

PORT VINCENT PROGRESS ASSOCIATION INC
Meeting Minutes
 Thursday 5th November 2020 @ Town Hall
 Minutes taken by: Kim Hoskins



POSITIONS OF OFFICE

President	Michelle Twelftree
Vice President	Greg Shaw
Secretary	Pam Hickman
Treasurer	Carolyn Janson

COMMITTEE

Jan Le Feuvre	Kim Hoskins
Jeanie Zeller	Kristan Every
Louise Biddell	Linda McCabe
Sue Hall	Greg Hall

WELCOME:

PRESENT:

APOLOGIES: Greg Hall, Linda McCabe

MINUTES OF PREVIOUS MEETING: distributed by email for
 reading Moved: Pam Hickman Seconded: Greg Shaw

BUSINESS ARISING FROM THE MINUTES:

1) Title: Institute Fee Schedule

Discussion: Discussed the new fee schedule as per last meeting

Proposal: Cap discounts at 50%, new red fees charged, scrap the 3 hours hire rates, PVPA subcommittee events at 60% discount and free for committee meetings. Comes into effect 1st December 2020

Moved: Michelle

Seconded: Pam

All in Favour: Yes

Further Action Required: Michelle to finalise schedule and distribute to whom ever need it.

2) Title: First Aid Course - MT

Discussion: What is the close off date for the grant? It is mid Feb the money needs to be spent by, if we get the grant.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Michelle needs to book a date first weekend in Feb to progress this.

3) Title: Garage Sale - MT

Discussion: Garage Sale Trail; PVPA registered, few sites available at the Hall- Encourage community members to register their own garage sales - Original idea of a single registration under PVPA- was logistically not viable. We will need a hand within the next week to go through the back of the Hall to get stuff get ready for the garage sale. Michelle will flick a text around when it is required.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil



4) Title: Food Vendors and Pop up stores - MT

Discussion: Few people interested - pending permit information if they are a food truck, if onsite - PVPA property- Permit not required. Awaiting confirmation of support for the idea from opposing food businesses in town. Kiosk are happy for people to be supplying food as long as it is not direct competition. If they are using the facilities we will charge them, if just outside it is for no charge. There is council forms for them to fill out and have their covid plans in place. Micelle to go back to community groups for confirmation.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Next meeting discuss schedule for this to take place.

5) Title: Movie Holiday Program - LM

Discussion:

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Linda not at meeting so movie cost still needed to be found out. Is possible depending on the cost of the movie. More discussions need to be had next meeting to see what covid restrictions need to be in place.

6) Title: BBQ Area - PH

Discussion: Letter has been drafted but still needs to be delivered.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Pam to deliver the letter, no further action required at this stage

7) Title: Signage for the spoon drain - PH

Discussion: Did letter get sent to the council? Yes spoken to Nick Hoskin and he is going to look into it.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

8) Title: Updating the town sign - GS

Discussion: Was contact made with Vickie Easter?

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Greg will do this before next meeting

9) Title: Gala Day response collation - MT

Discussion: Not done yet but it will be done for next year. We have also had correspondence from the council yesterday stating all fireworks displays will not be approved due to covid restrictions. We will put this in the focal point and publicly release the complete closure of Gala Day and the fireworks.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Michelle will do before the next meeting and upload onto teams.

10) Title: St Neots Funding - MT

Discussion: Response Letter attached in MS TEAMS, Pam has spoken in person to members regarding the letter and mis-understanding. Request has been made for Quote of the proposed rotunda for review, St Neots currently do not have a formal quote or development approval (if it's required to erect the structure)

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: More discussion when we get quote from St Neots

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- 11) **Title:** VOIP number - SH
Discussion: Any further information? No more further information, Pam and Greg are happy to have their numbers put as contact points.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Sue will include appropriate numbers in future correspondence.
- 12) **Title:** Highway Sign - SH
Discussion: DIPTI have stated that that it is not a highways issue it is on private property so it is a council issue. Michelle has spoken to Nick on the council and he is going to try and find out more information and get back to Michelle. Greg said that really the signs need to be investigated after the slip lane should still be actively pushed.
Proposal: Sue would like to go ahead to contact to Rob Germein if the sign can be changed.
Moved: **Seconded:** **All in Favour:**
Further Action Required: As a whole committee we need to keep actively pursue a deceleration lane. Put conversations with Rob on hold until the mural is done.
- 13) **Title:** Correll Park Update - SH and MT
Discussion: Onsite meeting was held with Tidy Towns; Clean up and clearing will commence ASAP. Once the initial clearance has been completed, Michelle to met with Rob again for the next steps plan.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Rob from Tidy Towns believes this will begin next Tuesday. Sue Hall will deliver the materials required for Correll Park around to Tidy Towns.
- 14) **Title:** Covid 19 and IT Grant - SH
Discussion: Are we all on teams? Mostly Yes. Kim to catch up with Greg. Pam will take Desk top up to Kadina to have the new RAM installed and Carolyn will pay the bills.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Kim catch Greg for teams training.
- 15) **Title:** Breezway update - MT
Discussion: Quotes Pending for Render/stonework finish - project estimated to begin late April 2021 - Development application & Approval required. We are liaising with YP Council with all aspects of this project.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Michelle to keep on informing the committee of the progress.

COUNCIL REPORT: No report submitted

Business arising from council report:

- 1) **Discussion:** People still asking about the public consultation about the common effluent.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Our understanding is that council no longer have the funding so our understanding is that it is not going ahead, but questions will still been asked.

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	
PORT VINCENT TRADERS	Yes	
VISITOR INFORMATION OFFICE	Yes	
'A FOCAL POINT' COMMUNITY NEWSLETTER	No	PV Traders are in recess until 1 st February 2021.
WORKING GROUPS		
WORKING GROUP - WATER TOWER MURAL	Yes	
OVAL REJUVENATION COMMITTEE	No	Still awaiting grant application

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
2 nd Oct.	Poster for CFS Bushfire survival plan workshop	10 th Oct	Correll Park Upgrade letter of thanks
6 th Oct	Upcoming AGL Wattle Point Grants 2020-2021	12 th Oct	Sue Hall wrote again to Rob Henty re Deceleration Lane
6 th Oct	Email from Grant Trotter re CFS workshop	28 th Oct	Council re Cormorant Problem
7 th Oct	Rachel Rains - Grant updates	27 th Oct	Ann Ford re Community Garden
7 th Oct	Carl Berridge - Memorial seat	3 rd Nov	Nick Hoskin re Spoon drain Signage
7 th Oct	Robyn Anderson - Playground Equipment	3 rd Nov	Letter to Aquatics re BBQ area
7 th Oct	Sue Hall MS Teams Training		
9 th Oct	Taylor Gray - Voting for Agricultural Town of the year open		
9 th Oct	Natalie McDonald - YP council Agenda		
13 th Oct	Magdalena Oosthuizen- 2021 Community Food & Wellbeing Events.		
16 th Oct	Natalie McDonald-Linc for Council Minutes		
16 th Oct	Taylor Gray re SYP Water Tower Painting		
19 th Oct	Maddy Pulling - Access Advisory Working Party Agenda + 28 th Oct - Minutes from that meeting		
19 th Oct	Max & Elaine Pann - re Use of foreshore lawn for Church service		
19 th Oct	Holmes Dyer Consultant - Yorke Regional Alliance Public Health Plan.		
21 st Oct	Rachel Raines - Funding Centre - Updated Grants		

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23 rd Oct	Yorke Events Notification		
1 st Nov	Insurance Invoice Update		
2 nd Nov	Taylor Gray - Covid Update		
2 nd Nov	Amanda Braddock - safeTALK free suicide intervention workshop		
3 rd Nov	Phil Herrman re Cormorant complaint.		
3 rd Nov	Bray signs - Flag options		
4 th Nov	Rachel Raines - Grant funding update		
4 th Nov	Michael Lennon - State Planning Commission. Invitation to Attend online.		
4 th Nov	Taylor Gray - Holiday Season Fireworks		
4 th Nov	Community Voices Applications		

BUSINESS ARISING FROM CORRESPONDENCE:

1) **Title:** Grant Applications - SH

Discussion: There are a few new grants available. Sports and Rec Grant to possible help support the walking trail around the oval. A new quote needs to have to see what out contribution would have to be.

Proposal: Sue to apply for the first aid grant.

Moved: Sue

Seconded: Michelle

All in Favour: Yes

Further Action Required: Pam get new quote and send out to Progress financial commitment based on the new quote.

2) **Title:** Rachel Raine Grant update

Discussion: CJ to follow up how that needs to be funded.

Proposal:

Moved:

Seconded:

All in Favour: Yes

Further Action Required

FINANCIAL REPORT distributed via Email for scrutiny

Moved - Treasurer Carolyn Janson

Seconded Michelle Clarke

Actions required:



GENERAL BUSINESS:

- 1) **Title:** Kadina Lunch Fundraiser - KH
Discussion: Lunches are for Monday the 7th Dec till Thursday 10th Dec. We have \$10.00 per lunch to spend. We will run a similar set up to last year, however we will need to do individual serves (ie make up wraps) this year due to covid restrictions. Therefore, I am looking for volunteers to make lunch on the Monday to Thursday. I will then directly co-ordinate with those happy to volunteer.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: If you can help volunteer please email Kim ASAP. Kim to organize all logistics of this and liaise with volunteer helpers.
- 2) **Title:** Secretary / Minute Secretary Discussion - PH
Discussion: Pam would like to confirm that Kim is put as a minute secretary / assistance secretary
Proposal: Kim to hold title as Assistant Secretary.
Moved: Pam **Seconded:** Michelle **All in Favour:** Yes
Further Action Required:
- 3) **Title:** Trees from Water tower area - JLF
Discussion: There are 62 trees that have had to be pulled out and are sitting in water and have been re-potted for now but they are not going to last. Other town groups to be offered these trees.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Jan to speak to Rob whether Tidy Towns have use for them. RSL etc for other possibilities.
- 4) **Title:** Marine Parade - Toilet Amenities - CJ
Discussion: Council are pushing for decisions to be made about the toilet block. We have 4 options: 1) we clean up and pretty what is there, 2) Use the existing which include storage area on the end for glass display. 3) Knock down and build something new and updated 4) relocate to the VIO. Discussions about moving to the VIO; was decided that it is not the best option as this means kids will be running over the road and could compromise the PVPA ownership of the land with a council structure now existing on it. Therefore option 4 was discounted. Discussions regarding option 1 and 3. Decision made for Carolyn to go back to council with request of option 3, however would settle for option 1 if we had to. Either way NO PVPA funds to be committed to this.
Proposal: We are in support of the facility been upgraded at council's expense.
Moved: **Seconded:** **All in Favour:**
Further Action Required: Carolyn to report next meeting on how these decisions are progressing.
- 5) **Title:** Flag
Discussion: Please access teams and make your choice between which flag design is your preference. Email to Michelle your decision ASAP.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Michelle to announce the winning design.
- 6) **Title:** Medical Practitioner.
Discussion: Conversations on hold, will be resumed in the next few weeks.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Pam to report next meeting.

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NEXT MEETING Thursday 3rd December 2020 at the Hall.

Thank you for your contribution to the PVPA, MEETING CLOSED AT 9:35 pm

Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.