School Flag update;</b> Awaiting mid-year grants. Flags stored at Institute with copy of quotes	T. Clerke	Ongoing. Waiting for suitable Grants	
7/03/2018	<b>Fund Raising</b> – option Business /Corporate Funding.	Chris		

