

Committee 2022/2023

Michelle Twelftree

Jan LeFeuvre

Kim Hoskins

Carolyn Jansons

Kristan Every

Rob Searle

Phil Clarke

Sue Hall

Pam Hickman

Judy DeGiglio

Greg Shaw

WELCOME: Michelle welcomed all those present and apologised for her absence over the past couple of meetings.

PRESENT: Michelle Twelftree, Sue Hall, Carolyn Jansons, Kim Hoskins, Rob Searle, Jan LeFeuvre, Trevor Clerke (Council) Rep.

APOLOGIES: Greg Shaw, Kristan Every, Pam Hickman, Judy DeGiglio, Phil Clarke

MINUTES OF PREVIOUS MEETING:

Minutes for December 2022 are still to be tabled Michelle will upload to Teams once they become available.

Feb 2023 minutes tabled.

Moved: Rob Searle

Seconded: Sue Hall

BUSINESS ARISING FROM THE MINUTES:

1) Title: Website alterations - Michelle

Discussion: Result of follow up with Adam H.

Michelle has attempted to contact Adam several times – he is very elusive. Our hosting deal is very good compared to local quotes. Michelle to speak to Kate from the Community hub for further suggestions.

Further Action: Held over until next meeting.

2) Title: Projector – Michelle

Michelle has organised a Yorke Peninsula local – Tyson – to come next Thursday 16th to assist with the quote for installation. Michelle has a backup if he can't do this.

\$10K grant money sitting in the cheque account to spend.

Further Action: Waiting on his quote next week – Michelle will follow up and provide information next meeting. Held Over.

3) Title: Raffle update Jan / Pam

Winners have been notified and will be presented prizes. Three prizes have been distributed – others are to be distributed in the next couple of days – definitely by next meeting.

Total financial break down will be presented at next meeting.

4) Title: Public liability Insurance - Carolyn

Discussion: Carolyn has current leases and Insurance and will meet with Pam and Greg to go through. Tidy Towns requested that insurance for their ute and tractor is covered, there was a general discussion about this. All in favour.

5) Term Deposit information - Carolyn is still following up on withdrawing from the low interest rate and re-investing at the higher interest rate. Carolyn moved to raise the investment to \$40K – seconded Michelle, all in favour.

This can only be done if the funds are received into Carolyn’s private Credit Union SA account (as Progress does not have a savings account), and then transferred straight back to Credit Union.

Moved by Carolyn that this occurs as a matter of urgency to maximise interest. Seconded Kimberley.

Further Action: Carolyn to follow up and produce the Term Deposit paperwork at the next meeting.

6) Title: Grants / Thriving Community Programs - Sue

Discussion: two grants PVPA could be looking at. The SA Thriving Regions needs us to be registered for GST. Sue is happy to go through the registration process. The sales invoices raised are nearly all to businesses - and they can claim the GST back (so, it shouldn’t affect our sales revenue). Sue can train Carolyn. However, it will mean that Tidy Towns will also be registered. TT do not raise many sales invoices. As we are using MYOB it is an easy process. Sue to register for GST.

Sue moved that we register for 12 months – if it becomes too much of a hassle then we can reassess in 12 months time. Seconded Jan.

Further Action: Sue will complete the process to begin 1st April, and report back to the next meeting.

COUNCIL REPORT – Trevor Clerke:

The petition for the shade sail was presented to the council at their meeting on 9th March. There will be a community consultation regarding the wharf – email arrived on 9th March (Michelle to upload to Teams).

Council will propose amendments from public use to commercial use of the facility. Waiting on report on all jetties. They will also propose that the state government take back the control of the jetties, and therefore the ongoing and much needed maintenance issues will be handled by the government. The lease runs out at the end of 2023.

Phil Herrmann has advised PVPA that there will be another Cormorant cull early to mid-next week (2nd week of March). Childcare centre at Minlaton is underway. Michelle mentioned that there doesn’t appear to be a lot of room for outdoor play for country kids.

Sonya Rankine employed as the Head of the Arts at Maitland – will organise art throughout the year.

SUB- COMMITTEES

REPORTS PROVIDED on TEAMS

- TIDY TOWNS
- VISITOR INFORMATION OFFICE
- ‘A FOCAL POINT’ COMMUNITY NEWSLETTER

BUSINESS ARISING FROM REPORTS

Sue asked whether it would be okay to have Peter Lehman’s letter, along with a letter from Nick Perry in the next A Focal Point. After some discussion Michelle moved that only the Community Consultation be put into the next AFP, and that we wait until after that process. Seconded Rob Searle.

The committee discussed having another try at having more Letters to the Editor in the A Focal Point. Sue will endeavour to get more letters in the next edition.

WORKING GROUPS

OVAL REJUVENATION COMMITTEE

The oval rejuvenation committee will reconvene in the coming months. After some discussion it was decided to wait until we hear the result of our Pump Track grant application. Michelle spoke with Nick Perry on 9th March, no news as yet. The committee at this stage comprises:- Pam, Julie Searle, Michelle, Ken Jacobi (representing Tidy Towns), Charmaine Kimber and Kaye Johnson (representing RSL).

HISTORY BOOK

Although discussed and approved (and a draft letter composed) no written response has been sent to Alan Jones since his email was received over 4 months ago. On 9th March Michelle spoke to Alan Jones. After discussion with Alan he has agreed to resume his authorship of the book. Discussion took place about who would be available, and have the skills to work with Alan (as Alan cannot compile the document, and does not have the ability to access a shared document from the cloud). Kimberley will approach Michelle Hawthorne to ask if she would be willing to work with Alan to complete this project. Current timeline – close off in June, print in August. Michelle and Kimberley will update the committee at the next meeting.

FORESHORE TOILET BLOCK COUNCIL PROPOSAL

No further information provided by council. To be carried over.

CORRESPONDENCE IN	CORRESPONDENCE OUT
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Date		Date	
9/02	Access to Council Properties for valuation	14/02	Team changes
14/02	Get fit at Pt Vincent	14/02	Reminder for YP Regional planning workshop
15/02	Governance and Sustainable Grant	16/02	Use of VIO area
16/02	Access Advisory Minutes	16/02	Advice to Annette Caddie
21/02	Grant Opportunity Festivals Australia	26/02	VIO Land use x 2
21/02	Stronger Communities Grants	28/02	Ardrossan 2023 Arts and 150yr display
21/02	Grants for landscaping VIO		
23/02	SA Power Community Grants		
24/02	Peter Lehman - Wharf issues x 2		
24/02	VIO Land Use		
26/02	YP Mobile Extension		
27/02	Free Coastal workshop		
28/02	Ardrossan 2023 Arts and 150yr display		
28/02	RSL advising nominee x 2 for Oval working party		

BUSINESS ARISING FROM CORRESPONDENCE: -

1) Title: Port Vincent Wharf use

Discussion: Peter Lehman has written a draft "letter" for inclusion in the AFP and requested PVPA support. Peter was advised verbally that PVPA was not taking a stance on this issue as it was deemed a Council/ Fishman's issue. Peter has written a second letter for the committee's further consideration.

NOTE: The correspondence folder has an archival folder attached to the Feb Correspondence folder; it contains correspondence from Feb 2022 with YP Council over this subject - correspondence items have been re-labelled for chronological purposes.

Further Action: A Focal Point recipients will receive the details of the Community Consultation. Updates at our next meeting.

2) Title: Grants

Discussion: Several grant notifications have been received. Sue asked the committee whether there was a need to apply for a grant for an event to be held in conjunction with the proposed New Year's Day fireworks display. No formal clarification has been received from the benefactor – only a private conversation. Jan Le Feuvre mentioned that the gentleman has written to the Sailing Club. Michelle moved that Pam and Carolyn speak to this gentleman (who wishes to remain anonymous) and ask for confirmation in writing. Seconded: Sue

In the meantime, the committee recommended that Sue look at the available grants to see if we can apply for a grant for the children's entertainment that we would like to offer over the Christmas/New Year period.

Further Action: Sue to explore scope of these grants and how we could apply them to current and future projects. Governance and Sustainable Grant closes 26/04/23, BMD Grant closes 31st March 2023.

Stronger Community Programs closes 10/05/23 SA Power Community Grants closes 17/04/23. Sue to use the SA Landscape Grant for the VIO/Tower native plants.

FINANCIAL REPORT:

Carolyn moved that the following financial information is a true and correct record of our financial situation.

Seconded: Michelle

Port Vincent Progress Association

The following reports for the Port Vincent Progress Association for the month of February 2023 were tabled and discussed:

- Profit and Loss statement with a year to date surplus of \$7,479.42 Balance Sheet including an Operating Balance of
- \$186,111.09 including Investments :-
- Port Vincent Progress Assoc Cheque account \$73,532.48 - \$10K of this is grant money for the projector.
- PVPA Sub Committees \$46,019.89
- Satisfac Investment Account \$32,652.21

Tidy Towns Subcommittee

The following reports for the Tidy Towns Subcommittee for the month of February 2023 were tabled and discussed:

- Profit and Loss statement with a year to date surplus of \$5,130.32
- Cheque Account and Investments :-
- 1-1002 Tidy Towns Cheque Account \$2,010.22
- 1-1003 Tidy Towns Term Deposit 4035805660 \$29,118.35

- 1-1004 Tidy Towns Term Deposit 4036494860 \$31,467.42

Tidy Towns expenditure to be approved in their minutes.

3 Approved Port Vincent Progress Association Expenditure

The following expenditure has been approved by the committee: -

Mat for Basketball Court	46.95	
AGL Bill	256.17	
IGA Bill	374.62	
Thermomix	2,359.00	
Grand total	3,036.74	

GENERAL BUSINESS:

1) **Title: Tennis Court Fencing - Michelle**

Discussion: Southern side of the fencing poles needs urgent attention due to corrosion. Greg to liaise with Tidy Towns. Applying for an appropriate grant would be the next course of action down the track, but a quote needs to be organised.

Further Action: Michelle to speak with Chad – and also speak to Danny to see if they can come up with an idea. Labour supplied by the younger volunteers, TT and RSL volunteers to give them the knowledge they need to complete the work. Discussion next meeting regarding who will source quotes, and what grant we can apply for (after we have the quote).

2) **Title: Pump Track - Michelle**

Discussion: Will we apply for grant funding, and should the Oval Committee meet to begin to prioritise the work?

Further Action: Moved by Michelle and seconded by Sue that we wait until we receive news from Nick Perry (council).

This is expected by Mid-April/May.

3) **Title: Wi-Fi access - Michelle / Pam**

Discussion: Wi-Fi access to the Institute through Optus using a dongle
When Michelle spoke to Tyson regarding the projector (which will require Wi-Fi access), he suggested that we hook up with the VIO Wi-Fi. Sue has contacted council twice before regarding this, and the IT Dept was concerned of the security risk. Michelle will ask Tyson for his suggestions as to how to approach council and to overcome their security issues.

Further Action: Michelle to report back to the next meeting.

4) **Title: Caravan Park Storage -**

Discussion: The Foreshore caravan park is no longer willing to maintain storage of caravans and moving them off site into the storage yard. To maintain this revenue source (we currently

receive 50% of the funds received by council, which is approximately \$6K per annum from the total of \$12K) the PVPA needs to consider taking on the role.

A few issues like insurance, manpower was discussed, and it was decided to investigate further. Carolyn mentioned if we want to take over the storage that we would need to pay for a lease – maybe we could ask for a peppercorn lease.

The title of this land used to belong to Progress – we only own the Tidy Towns Shed, not the land – we would have to pay commercial council rates if we transferred this into our name.

We could perhaps go out to other groups in the town to see whether they would be willing to assist with moving the caravans. Tidy Towns are not interested. Sue to speak to bowls club to see whether they would be interested. Michelle has a copy of the Caravan Park van storage agreement. Michelle will upload to Teams.

We need to know how much the insurance would be.

Annual fee, plus a fee to move the van. Currently there are 24 vans. We would invoice directly to the clients. We need to decide by 25th March. Michelle to ask council for an extension. The existing contracts expire on 30th June, so council will need to give current owners plenty of notice. Carolyn to check our insurances.

It is estimated that we could receive approximately \$12K per year, before paying for the transfer of the vans from the storage to the park. Vehicle access. Towing course. Use of a tractor are all considerations.

Carolyn moved that we pursue this option over the next fortnight. Seconded: Sue

Further Action: Sue, Carolyn, and Michelle to put details of their investigations on Messenger so that the committee can decide on whether to proceed.

5) **Institute Scheduled fees**

Discussion: Booking officer (Pam) posted a new scheduled fees for the hire of the Institute for discussion by committee.

Further Action: Michelle suggested that we CARRY THIS OVER TO THE NEW FINANCIAL YEAR due to the internal repairs to be undertaken over the next 12 months. Moved Michelle.

Seconded: Kimberley.

6) **Title: EV Charging Station - Sue**

Discussion: refer to Sue's messenger post from Sue 23rd Feb (below)

"My apologies for not having all the relevant information regarding EV charging at our last Progress meeting. The attached letter is from the latest RAA magazine. I have also spoken to Kyal, and the charger at the caravan park is only available for those travellers who have booked the villa. I would imagine that council would be working with the RAA on this issue. I would like Progress to follow up on this issue."

Trevor mentioned that council members have been to a meeting at Maitland to discuss this very issue.

This will not be a Progress project, it will be handled by council and the RAA and the company that will be installing these EV Charging stations. Progress needs to be kept updated, and need to advise council that we would like our town to be included in the planning process.

Further Action: Sue to email Phil to see whether this is an avenue that he can follow up on.

7) PVPA decisions and contact

Kimberley moved that all contact and decisions be made at a meeting - or via consensus on Messenger and then to be tabled at the next meeting.

Kimberley mentioned that the fireworks mentioned at the last meeting were not tabled for discussion, and that we need a united front as a committee when a majority decision has been passed.

Michelle reminded all committee members that what is decided at the meeting is what we project to the community. Moved: Michelle Seconded: Sue

8) Changing PVPA constitution to allow for the Executive to be elected at the AGM

Discussion: Changing our constitution to allow for the Executive to be elected at the AGM, rather than at the first meeting of the Progress Association. This is how most organisations work, but our constitution elects only the Secretary at the AGM. We need to ensure that whoever takes on the role has the capacity and the enthusiasm to do so. We need to ensure that at our first committee meeting that we are not forcing someone to take on an Executive position.

Discussion took place, and it was decided by the majority that we retain the existing election process.

Further Action: It was noted that we need to think of ways we can recruit enthusiastic volunteers from our community.

9) Vincent Vitality Event

Discussion: This was held previously (in 2019). It is an event for the town residents - offering free hearing checks, blood pressure monitoring (Roya was involved), stalls from several of the community groups throughout the peninsula - Red Cross, St Johns, CFS, RSL, etc

The committee were very positive about a sub-committee organising a similar event.

Sue to look into grants (if they are required).

Further Action: Jan Le Feuvre to speak to the VIO committee and provide information at the next meeting.

ANY OTHER BUSINESS:

1) Royal Yacht Squadron coming over Easter. Brindabella coming over Easter as well.

Jan Le Feuvre has been speaking to the owners of Brindabella and to Nathan (from the marina development).

2) Dates for the Saltwater Classic have been finalised – 13th and 14th April 2024. This event will be handled by a sub-committee.

3) Carolyn reminded the committee that Port Vincent will be 150 in 4 year's time, and we need to start preparations to have an event.

4) Michelle – Playground Sunshade.

Deb, who organised the petition during the holidays has been in touch with Michelle. She is

happy to compile a working party – she will get quotes, etc and will speak to Kimberley.

Further Action: Kimberley will report back to this committee.

5) Events Committee Formation

Hold over the possible formation of an events committee pending formal notification (in writing) that there has been an external notification of fireworks occurring. Moved: Michelle.
Seconded: Sue

5) Memorial Tree: This is in the final stages of council development approval. A new quote will be received.

Further Action: Carolyn to report status to next meeting.

NEXT MEETING 30th March 2023 at 7.30pm

Thank you for your contribution to the PVPA, MEETING CLOSED AT pm

Please Remember all apologies, Reports and Agenda Items

Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.