

**MINUTES OF THE PORT VINCENT PROGRESS ASSOCIATION INC. MEETING
3/07/2019**

PRESENT:

Trevor Clerke (Vice President), Pam Hickman (Secretary), Beth Fairlie (Treasurer), Sur Pike, Jan Le Feuvre, Greg Shaw, Carolyn Jansons, Julie Adams, Sue Hall (A Focal Point) and John Francis (Tidy Towns)

APOLOGIES:

Michelle Twelftree, Louise Biddell, Linda McCabe, Cara Mullins and Leanne O'Brein

MINUTES OF THE PREVIOUS MEETING:

Moved J. LeFeuvre and Seconded J. Adams Minutes as presented be accepted. Carried.

COUNCIL REPORT:

No report this month

SUB COMMITTEE REPORTS:

Tidy Towns:

- Clean up in Bennett Park after trees cut down
- Weed Spraying
- Tap installed at shower on beach
- Personal numbers are down
- Bin lifter – in final stages of construction
- Rabbit problem – petition re numbers is available to sign

Traders Report:

No report presented

Visitors Information Office

- AGM will be held on 8th July, 2019
- Office will close at end of school holidays until September

Oval Rejuvenation Committee:

Nil to report

A Focal Point

- Contributions to the AFP have been on time, and I am sure the Progress Association Committee will agree all have had interesting and relevant content. A big “thank you” to all those contributors who take the time to email me with their “reports”.
- It has been an “asset” to the AFP to have information supplied by Fraser Ellis’s Office – it keeps the editor in touch with local issues being raised, meetings to be held, etc so that I can advise both Progress Committee and our community.

- Thank you to Linda McCabe for her suggestions for future articles – eg young sporting women from Port Vincent, etc. As a result of another of Linda’s suggestions I am currently researching Sir James Hardy’s time at Port Vincent. I am hopeful that (thanks to Pam and Jan) I may have enough information to have this in the August edition of AFP.
- I responded to Sue Pike regarding her comments at the last meeting concerning the change made to the VIO ad in the June A Focal Point (no change of content, just the addition of an “I” logo), and to her subsequent email. I deleted the “I” logo from the July edition and had this approved by Sue Pike before going to print. All changes (no matter how minor) will be run by her in the future.
- We now have 94 subscribers to the AFP – 24 of these are contributors. I have added these under the category of Local Groups/Clubs/Organisations so that Progress can “target” these organisations with separate emails if they need to.
- Mailchimp gives full reports on each “campaign” we run. For example, the June edition of AFP campaign had 76.3% of the emails opened – the “industry average” is 70.1%, so ***that is a great take up rate!***
- With the hard copies it is difficult to know how many residents take one and don’t even read it. So this electronic report will assist Progress with monitoring whether their message is “getting out there”. We printed only 190 hard copies this month. *This number will be decreased over the winter period.*

Sue Hall, Editor

MATTERS ARISING FROM MINUTES/ACTION PLAN:

- No quote for salt damp received as yet.
T. Clerke reported to meeting an extraction fan will be required for commercial use in the new kitchen
- Plans to renovate toilets – concern expressed that money received could swallowed up with design fees.
- Oval Rejuvenation Project – To continue Fundraising
- Defib unit at Senior Citizens has been checked; Will be checked annually
- Town Office Computer – getting this from Office Works – all programs will be installed.
- Minutes are being scanned and will be forwarded to Alan Jones for gathering of information required to update Port Vincent Book
- Please forward copy of Minutes to Town Office each month
- It was decided Hall Booking would go on line. Require person to manage booking book.

CORRESPONDENCE IN AND MATTERS ARISING FROM CORRESPONDENCE:

1. YP Council – development plans by Sparton Plans have been submitted for school site (PV Caravan Park & Seaside Cabins)

2. Email from Council advising of paving to be laid in Main Street received. This will start in approx.. 3 weeks time. A meeting to discuss this will be held for interested members

CORRESPONDENCE OUT:

1. Letter to Fraser Ellis thanking him for sponsorship printing for A Focal Point

FINANCIAL REPORT – submitted to Members for scrutiny.

B. Fairlie reported Hall Funds will be placed in Progress Account and the old hall account will be used as account for Sub Committee funds. P. Hickman to enquire re change of name to reflect this.

Moved B. Fairlie and seconded C. Jansons report as presented be accepted. Carried.

GENERAL BUSINESS:

- Gala Day – invitations have been sent and will be selected at next Sub Committee meeting
- Insurances – quotes will be sought for all of our policies
- Credit Union of S. A. – Term deposit investment is due for renewal. Reinvest this. P. Hickman will be added as signatory to this account as all listed except one have resigned from committee and have left the town. B. Fairlie will submit papers to Credit Union on Friday.

ANY OTHER BUSINESS:

T. Clerke advised meeting he would be resigning as a Committee member of the Progress Association.

No further business arose.

AGM will be held on Tuesday 16th July.

Next Committee Meeting will be held on Wednesday August 7th at 7.30pm

Meeting closed at 9.15pm