

**MINUTES OF PORT VINCENT PROGRESS ASSOCIATION INC. MEETING
5/10/2018**

PRESENT:

President Michelle Twelftree, Vice President Trevor Clerke, Secretary Pam Hickman, Linda McCabe, Cara Mullin, Carolyn Jansons, Louise Biddell, Julie Adams and Treasurer Beth Fairlie. Sue Hall 'A Focal Point' Rep.

APOLOGIES:

Jan LeFeuvre, Sue Pike, Chris Key, Greg Shaw and Vanessa Germein Tidy Towns Rep

COUNCIL REPORT: No report submitted due to YPC being in Caretaker mode.

T. Clerke, B. Fairlie, M. Twelftree and P. Hickman attended September Council meeting to hear what was said regarding proposed Community Wastewater Management Scheme. It was proposed and passed that Council commit to accept seed funding offered to Pt Vincent and Stansbury CWMS under the subsidy programme for revision and updating of preliminary designs.

SUB COMMITTEE REPORTS:

- Tidy Towns: V. Germeine - no report presented
- Port Vincent Traders: Sue Caddy – no report received
- V. I. O.: S. Pike – reported the palms in middle garden strip on block be moved. This will give better vision of Office and hopefully make Office more prominent. It was suggested Mark Bradbrook be asked if he knew anyone who may want the palms.
- Oval Rejuvenation: M. Bradbrook's design along with other information has been submitted. Awaiting professional concept plans. Grant application for \$50,000.00 has been submitted.
- Special Events: J. Adams – very successful night. Over \$5,800.00 was taken pre and post event. Expenses are still to be deducted. An article has been sent to the Country Times reporting on the event.

A Health Day will be held on November 24th – to this time 20 participants have accepted invitation to be present on the day. This is not a fundraiser; it is a day to promote health to our Community.

Permission to reallocate \$10,000.00 donated funds from foreshore project to Kitchen Project was sought. This will be taken to Special Events meeting for approval and reported on at next P.A.

- 'A Focal Point' Community Newsletter: S. Hall – report on how publication was going given by Sue. Since newsletter has been offered free no copies have been left. A new format is being worked on. An edition in January will be put out and it will cover Gala Day and any other news received.

MATTERS ARISING FROM MINUTES/ACTION PLAN

- School Flags – still awaiting notification if our submission for funding was successful.
- Kitchen Upgrade – C. Jansons presented design for this. Plans will be submitted and Carolyn and Beth will make an appointment with S. Beech and R. Brooks (Council) to discuss if it is feasible to continue with planning and costing.
- Gabion Wall – no suggestions have been received

- Sunshades for Foreshore Playground – Pam and Linda will liaise with Council re this. Funding for same can be looked at if Council think plan is feasible.
- Key Register – S. Pike. Sign In & Out Book for Hall has been left with the Kiosk and Foreshore Caravan Park.
- Breezeway for Side Entrance of Institute – Committee agreed we accept cost and have concept design for project drawn up.
- Lease for Tennis Courts/ Club House – lease alterations are being finalised
- Institute – record filing, clean out of projector room are ongoing. Town Office fixtures are complete.
- Web site – Adam, Red Earth Designs will host and develop website. Pam, Louise, Michelle and Linda will assess information and concept layout of the website. Various websites will be looked at for us to get ideas as to what we might like.
- Volunteers Day – no definite date has been set for this.

CORRESPONDENCE IN

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| 1. Council Annual Allocation Letter | Council allocation has been received. |
| 2. Quote from Gareth Harrison | Total quote \$880.00 (refer to Action Plan Breezeway) |
| 3. Nick Hoskin | Information on Toilet Blocks |
| 4. Bron Scholls – RV Friendly Towns | Email from Bron. Scholls via S. Pike.
Discussion re this was held. After looking at both options it was agreed we would support 'Community Welcomes R. V.' and we would get information re this. The 'R.V. Friendly Town' program doesn't suit our Community at this point in time. |

FINANCIAL REPORT: B. Fairlie – distributed for scrutiny by Email.

Moved B. Fairlie and Seconded by J. Adams report as presented is accepted. Carried.

GENERAL BUSINESS:

- Easter Breakfast – after a discussion it was decided we let this function go due to declining numbers over the past 2 years. T. Clerke moved Progress no longer host an Easter Breakfast. Motion seconded by B. Fairlie. Carried.

ANY OTHER BUSINESS:

- L. McCabe –
 - weather permitting painting of shelter sheds will recommence week after the school holidays finish
 - Arts – talk to Chris and see if he has spoken to anyone re this subject
 - Community Boxes – put these out again
 - Tracking of event finances – B. Fairlie will look into this and she & M. Twelftree will present graph using available figures.
- S. Hall –
 - Shipping Port to Pleasure Resort by Alan Jones – are there copies available and how many. M. Twelftree also asked about copy of P. V. Primary School book "Back From the Beach." - available at VIO.

- Boat washdown ramp at Marina – P. Hickman will enquire about this from Council
- T. Clerke –
 - Air Conditioner – remote control holder has been attached to wall
 - Dead mice found in supper room storage area – have been removed.
 - Vacuum – bag requires changing when full. Contents had gone hard and cleaner was unable to suck properly.
 - Enquiry re Rapid Detail was made during this conversation. They have not done any cleaning at the Hall and it was queried if this was utilised. B. Fairlie will check past Minutes to see outcome of this.
- J. Adams – made inquiry re Insurance for Gala Day. B. Fairlie informed meeting a separate policy is required and she will organise this.

No further business was raised.

Next Meeting will be held on November 7th.

Meeting closed at 9.21pm.