

MINUTES OF THE PORT VINCENT PROGRESS ASSOCIATION INC. MEETING

1/08/2018

PRESENT:

Michelle Twelftree, Pam Hickman, Julie adams, Louise Biddell, Trevor clerke, Linda McCabe, CaraLee Mullen, Carolyn Jansons, Jan LeFeuvre, Greg Shaw (Phone Link) and Beth Fairlie.

APOLOGIES:

Sue Pike, Naomi Bittner (Council Representative) and Vanessa Germein (Tidy Towns Rep.)

ELECTION OF EXECUTIVE COMMITTEE:

Julie Adams took the chair for Executive Committee Election. She thanked Michelle Twelftree and Sue Pike for their good work while in the acting President and Secretary positions following the early resignation of Chris Key and Linda McCabe in March. B. Fairlie was also thanked for her work as Treasurer.

Nominations were called for positions of:

President:

Michelle Clarke nominated by Pam Hickman. Nomination 2nd Jan LeFeuvre.
Trevor Clerke nominated by Carolyn Jansons. Nomination 2nd CaraLee Mullen.
Both nominees accepted nomination. A secret ballot was held.
Michelle Clarke was declared President.

Vice President:

Trevor Clerke nominated by Julie Adams. Nomination 2nd by Michelle
Louise Biddell nominated by Linda McCabe. Nomination 2nd by Pam Hickman
Both nominees accepted nomination. A secret ballot
Trevor Clerke was declared Vice President.

Treasurer:

Beth Fairlie nominated by Michelle Clerke. Nomination 2nd by Trevor Clerke. No further nominations received. Beth Fairlie was declared Treasurer unopposed.

MINUTES OF THE PREVIOUS MEETING:

Moved J. Adams and seconded L. McCabe Minutes as presented are accepted. Carried

MATTERS ARISING FROM THE MINUTES/ACTION PLAN:

Refer to Action Plan

COUNCIL REPORT:

Following the community consultation period, the Council is progressing with the revocation of our vacant block in Bennett St. All proceeds will go towards priority upgrades (such as the foreshore toilet block) in the town, in consultation with the PVPA.

Rate capping is being discussed & voted on in the chamber tonight.

<https://yorke.sa.gov.au/content/uploads/Special-Council-Meeting-Agenda-01.08.2018.pdf>

Kind regards,

Cr Naomi Bittner

0438 059 240

Offer Naomi the chance of phone connection to Progress Meeting if she wishes.

SUB COMMITTEE REPORTS:

- **Tidy Towns** – V. Germein. Unable to attend but advised - no report as no meeting.
- **Port Vincent Traders** – Sue Caddy.
Morning all :
 - 1) Minutes from the AGM for your info.
 - 2) Still looking for a copy of the constitution. If anyone has one, please email me a copy.
 - 3) Haven't got the official ptvincenttraders@gmail.com address yet – Michelle will need it to finish off the highway sign, so please address mail to me at carcad2@bigpond.com and I will let you know when to change. Thanks.
 - 4) Map and traders ads on the sign down on the beach front near the public toilets needs a bit of upgrading. Please have a look before the next meeting (checking with Shane that he OK for 14th Aug – will let you know), and see if your sign is OK. My observations at this stage : 2 Ms on Main Street on the map have been scratched off; LJ Hooker will have to change to Elders; Blue Line has asked for a sign (there are three empty ones); PV Holiday Cabins please check that the mobile no is correct; and I will check with Janet Cameron if she still wants her sign (she and James Thompson shared a sign). Fees for new signs to be discussed at next meeting.
Regards, Sue
- **Visitors Information Office** – Sue Pike. Unable to attend. B. Fairlie reported Office is in recess. Will open for 1 day August 18th then close until September 10th.
- **A Focal Point** – Sue Pike. No report as Sue an apology. Offer Sue Hall opportunity to participate via phone connection to Progress meetings if she is interested.
- **Special Events** – Julie Adams Despite 29th September being AFL grand final day, the Special Events Committees Wine & Dine Night will be held. Flyers will be placed around the town advertising the event shortly and tickets will be available by the August 18th.
- **Oval Rejuvenation Committee** – not much happening as waiting for receipt of concept plans from Mark Bradbrook.

CORRESPONDENCE IN & MATTERS ARISING FROM THE CORRESPONDENCE:

1. Letter from Y.P. Council re Port Vincent Cemetery and Columbarium Wall.
P. Hickman will write to Council to enquire the how many spaces remain available on the existing wall
2. Letter from David Harding -Y. P. Council – re future funding and allocations + information relating to Community Grants Scheme and Annual Allocation to Progress Associations.
S. Pike will forward letter regarding P. A. Annual Allocation submission for approval. Once this occurs letter along with supporting documents will be forwarded to Council for consideration.

CORRESPONDENCE OUT:

1. Letter to Copy King advising of cancellation of our account and thanking them for their assistance in past with printing of 'A. Focal Point'.
2. Letter to A. Cameron with response to proposal to Revoke 14 Bennett Street Port Vincent.

FINANCIAL REPORT: sent by email for Committee scrutiny

Load and Go Card has been purchased and is set up ready for use.

Special Events wishes to open a Business Banking Account. Permission sought.

B. Fairlie moved and G. Shaw 2nd proposal this be granted. Motion carried.

Maritime Museum has been made aware P. A. is not going ahead with Historic Port Display.

Awaiting details of where to return money.

Following discussions B. Fairlie moved and T. Clerke seconded report as presented is accepted. Carried.

GENERAL BUSINESS:

- **School Flag Preservation:** T. Clerke

History SA has Grant for \$5000.00 open for projects of historical significance. 2 proposals were put forward by T. Clerke:

- a) Apply for grant and if full amount is obtained, cost to P. A. will still be approx. \$ 2,600.00.
- b) Picturesque Framing Gallery Kadina can do the complete process for approx. \$1560.00.

After discussion G. Shaw moved and J. Adams 2nd T. Clerke apply to History S. A. for grant funding. Carried. If full grant funding is unsuccessful we will decide what our next move will be.

- **Colour Photocopier** – cost is \$200.00 donation to Curramulka Primary School. Meeting decided to accept offer. Machine will be set up in Town Office. Instruction manual will be available for those using machine.
- **Planning for the future** – Committee to look at U.D.P. then prioritize projects. Members will be asked to do this and bring suggestions to September meeting. Projects to look at Oval, Kitchen, Foreshore, Toilets at Burrows Park.
Suggestion boxes will be redistributed to the various retail outlets in the near future.
- **Special Events Donations** – donations of \$20,000.00 have been given to Progress over the past 2 years. Money was earmarked for foreshore development. Money is sitting in Investment and Banking accounts with little prospect of being used for this in foreseeable future. Permission is sought to use this for a more achievable project. Consider and bring response to September meeting.
- **Signatories** – permission to have Secretary as signatory to Business Banking sought. J. Adams moved and J. LeFeuvre 2nd S. Pikes name be removed from signatories and P. Hickman added. Accepted.
- **Super Room Air Conditioner** – Council organised Chill Tech to inspect and offer quote if unit installed in Supper Room can be economically fixed. We are waiting for Councils response to this information.
- **Key Register book** – L. Clerke has this information at Town Office
A suggestion that keys be signed in and out so keys can be more easily traced if they are not returned. M. Clarke moved and L. McCabe 2nd this process be implemented. Carried.
- **New exit door and small Foyer at eastern entrance:** a quote for this project was provided by Tomas George and submitted to Access Advisory Committee for consideration at their meeting. This project was not considered an access problem and will be submitted to Roger Brooks Director of Development Services for consideration.

ANY OTHER BUSINESS:

- M. Twelftree - all email correspondence (Minutes, Reports, Apologies) will go through G. Mail account from now on. This will keep communications together and make checking easier.
- J. Adams – attended Community Food Event at Minlaton on July 16th. Reported this day looked at promoting local food producers.
A Health Day will be organised by Special Events for Saturday 24th November at P. V. Institute. This day will cover all areas and health and wellbeing. It will provide helpful information.
- T. Clerke – asked if letter to council could be sent seeking permission to erect a small storage shed next to one where Tennis Nets and stored. This was agreed to.
- L. McCabe – enquired about planned Port Vincent Sign. A. Hart has been unwell but is on recovery road and will be back on track to getting this attended to.
When will painting project be recommenced? P. Hickman reported it will hopefully be end of August/early September.
- C. Mullen – raised issue of number of plastic straws that are in environment. Is it possible to get waxed ones into circulation. ? Refer this to Traders.

No further issues were raised.

Next meeting will be held on 05/09/2018 at 7.30pm

Meeting closed ant 9.40pm.

JULY 2018

Date	Action	Response	Rev.Date	Completed
7/06/2017	Defib. Machine Testing Check batteries & Pad Robyn Kilpatrick will be asked about this	Pam to follow up.	June annually May 2019	Ongoing
7/06/2017	Reimbursement for storage of Caravans Contact Council for invoicing	Twice Yearly Beth	January July	Ongoing
6/06/2018	PO094 -Annual Allocation to P.A Letter written – Michelle will attend to this.	Once Ready for posting.	Mid July annually	Ongoing
1/07/2018	Reimbursement for Marina Boat Ramp Money Collection Contact Council for Invoice	Invoice submitted in July. Awaiting deposit	January & July	Ongoing
2/05/2018	S. A Festival/Fringe	Chris	August	

5/04/2017	Branding for Port Vincent	Michelle		Ongoing
Ongoing	Columbarium Wall Letter received from Council acknowledging receipt	Sue		Complete
7/03/2018	School Flag update: Grant will be applied for. Refer to General Business for details	T. Clerke	When notification received of outcome	
7/03/2018	Fund Raising – option Business /Corporate Funding.	Chris	September	
6/06/2018	Gabion Wall – what do we want done.	Sue	July	
5/04/2017	Website input:	Michelle		Ongoing
4/07/2018	Institute Kitchen Upgrade: Carolyn Jansons is working on concept design for this. Hand basin needs to be included. Slide through industrial dishwasher is not possible – if included it will be floor unit washer (commercial)	Beth & Vanessa	September meeting	