



POSITIONS OF OFFICE

President	Michelle Twelftree	COMMITTEE	
Vice President	Kristan Every	Jan Le Feuvre	Kim Hoskins
Secretary	Greg Shaw	Pam Hickman	Sue Hall
Treasurer	Carolyn Janson	Louise Biddell	Rob Searle
		Chantelle Castellan	

WELCOME: President Michelle opened meeting at 7.40pm and welcomed those in attendance

PRESENT: Michelle Twelftree, Kristan Every, Hickman, Sue Hall, Greg Shaw

APOLOGIES: Rob Searle, Carolyn Janson, Jan LeFeuvre, Louise Biddell, Kim Hoskins, Chantelle Castellan

MINUTES OF PREVIOUS MEETING: distributed by email for reading

Moved: Greg Shaw Seconded: Sue Hall

BUSINESS ARISING FROM THE MINUTES:

- Title:** History book update (Sue)
Discussion: There are a number of items still outstanding including drone shots of oval, community garden, Bennett Pk. Alan will be traveling over to Port Vincent to obtain further research material. Photographs contained in current book need to be scanned and passed onto printers. The draft copy once available needs to be proof read so recommendations / corrections can be made. A forward from Michelle as current President was also requested. There was a discussion about including future development eg the proposed Marina development but general consensus was that it was not relevant. Greg has requested that Sue supplied a written report so it can be uploaded onto Teams as a future reference if required
Further Action: Sue to supply a written report that will be uploaded onto Teams
- Title:** Honour board quote / CWA plaque quote (Greg)
Discussion: On going
Further Action: Carried over
- Title:** Fire extinguisher for kitchen (Michelle)
Discussion: Update Michelle will follow up with company
Further Action: Finalised
- Title:** Tennis Courts (Greg)
Discussion: Update – Advance Sporting Surfaces attended and re-stretched tennis court surface and “topped up” sand on surface. New tennis net replaces western court net and clamps etc checked. Advance Sporting surfaces also removed excessive sand in and around the entrance to the RSL Musuem. “Handle” for moving basketball board to netball ring delivered and instructions given. (Currently stored at Institute along with padded post bumpers) Court surface appears good and would suggest that the remaining amount of invoice is paid in full. Final payment approved
Further Action: Finalised

Minutes
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 Compiled by Secretary: Greg Shaw



- 5) Title: Memorial Tree - Pam
 Discussion: Jan and Pam visited site across the road from the cemetery. Sue Beech has been spoken to by Pam
 Further Action:

COUNCIL REPORT: Nil report but Councilor O'Brien has been in regular contact via email about the Cormorant issue in Port Vincent

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	Uploaded to teams
VISITOR INFORMATION OFFICE	Yes	Uploaded to teams
'A FOCAL POINT' COMMUNITY NEWSLETTER	Yes	Uploaded to teams
WORKING GROUPS		
OVAL REJUVENATION COMMITTEE	Nil	Discussion about how to get water to the oval; a cooperative approach between Council and PVPA is needed with the view of pursuing a Joint Grant Application. Clarification will be sort
HISTORY BOOK	Nil	
FORESHORE TOILET BLOCK COUNCIL PROPOSAL	nil	Awaiting decision from Council



CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
1/02	YP Council high water use at Wharf toilets	5/02	Request to waive YP fees
1/02	Successful grant - Defib	9/02	PVPA Wharf Compliance response
4/02	Tourism Funding opportunity	21/02	Partnership Program Grant
4/02	YP Council request for compliance info	22/02	Grant Opportunity – Festival Australia
7/02	Electrical quote for Insitute breezeway	23/01	Response to YP Council Wharf correspondence
10/02	Update from YP Council's Nick Perry	01/03	Partnership Program Grants to SH
10/02	VIO Volunteer updated list	7/03	Concrete Benches Adelaide Council
15/02	Microsoft payment email chain	8/03	SA Power Grants Opportunity
16/02	Cormorant Control YP council		
16/02	Minalgawi Gum Flat Management Plan		
20/02	Letter of support from T Clerke		
21/02	Partnership Program Grant x 2		
22/02	Donation of concrete legged benches		
22/02	Grant Opportunity – Festival Australia		
22/02	FRRR grant submission acknowledgement x 2		
23/01	YP Wharf response		
23/01	YP Councils response to fee waiver		
23/01	Top Town nomination		
23/01	Access Working Party meeting notification		
24/01	Historical Grant opportunity - Dray		
25/02	Remarkable Banner Exhibition		
28/02	YP Council promoting Progress network meeting		
28/02	Saltwater Gallery		
28/02	FRRR Grant – further info request		
1/03	Coastal Turning Lane Fund from Local MP Frazer Ellis		
1/03	Partnership Program grant opportunity		
1/03	Change to PVPS Constitution		
1/03	2022 SA Volunteer Awards		
4/03	YP Council Long term Financial Plan		
8/03	Remarkable Banners- info x 2		
8/03	SA Power Grants Opportunity		



BUSINESS ARISING FROM CORRESPONDENCE:

- 1) Title: Donation of concrete legged benches - Greg
 Discussion: Adelaide Council through David Sheppard has offered the donation of 6 concrete legged benches, the benches would be delivered to Vincent (no cost to us) and it's be suggested the can be used in Chesser Pk or Oval area PVPA have accepted the offer prior to the meeting delivery of benches will commence 18 March. Tidy Towns will assist in unloading benches
 Further Action: Finalised
- 2) Title: Top Tourism Town Nominations - Michelle
 Discussion: Michelle has tried to contact Nick Perry of YP Council but he hasn't returned her calls. General discussion decided that there would be a lot of work involving video etc. Sue Hall has suggested that the Foreshore Caravan Park be approached to see if they are interested
 Further Action: Held Over
- 3) Title: Historical Grant opportunity - Greg
 Discussion: PVPA has pervious looked at the historical value and subsequent restoration / displaying a dray that is a stored PVPA asset
 Further Action: Held over
- 4) Title: Saltwater Gallery - Greg
 Discussion: Terms and Agreement document – This it to be handed back to VIO to sign
 Further Action: Finalised
- 5) Title: Change to PVPA Constitution – Sue
 Discussion: Rewording of Constitution to allow qualified person to review PVPA financial books. A special AGM to resolve wording will be held in May. Special AGM will be incorporated into normal general meeting 6th May. Advertising will be through A Focal Point, social media and posters
 Further Action: Finalised

FINANCIAL REPORT No report and will be tabled next meeting

Moved - Treasurer

Seconded _____

GENERAL BUSINESS:

- 1) Title: Strawberries Galore - Michelle
 Discussion: Electricity account has not come in. Milton and Peter Chambers to make a donation in lieu of electricity payment. Michelle to fix
 Further Action: Finalised
- 2) Title: Creating Positive Progress Workshop – Michelle
 Discussion: Work on the event is progressing. Chantelle to bake for the event – morning Tea done in individual boxes. Council will send out further reminders of event
 Further Action: Finalised



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- 3) Title: Paint n Sip fundraiser / Gin Night – Michelle/ Pam
 Discussion: The fundraiser has a number of formats that it could follow either 2 morning sessions or a Saturday morning / Saturday night session Costing - \$65.00 for water colours plus PVPA margin approx \$90.00. Catering would be Ham & cheese croissant / fruit/ Champagne. Further discussion indicated that it would be a good idea to follow through with a children's version eg Paint & Shake
 Pam reports that Yacht club are hosting a Gin tasting night on the 25th March
 Further Action: Finalised
- 4) Title: Revising Clean up PV Day - Michelle
 Discussion: Revising day
 Further Action: Held Over
- 5) Title: Remarkable Banners and Art Exhibition
 Discussion: Fundraiser by hosting cups of tea and coffee (with a homemade biscuit) on 3rd April, general discussion decided that committee does not have anyone available to assist
 Further Action: Sue Hall will approach other town groups like VIO to gauge their interest. Finalised
- 6) Title: Port Vincent Oysters
 Discussion: Jude from Port Vincent Oysters looking to expand their business and offer site tours in the Bay. A letter of support from the PVPA.
 Further Action: Greg to write and send letter to Jude Finalised

ANY OTHER BUSINESS:

- 1) Title: Hire of Insitute Kitchen
 Discussion: Chantelle has requested to hire the kitchen area and freezer so she can conduct a baking business Her proposal is that she uses it once a week and items to be stored in freezer. Consideration is to be given on how to work out hiring arrangement and costing which will include cleaning. A trial of three months will be entered into
 Further Action: Pam to finalise hire agreement with assistance of Michelle, Finalised

NEXT MEETING 7th April 2022

Thank you for your contribution to the PVPA, MEETING CLOSED AT _____

Please Remember all apologies, Reports and Agenda Items
 Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.