

**Drafts: MINUTES OF THE PORT VINCENT PROGRESS ASSOCIATION INC. MEETING**  
**VENUE: INSTITUTE SUPPER ROOM**  
**6/02/2019**

**PRESENT:**

Chairperson – Michelle Twelftree, Vice Chairperson: Trevor Clerke, Secretary: Pam Hickman, Sue Pike, Carolyn Jansons, Jan LeFeurve, Greg Shaw, Julie Adams and Treasurer Beth Fairlie. Council Representative Leanne O'Brien and Tidy Towns Representative John Francis. Chairperson welcomed Councilor O'Brien and Tidy Towns Rep. to the meeting

**APOLOGIES:**

Sue Hall, Linda McCabe, Cara Mullin and Louise Biddell

**MINUTES OF PREVIOUS MEETING:**

Moved T. Clerke and 2<sup>nd</sup> J. Adams December Minutes as presented are accepted as true record. Accepted.

**COUNCIL REPORT:**

Councilor O'Brien reported pending waiting period - the block of land in Bennett Street has been sold. Approx. \$115,000.00.  
No further information received

**SUB COMMITTEE REPORTS:**

Tidy Towns – J. Francis

- Following AGM the new committee is:
  - President – Rodney Button
  - Vice President – John Francis
  - Secretary – Des Chambers
  - Treasurer – John Curnow
- Projects – placing table and chairs at Devils Point
- Playground painting is in progress
- Ensuring doggie bag dispensers are filled. Council support for purchase of bags sought
- Support to Gala Day and Australia Day Breakfast
- Daily cleaning of public BBQ throughout holiday period
- Would like to erect Bus Shelters for children but too expensive. Looking at possibly building themselves.
- Repaired walkway at back beach
- Purchased 2 ladders and winch to assist lifting bottle container
- Tree watering
- Recycling bottles and cans
- Assisted relocating Clare Triess from Port Vincent to Stansbury.
- They have several new members
- Social BBQ are held regularly
- Ron Turnbull plans painting IGA frontage – he mentioned to John he didn't want notice board in existing position. May need new site for this.

- King of Gulf Event - a request from David Eldridge asking if more bins for bottles could be provided. Council will not provide - Tidy Towns looking into this matter.

Visitors Information Office: S. Pike

- Very busy VIO over Christmas/New Year Period
- Australia Day Breakfast well patronized – Net profit \$826.44
- Raffle released – drawn March 31<sup>st</sup>, 2019

Oval Rejuvenation: M. Twelftree/P. Hickman

- Spacial designs have been sent to Steve Kindstrom – designer will visit and look at the area personally. He will then finalize plan and send to us for submission to Council.
- Calendar sales - going reasonably well

Traders Group: S. Caddy

- No official report as S. Caddy away. Meeting in December authorised payments of accounts

Special Events: J. Adams

- Great weather on the day
- Committee indebted to Tidy Towns input. Than you to all volunteers
- Fireworks Display - thank you to Anthony Gerard for again sponsoring.
- Shed clean up to be organise

A Focal Point: S. Hall

The new printing timetable (with 2 editions in December) worked extremely well - by releasing the Pre-Christmas edition it did allow Port Vincent residents the opportunity of receiving their copy before the tourists arrived. 250 copies were printed, and we did not have any left over.

- The pre-Christmas edition also allowed community groups to have their final luncheons, etc acknowledged prior to Christmas.
- We now have 54 email recipients - at this time last year we had approximately 10 email recipients. I think that most email recipients are those who are visitors to our town who still want to keep in touch with what is happening.
- Due to the increase in email recipients, and the fact that the AFP is free, we have been able to attract more advertisers - which helps pay for the freight charges (although these are only \$5 per parcel).
- Beth arranged payment to Kadina Freight for 12 months in advance (\$60)- *thanks so much Beth.*
- The rest of the advertising revenue goes straight to Progress - I estimate that we may be able to achieve about \$500 per year. The difficulty is that we originally thought we would only have a 20 page AFP, but now we have a lot more advertising, and we have had to ask Fraser if is ok to print 22 pages (or even 24 sometimes!).

- We need to allow 4 days from the time the AFP has been proof read, to when it will be delivered to Meredith - 2 days for Fraser's admin officer Sarah to print them, and they picked up in the morning run the following day, and taken to Kadina, and then they are delivered to Port Vincent the *following morning* (Monday-Friday only).
  - Meredith has been doing an amazing job distributing the AFP around town - and keeping a record of how many we have had printed each month, and whether more were required, etc (although the idea is that we will gradually "move" people to the web-site or email).
  - I am looking forward to the new web-site being "up and running" - and will upload
- I have had several requests for different topics of interest to be reported in AFP, and really appreciate everyone's input - as always I will take direction from the Progress committee as to content.
 

Left over copies of A Focal Point to be retained so assessment of number sold can be made.

#### **MATTERS ARISING FROM MINUTES:**

- ✧ Institute Kitchen - C. Janson's presented meeting with quotes received for upgrading the kitchen. Stainless steel bench tops are very expensive. Quotes without tops range from approx. \$6,000 - \$7,500. Meeting agreed Carolyn arrange appointment with Council to discuss proposed plan and to further investigate bench top material.
- ✧ Sunshades for Foreshore Playground - ongoing
- ✧ Key register - Hall/Office - reallocation within Committee will be considered
- ✧ Breezeway for Institute side entrance - updated design received from Gareth Harrison. T. George will provide quote to present to Council
- ✧ Port Vincent.Org website will be hopefully up and running next week.
- ✧ Port Vincent History Book - meeting agreed to add to book. Alan Jones will do all the work required to do achieve this. Visits to Pt. Vincent may be needed. G. Shaw moved and C. Jansons 2<sup>nd</sup> motion we pay up to \$1,000.00 over this period to cover fuel and accommodation expenses. The existing book may need to be retyped ; S. Hall has offered to do this over a period of time.
- ✧ Banners - it was agreed this was a good investment and the money required was well spent.

#### **CORRESPONDENCE:**

##### **In:**

1. Nick Hoskin - image of pine rail fencing proposed for oval.
2. Nick Hoskin memorial seat and plaque -
3. Renee Edwards - Regional Events & Festivals Funding Open 2019. Closed 5pm on March 15<sup>th</sup>
4. Round 2 Healthy Towns Challenge Grant - now open
5. David Eldridge - King of the Gulf. Request for more bins for bottles. Tidy Towns helping wit this.
6. Mick Lovelock - Paul Stubberfield and Grant Trotter were actively involved with Progress for many years. Mick asks if next year this work could be recognised and they be nominated for citizen of the year for YP Council. P. Hickman will follow this up.

##### **Out:**

1. Nick Hoskin/ Approval received PVPA Members for memorial seat and plaque
2. Leane O'Brien, Council Rep. Invitation to PVPA meeting

**FINANCIAL REPORT:** distributed via email for scrutiny

Query from S. Pike re VIO sales figure explained by Treasurer.  
Moved B. Fairlie and 2<sup>nd</sup> by S. Pike. Carried

**GENERAL BUSINESS:**

- ✧ Contract for cleaning Institute - Quote for \$33.00 hour from Jeanie Zeller received. Following discussion it was agreed this be accepted.  
The contract will be fortnightly and the Institute will be cleaned on the second and fourth Monday afternoon (1.30pm) or Tuesday morning (9.45am) of the month. Notify of decision.  
T. Clerke reminded meeting the Hall floor is resin based and reacts to certain cleaning agents. Notify Jeanie of this.
- ✧ Easter Breakfast - P.V.P.A. not hosting this year. Notify Coast Guard of this decision.
- ✧ Karen Waller left the Hall very tidy and clean. Notified Town office that no bins were available for rubbish. We have a red top bin (9078) and yellow top bin(20415) allocated by Council to us. Notify Kiosk these 2 bins have been allocated to Institute
- ✧ Letter notifying Chris Key he is no longer a member of the Progress Association to be sent.
- ✧ Special Events - Julie Adams. Following Gala Day 2019 the existing S. E. Committee proposed this committee be disbanded and the planning and organisation of future events be under the banner of Progress Association. J. Adams outlined what and who is needed to organise the functions we hold annually and asked the Committee consider her proposal.  
Discussion regarding this followed. S. Pike moved and P. Hickman 2<sup>nd</sup> motion the Special Events be disbanded as a separate body and be under Progress Association Personnel. A meeting will be held in late February/early March to finalise all Special Events business.

**ANY OTHER BUSINESS:**

Julie Adams - Complaints regarding the safety of the steps near the kiosk and about a raised lip to footpath causing a person to trip have been received.

Jan LeFeurve - Request for disabled carpark to be allocated in main street has also been raised. A letter to Council regarding the above issues and request will be written and sent.

Pam Hickman - emails from Sue Hall regarding poor/lack of medical services in the town over the holiday period have been received.

Michelle Twelftree - problems with Bank S. A. business banking raised. 2 of the signatories are unable to successfully complete transactions - if no resolution received look at changing banks.

Trevor Clerke - ask Council to return seat that was removed when 'Walk the Yorke' project was in progress.

No further business raised.

Next meeting March 6<sup>th</sup> at 7.30pm

Meeting closed at 9.35 pm.

