

**POSITIONS OF OFFICE**

President	Pam Hickman
Vice President	Greg Shaw
Secretary	Kirsty Marshall
Treasurer	Sue Hall
Asst. Treasurer	Helen Joraslafsky
Public Officer	Sue Hall

**COMMITTEE**

Jan Le Feuvre
Kyle Mullen
Liv Trembath
Kristan Every

**PRESENT:** Kirsty Marshall, Greg Shaw, John Buttfield, Kyle Mullen, Pam Hickman, Sue Hall, Judy DeGiglio, Trevor Clerke, Michelle Twelftree, Helen Joraslafsky (by phone), Jan Le Feuvre, Doug Le Feuvre

**APOLOGIES/ABSENT:** Kristan Every, Liv Trembath, Ron Turnbull

**NEW EXECUTIVE POSITIONS:**

Greg Shaw, Vice President called for nominations from the floor for the position of President.

Sue Hall nominated **Pam Hickman** as President. Pam accepted. Seconded by Kyle Mullen.

Sue Hall moved we nominate an Assistant Treasurer and she nominated **Helen Joraslafsky** for the role.

Helen accepted and this was seconded by Kirsty Marshall.

**MINUTES OF PREVIOUS MEETING:**

Distributed by email 10/09/2024.

**Moved** Sue Hall                      **Seconded** Pam Hickman

**BUSINESS ARISING FROM THE MINUTES:****1) Title:** Saltwater Classic - Doug Le Feuvre

**Discussion:** Held AFM last month for Saltwater Classic. No new members. Dysfunctional committee - multiple executive positions vacant. Two members happy to stand again. Trying to put together package to attract people. Article for CT - if no new members will be wound up. Previous entrants - see if can muster support there. Do have funding for next event - fully funded. \$16K from Tourist Commission. Failed to get nominated for any awards from Tourism Commission. Waiting to hear back from Tourist Commission as to why didn't get nominated. Nominations are dependent on application for nomination. Little to do with event. Trevor Gill put application together - took 3 days. If don't get an interested party by Christmas, will probably have to fold.

**Further Action:** Committee to canvass for potential Saltwater Classic committee members/chairperson.



- 2) **Title:** Credit Union account for term deposits / BankSA main account  
**Discussion:** Term deposit renews in December. Now executive formed, add Helen to Bank SA and add Pam. Approved by the meeting. Include internet access. Helen happy to be signed up. Helen will already be with Bank SA due to her role with Senior Citizens.  
Sue been in touch with Caro re debit card. No response. Sue has accessed debit card directly through bank. Sue will try again to contact Caro re login details for Square Readers. Public officer role has been transferred to Sue Hall.  
**Further action:** Sue to obtain square readers from Caro as well as instructions & passwords.
- 3) **Title:** Cruising Yacht Club - seeking ideas for revitalizing PV marina and surrounds  
**Discussion:** Carried over from August and then September meeting. Greg passed on ideas to CYC.  
**Further Action Required:** No further action required
- 4) **Title:** Access Ability report  
**Discussion:** Carried over from previous meeting. Path for VIO - sent to a representative (Anne-Marie) in time for Monday 21 July meeting - wasn't tabled at the meeting as Council will send a representative to look at the pathway for VIO. Anne-Marie to attend accessibility workshop at Maitland.  
**Further Action Required:** Awaiting Council rep to look at VIO. No further action.
- 5) **Title:** Tennis court maintenance  
**Discussion:** Carried over from previous meeting. Completed poles. Trevor reported they are flexing in the strong wind.  
Greg received call from Trevor - potentially been some vandalism on fencing. Hole cut in fence. Discussion around whether it would be viable to leave gates open to access tennis courts, however we wouldn't be able to charge a fee.  
**Further Action Required:** Greg will inspect damage to fence and try to arrange temporary fix and then contact Grant Nykiel if necessary for longer term repairs.
- 6) **Title:** Catering for King of the Gulf  
**Discussion:** Carried over from previous meeting. Want breakfast Sat and Sun am at the marina. Kirsty contacted Liv and Kristan who represent the Gala Day committee to see if they wanted to take this on.  
Has been advertised in AFP. Vanessa Germein has put on social media also, and advertised to other community groups outside of Port Vincent.  
**Further Action Required:** No further action required.
- 7) **Title:** Dray Project  
**Discussion:** Julie Adams is head of that project. Doug has arranged a slight change to plans to look better. Going through Council. Tomas George has advised won't be completed by this Christmas. Thinking of fencing (Stratco pool fence potentially) eventually. Would have a gate at the front to get to electricity meter. Michelle raised issue of insurance if the dray does not have a fence around it for a time.  
**Further Action Required:** Ongoing - invite Julie Adams to next meeting for an update.

**COUNCIL REPORT:** Trevor Clerke**Business arising from council report:**

Trevor provided a verbal report:

Fisherman's jetty has been put out to tender - no result yet. \$500,000 has been put aside for it.

**SUB COMMITTEE REPORTS:**

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS		<p>John provided verbal report. Spraying weeds etc, working on garden, around shed, trees - one fell over - has been pruned. Someone will need to clean BBQ's and tables. John Francis checking once-twice a day. Cormorant poo comes through the mesh. Potential health hazard. Health Commission not interested after they were contacted.</p> <p>People have been cleaning squid and scaling fish on the tables which has been difficult to clean. Would appreciate support writing to council on the shag issue.</p> <p>Cleaned up phone box - regularly attracts unsightly and unpleasant rubbish including used nappies etc.</p> <p>Suggested to put in to AFP to let community know.</p> <p>Donated BBQ's from Adelaide City Council- TT to get first option - suggested to put up near RSL/tennis courts.</p> <p>TT AGM on 29/10/2024 - advertised on notice board. BBQ provided after.</p>
GALA DAY	Sue Hall	<p>Going well. Sue has raised invoices for market and food stalls. Entertainment - sound guys, drumming monkeys, acrobatics team plus funding, Shiny Moon locked in for main band. Looking for accommodation.</p> <p>Sue to ask Alicia how much accommodation would cost for the one night. Would she do one-night booking?</p> <p>\$19450 in donations to date.</p>
VISITOR INFORMATION OFFICE	Jan	<p>Verbal report. Jan gave a presentation to CWA on Progress Association activities. Greg reported that the CWA ladies were very happy with the presentation.</p>
'A FOCAL POINT'NEWSLETTER	Yes	<p>Emailed to committee prior to meeting.</p> <p>People cannot currently subscribe to AFP through website - link has been removed due to bots subscribing and putting us over our quota.</p>

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
5/9/2024	Peter Villis – request for full details of last speaker	6/9/2024	Peter Villis – reply to request – Kirsty

PORT VINCENT PROGRESS ASSOCIATION INC

Minutes

Thursday 17<sup>th</sup> October 2024

Compiled by Secretary: Kirsty Marshall



	details from AGM (Ghafar)		Marshall
6/9/2024	Belinda Knight – Make A Wish YP Branch – flyer for Trivia Night 12/10/2024	7/9/2024	Michelle, YP Country Times – acknowledgement of donation of chairs by Rex Minerals – Sue Hall
6/9/2024	Hayden Harrell, LCIS – confirmed has received updated contact details	6/9/2024	Hayden Harrell, LCIS – change of email addresses for PVPA and request for Business Pack policy – Sue Hall
9/9/2024	Letitia Dahl-helm, YP Council – flyer for Minlagawi Nature Festival 2024	10/9/2024	Nick Perry, YP Council – Bennett Park Storage Yard – Sue Hall
10/9/2024	Michelle Twelftree, YP Council – grant opportunity for Gala Day	15/9/2024	Hayden Harrell, LCIS – follow up on Certificate of Currency – Sue Hall
7/9/2024	YP Council – Advice – Disability Access and Inclusion Plan Workshop	26/9/2024	Barry Steele, Chiropractor – request to participate in Easy Moves health professionals visits
11/9/2024	Sonny Coombs, YP Council – Garage Sale Trail event	23/9/2024	Letter to Marine Pde residents re shade sail proposal - Kirsty
10/9/2024	YP Ratepayers Assoc – Minutes from Inaugural AGM	24/9/2024	Tomas George – permission to lodge VIO verandah plans to council
15/9/2024	Sue Hall – VIO Veranda plans from Tomas George	27/9/2024	Susan, RHIF – notification of application withdrawal
16/9/2024	Hayden Harrell, LCIS – Certificate of Currency for Business Pack policy	1/10/2024	Consumer & Business Affairs – change of public officer from Carolyn Jansons to Susan Hall
13/9/2024	Natalie McDonald, YP Council – Minutes of Meeting 11 September 2024	7/10/2024	Jo Minks – Easy Moves flyer and suggestions
18/9/2024	Phil Herrmann, YP Council – Information – Cormorant Control 19/9/2024		
18/9/2024	Michelle Twelftree, YP Council – Thriving Communities Program		
11/9/2024	Nick Perry, YP Council – Approval for community consultation of Marine Pde residents re shade sail		
23/9/2024	Mel Lutze, YP Council – Yorke Events – Sept/Oct 2024		
23/9/2024	Helen Joraslafsky (to AFP) – Letter to the Editor		
19/9/2024	Lauren McSkimming, YP Council – Outcome – Community Grant Scheme 2024/2025 (exercise classes approved)		
26/9/2024	Phil Herrmann, YP Council – Information – Cormorant Control 26/9		
30/9/2024	Letitia Dahl-helm, YP Council – Chainsaw training opportunity		
1/10/2024	Larissa Ramon – response to playground shade sail proposal - opposed		
2/10/2024	Consumer & Business Services – application for change to public officer approved		
3/10/2024	Greg Shaw – Father Christmas Lolly Run – 19/12/2024, 6.30pm		
4/10/2024	Maddy Pulling, YP Council – VIO Pathway		
4/10/2024	Allie Meates, YP Council – YP Council Agenda 9 October 2024		
9/10/2024	Sonny Coombs, YP Council – Remembrance Day Services		
11/10/2024	Allie Meates, YP Council – Minutes of meeting 9 October 2024		



14/10/2024	Abby Vyas, LCIS – Query re Gala Day Insurance		
14/10/2024	Michelle Twelftree, YP Council – Community Group Information - Database		
15/10/2024	LCIS – Insurance Renewal Letter		
15/10/2024	Nick Perry, YP Council – Bennett Park – Storage Yard		
15/10/2024	Sabrina Davis, Emergency Redi Team – Community Resilience		

#### BUSINESS ARISING FROM CORRESPONDENCE:

##### 8) Title: Red Cross - EmergencyRedi Workshop

**Discussion:** Free EmergencyRedi (disaster resilience education) Workshop for PVPA or wider community to be held in week of 10<sup>th</sup> December. Need to advise by Friday, 18<sup>th</sup> October.

The workshop is delivered by trained Red Cross presenters, who bring all the resources with them and directly to your community group.

*Understanding that your community may have been impacted by bushfires or other emergencies our presenters are trained and sensitive to those issues and have often had personal experience in supporting people. We will be guided by the experiences your community members may have had.*

The workshops range from 30 minutes to 2 hours, according to the needs and availability of your group.

**Further Action:** Kirsty to respond that we aren't interested.

#### FINANCIAL REPORT:

Treasurer to present.

Expenses - air con repaired, stage curtains done, two lease payments for Bennett Park.

**Moved:** Kirsty Marshall

**Seconded:** Kyle Mullen

#### GENERAL BUSINESS:

##### 9) Title: Website & email services update

**Discussion:** Carried over from previous meeting. President's email - hasn't been monitored. Website - Liv has asked if we can find someone with expertise to assist with this. Do we know anyone locally that could assist for free?

Sue to talk to Angas about Teams - need to add old minutes/agendas

Export old Gmail inbox to new email. Kirsty still receiving regular email to old Gmail account despite having out of office message with new email address.

**Further Action:** Kirsty to meet with Pam to set up out of office message for old hall bookings and also set up President's email.



10) Title: Wharf and jetty update/discussion

**Discussion:** Carried over from previous meeting. Jetty out to tender as per council report.

**Further Action:** Closed.

11) Title: Grants - update

**Discussion:** Wattle Point wind farm - up to \$5K. Drinking fountain on the wharf would fit this. Sue happy to apply for this.

Discussion about upgrade so can have network connection for our meetings. Kristan was keen to do this - do we want to proceed? Didn't get Telstra grant.

Michelle suggested prepaid dongle.

**Further Action:** Wait for Kristan to return and revisit upgrade.

12) Title: Shade Sail update

**Discussion:** Letter mailed to residents of Marine Parade from Ventnor Hotel to end of the street opposite caravan park. This was posted on 23<sup>rd</sup> September and requested a reply from residents by 31<sup>st</sup> October 2024. Results will be collated after that date and discussed at our next meeting.

**Further Action:** Awaiting closure of community consultation.

13) Title: Caravan Park storage

**Discussion:** Nick Perry has put in apology for tonight's meeting. No decisions made by Council to date, on the future of the caravan storage yard. Can invoice for \$1497.51 ex GST for 1/1/2023 - 30/6/2023.

**Michelle:** had a meeting this morning. Went to Corporate Management and come back as declined increase in funding. Site was a mess originally. Not maintained. Approached council with photos and said not good. Since then, heavily on their radar to do risk management. Dual purpose site - depot and van storage. Comes under risk management purposes as worksite due to depot so has to be managed as worksite. Problem with anybody random coming onsite. Therefore going through implantation of risk management process to see how the risks can be alleviated from the site. Not to say can't continue as currently. Insurance waiver not going to work moving forward.

They would run full risk management - sites on storage block will be allocated. Won't be random parking. Potentially amount of vans will be reduced slightly - not huge reduction. Been on site with safety officer - rough measurement - could go on both sides and may reduce to 20ish - not guaranteed though. Process they are exploring currently - anyone coming on site will have to do site induction. Will need to be inducted to access site. Would tick boxes for that.

In the eyes of the law not the land of PVPA. Fees plateaued last year - may go up increasing our income.

**Sue:** would love our committee to have a say. Could put a caveat on the title. Can council make money from community land? Can we ask for a financial breakdown of how much we will receive from the vans and how much they are paying for insurance? Otherwise council make money out of community land.

Kyle and Cara get paid to do the contracts.

Our previous meeting asked for a memorandum of understanding back in September.

Sue asked Trevor if he can work on our behalf for this. All of the money should come to PVPA once fees paid to arrange contracts for vans and pay for insurance.

Kyle suggested if need to pay for insurance for vans, get rid of the storage as it wouldn't be viable.

Michelle - will attempt to work on Memorandum of Understanding. Can't do anything until full risk assessment is done.





**Further Action:** Keep this item on the agenda on the proviso we will skip over it if that MOA hasn't been done by next meeting. Michelle will work on it and get back to us when she can.

14) **Title:** Hall Curtains

**Discussion:** Curtains have been installed. Thanks Pam for your persistence with this project! Thanks Sue for accessing the grant and helping drive the project.

**Further Action:** Sue to acquit the grant, including photos.

15) **Title:** Christmas Lights Competition 2024

**Discussion:** Has been advertised in AFP, social media and post office noticeboard. Categories and prizes include Novelty (\$100), Kids Choice (novelty prize) and Community Category - Businesses/Churches (\$100)

**Further Action:** Leave on agenda

16) **Title:** Father Christmas Lolly Run

**Discussion:** To be held 19<sup>th</sup> December leaving from CFS Shed at 6.30pm. Does committee approve purchase of lollies for the Lolly Run? Committee approved expenditure of up to \$150.00

**Further Action:** Closed

**ANY OTHER BUSINESS:**

- 1) Send thank you to Tidy Towns for donation of rainwater tanks - Kirsty
- 2) Thank you note to David Shepherd, Adelaide City Council.
- 3) Trevor - On long weekend, Ranger was in town and noted fence on jetty. Clamps were broken. Ranger replaced fence.
- 4) Sue - Induction pack for new members - will discuss with Kirsty

Meeting closed: 8:46pm

**NEXT MEETING: Thursday 7<sup>th</sup> November 2024 at 7.00pm in Institute Supper Room**

Please Remember all apologies, Reports and Agenda Items  
Must be Sent via Email to [secretary@portvincent.org.au](mailto:secretary@portvincent.org.au) prior to the next meeting.