

**POSITIONS OF OFFICE**

President	Michelle Twelftree
Vice President	Kristan Every
Secretary	Greg Shaw
Treasurer	Carolyn Janson

COMMITTEE

Jan Le Feuvre	Kim Hoskins
Pam Hickman	Sue Hall
Louise Biddell	Rob Searle
Chantelle Castellan	

WELCOME: President Michelle welcomed everyone meeting opened at 7.34pm

PRESENT: Michelle Twelftree, Kristan Every, Jan Le Feuvre, Pam Hickman, Kim Hoskins, Rob Searle, Sue Hall (by phone), Greg Shaw

APOLOGIES: Louise Biddell, Carolyn Janson, Chantelle Castellan

MINUTES OF PREVIOUS MEETING: distributed by email for reading

Moved: Greg Shaw Seconded: Kristan Every Carried

BUSINESS ARISING FROM THE MINUTES:

- 1) **Title:** Healthy Towns Challenge grant - Michelle

Discussion: Research was commenced to make a grant application but due to the complexity of the application and other circumstances that became relevant it was decided that a grant application would not be submitted

Further action: No further action required

- 2) **Title:** Strawberries Galore - Michelle

Discussion: Strawberries Galore proprietors have requested a site on the public area next to the VIO office during the summer holidays. The business had operated 2020-2021 season with a great deal of success and it was welcomed by the community. PVPA President has spoken to VIO members and no problems have been identified

Further Action: Appropriate council permits etc must be applied for and a copy sent to PVPA

- 3) **Title:** Brochure quote for Water Tower / VIO committee - Michelle

Discussion: Quote received to have tourist guide brochure produced and it was questioned who would be responsible for covering the cost of the brochure. Water Tower committee do not have any funds available and VIO would also be in the same position. Michelle suggested that the Tourist and Marketing fund (formerly part of Traders) be used to pay

Further action: No further action required by PVPA matter to be managed by VIO

COUNCIL REPORT: Nil

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
<i>TIDY TOWNS</i>	Yes	Members numbers are slowly returning to normal as members are returning from holidays, Lettering on Lime Kilm Rd entrance is completed. Whipper snipping of Northern Trail walkway completed, watering of water tower walking trail and Walk of Remembrance. Assisted with Water Tower opening
<i>"A FOCAL POINT" COMMUNITY NEWSLETTER</i>	Yes	240 copies of the October edition were printed and have been snapped up during the school holidays. The edition featured the recent success of both the CMS Crows Netball and Football teams. A subscription button has been added to the webpage resulting in 7 new subscribers. Water Tower color-in competition was successful
<i>VISITOR INFORMATION OFFICE</i>	No	A timely reminder will be sent out before general PVPA meetings in the future.
WORKING GROUPS		
<i>WORKING GROUP - WATER TOWER MURAL</i>	Yes	Final report submitted this particular working group is winding up. A informal tour was conducted, the Official opening was conducted, there is still an issue with the gate being open, this is still being resolved, postcards and stubby holders have been arranged and a test run of the LED lighting has been completed with great results. A tour group sub-committee will be formed but there needs to be further discussion to identify which umbrella the group will be formed
<i>OVAL REJUVENATION COMMITTEE</i>	Yes – verbal	CEO was briefly spoken to about recommencing the process of using grey water for greening the oval environment this is only preliminary and more work in this area is required. Request for survey results requested and Council have directed interested people to the council website. The survey will assist possibly with a future grant application via the Wheeled Sports Grant



CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
8 Sept	Nick Perry Introduction	12 Sept	Reply back to David Wigzell
10 Sept	YP Council Community Engagement	15 Sept	Amenities clarification to Nick Hoskin
12 Sept	David Wigzell Snow Cones Gala Day	15 Sept	Navigating Change forwarded to editor FP
14 Sept	History Book update	15 Sept	Reply back to Kate Martin
14 Sept	Water Tower Opening invitation	15 Sept	Dist invitation to PVPA committee
15 Sept	SA Healthy Town Challenge	17 Sept	Reply to PV Oysters re pop up during school holidays
15 Sept	Research Project-Navigating Change	24 Sept	LCIS renewal to Carolyn Jansen
16 Sept	PV Oysters request to set up a pop up outlet	24 Sept	Oval concept plans to YP Council
17 Sept	Lease Tidy Town Shed	28 Sept	Howard Fireworks – cancellation advice
17 Sept	Linda McCabe – Support Communities YP	30 Sept	Healthy Towns Grant
20 Sept	A Caddies – memorial enquiry	5 Oct	Request for YP Survey results – Wheeled rec
21 Sept	LCIS insurance renewal	7 Oct	Internet Access for Institute/VIO Office
22 Sept	M Pulling – Access Advisory Memo	10 Oct	Request for signage re tennis court grant
23 Sept	Sue Hall – grant possibility Strengthen Network		
23 Sept	Sue Hall – unsuccessful grant notification		
23 Sept	Moduplay Group playground quote		
27 Sept	Playmazing playground quote		
30 Sept	Allan Jones – walking trail map request		
30 Sept	Adventure playground designs		
1 Oct	YP Art Trail		
5 Oct	Memorial Tree design		
8 Oct	Pioneer Printing Quote		
8 Oct	Multiple Tower shots – Len Easter		
8 Oct	Forpark playground quote		

BUSINESS ARISING FROM CORRESPONDENCE:

Nil

FINANCIAL REPORT was not available for this meeting and will be distributed via Email for scrutiny prior to November meeting

Moved - Treasurer

Seconded _____

**GENERAL BUSINESS:**

- 1) **Title:** Tennis Court Boundary fencing - Greg
Discussion: It has been identified that there are several boundary fence posts that have rusted away at the base and will be required to either be fixed or replaced. A YP Council Rep attended the site and inspected poles. Unfortunately, the Council is not able to assist. Resurfacing project manager Trevor Mace will be advised that access to the courts will have to be from the southern side due to the development of the garden on the western and northern side of the courts. Partial fence removal might be required to allow machinery onto the court surface and if this is the case the pole problem might be resolved
Further Action: Sue Hall to speak to Trevor Mace
- 2) **Title:** Honor Board Submissions - Greg
Discussion: Committee was requested to submit honor board designs to committee for consideration at the last general PVPA meeting. Time restraints etc resulted in no submissions being made at this meeting
Further Action: To held over
- 3) **Title:** Committee photograph for updated History book - Sue
Discussion: Alan Jones has requested an updated committee photograph so it can be placed into the history book update. The first edition has a photo of a previous committee so current members agree that photograph is appropriate.
Further Action: A tentative date is to be organized for a photograph to be taken at the Institute Supper room possibly in the afternoon of the 23rd or 24th of October email to members to be sent out by secretary
- 4) **Title:** Invitation to meet with Councilor Roger Johns - Pam
Discussion: Councilor Johns has offered to meet with members of the PVPA. Meeting will not be held until harvest is completed (January 2022)
Further Action: Pam to arrange after harvest if members interested
- 5) **Title:** Memorial Tree - Michelle
Discussion: Council have been sent a design of the proposed Memorial Tree but it is believed that council will seek further diagrams of footings and the Memorial Tree proposal could be subject to a development application.
Further Action: Appropriate action to be taken when council replies
- 6) **Title:** Draft of First History book chapter - Sue
Discussion: A draft copy of the first chapter of the History Book update is available on Team for members to have a look at. Sue Hall advises following - Font -Times New Roman 9.5 is Alan Jones's preferred font. Narrow margins have been used to get the maximum number of words per page. The indentation for each paragraph is the best way of noting this (rather than wasting a line in between). A couple of the documents/photos may need to be scanned again. Editing is required for the wording/spelling, etc. General discussion held about general format, double justification, font size and page size. Several photographs have been identified and will need to be located and forwarded to Allan Jones
Further Action: Sue Hall to continue to liaise with Allan Jones, Pam / Michelle to locate photos



7) **Title:** Tidy Town Shed Lease - Rob

Discussion: Rob Searle has requested that a copy of the Bennet Park Lease be forwarded to him. Greg Shaw advises that the lease is up for renewal and the council are awaiting a copy of a certificate of currency (Insurance) The Insurance policy is up for renewal on the 30 October; once paid a certificate will be forwarded to Council and the lease will be forwarded to Rob. Discussion raised a point about the length of the lease which is currently 5 years, Secretary to ask why and to see if a longer period is available

Further Action: Treasurer to pay insurance renewal and Secretary to forward certificate of currency to council and then forward lease to Tidy Towns

8) **Title:** Marina Meeting - Jan

Discussion: Jan advises that developers of vacant blocks at the entrance of the Marina (northern side of boat ramp carpark) held a meeting with marina residents about the future developments of these blocks at the Marina. This meeting was not open to the public, the meeting was positive but at this stage has not been put in the public arena, the developers did advise that a general public meeting will be held later

Further Action: No further action required

9) **Title:** Shag Cull - Greg

Discussion: A YP Council rep has advised that the shag numbers are still being monitored after an earlier cull period. The problem still exists, notification has been passed onto the YP CEO and Dept responsible with photographs being supplied of shag's roosting in the Norfolk Island Pines along the front esplanade. A future cull program will be implemented but no date is available at this stage

Further Action: Nil Action required from PVPA

10) **Title:** Hall / Equipment hire - Pam

Discussion: Pam advises that Institute Hall has been hired for a 50th Birthday in November 2021; she was seeking the committee guidance on deposits etc on glassware and general chattels. Discussion resolved that up to a \$500 bond is paid and that the booking form/agreement is revised to include the forfeiture of the bond and the issuing of a remittance if damage / breakage exceeds the bond.

Pam also requested a second storage trolley for the new tables as the current one only fits 5 and we have 10 tables. Also the handle to the storage room in the supper room needs to be replaced.

Further Action: Booking / Agreement form to be updated, quote for second trolley to be obtained, handle to be replaced (Pam/Michelle)

11) **Title:** Proposal to replace Wharf amenities block - Greg

Discussion: There is a current proposal that the Wharf amenities block is going to be updated possibly in 2022. A discussion was held about exploring the option of having the amenities block moved to an area behind the current VIO office was held. Several points were highlighted during discussion including improving the aesthetic appeal to the front wharf area of the public, the future development by stages of the current public space where the VIO is located, increased patronage of the current VIO office and the potential to create a safer environment via the reduction in speed limit along the esplanade area.

Motion:

The Port Vincent Progress Association submits a written proposal to move the toilet block from its current position to the southern end of the community space located behind the VIO office as part one of a multiple staged redevelopment of the whole public area

Moved: Greg Shaw

Seconded: Kim Hoskins

Carried unanimously

Further Action: A written submission to be drawn up and presented to PVPA for consideration prior to submission to YP Council and community consultation with PVPA sub committees (Michelle/Greg)



12) **Title:** Account Access - Sue

Discussion: Sue as assistant Treasurer has requested the approval to obtain a “banking token” Michelle explained the previous difficulties experienced when the tokens were originally obtained which included taking 6 months before the tokens arrived. Approval given

Further Action: Sue to approach Bank SA to arrange the issue of a “banking token”

13) **Title:** Christmas Light Competition - Greg

Discussion: Greg suggested that the PVPA sponsor a Christmas light competition for the Port Vincent township, the competition would have two categories – Novel and Religious. There will be a first prize for each category. Judging would be held prior to Christmas Eve. Children will be invited to vote for their favorite display via a ballot system

It is proposed that a cash prize of \$200.00 for each category and the prize for winner of the children’s vote will be an inflatable Christmas themed display

Committee welcomed the idea as it would promote a positive community outcome and had potential to promote the town

Further Action: Kim Hoskins will be the coordinator with the assistance from committee

ANY OTHER BUSINESS:

Nil

NEXT MEETING Thursday 4th November 2021

Thank you for your contribution to the PVPA, MEETING CLOSED AT 9.21pm

**Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.**