

PORT VINCENT PROGRESS ASSOCIATION INC

Minutes

Thursday 1<sup>st</sup> June 2023

Compiled by Secretary: Greg Shaw



## POSITIONS OF OFFICE

President Michelle Twelftree  
 Vice President Kristan Every  
 Secretary Greg Shaw  
 Treasurer Carolyn Janson

## COMMITTEE

Jan Le Feuvre. Rob Searle  
 Phil Clarke Pam Hickman  
 Judy De Giglio Kim Hoskin  
 Sue Hall

**PRESENT:** Michelle Twelftree, Kristian Every, Caorlyn Janson, Jan Le Feuvre, Rob Searle, Phil Clarke, Sue Hall, Pam Hickman, Kim Hoskin

**Meeting opened:** 0734

**APOLOGIES:** Judy De Giglio

**MINUTES OF PREVIOUS MEETING:** distributed by email.

**Moved** Rob Searle **Seconded** Jan Le Feuvre

## BUSINESS ARISING FROM THE MINUTES:

- 1) **Title:** Website Alterations  
**Discussion:** Sue to report back to PVPA re follow up re the booking link and find out if hosting can be done by Adam  
**Further action:** Adam is to be re contacted to sort issue. Item closed
- 2) **Title:** Projector  
**Discussion:** Michelle to report back re meeting with Tyson (carried over from last meeting)  
**Further Action:** Tyson having trouble get appropriate equipment will go to a new supplier, Grant needs to get an extension. Sue to apply for an extension. Closed
- 3) **Title:** Term Deposit  
**Discussion:** Carolyn to report back when complete current interest 3.5 last week will try for 3.75%  
**Further action:** Carried over
- 4) **Title:** Tennis Court Fencing  
**Discussion:** Kristan to get this checked out by Will and Dillon and report back next meeting.  
**Further Action:** Kristan reports that no plan has been formulated at this stage. Kristan will catch up with people. Carried over
- 5) **Title:** WiFi access  
**Discussion:** Sue to report back with enquiries with Council  
**Further action:** No response from council held over after follow up with council
- 6) **Title:** Caravan Storage  
**Discussion:** On going liaising with YP Council re insurance etc Caravan owners have been assured that storage will be available etc...update  
**Further Action:** carried over as no suitable answer re insurance of fencing or council



## 7) Title: Transfer of Teams Documents/Folders

Discussion: Kim and Kristan reporting back on Google doc's Drop box Google drive.

Further Action Required: held over

## 8) Title: Service Station Closure

Discussion: Michelle to reporting back on enquiries about 24hr fuel etc

Further Action: Unable to contact Grant to obtain information Grant is currently away. Carried over.

**COUNCIL REPORT:** Trevor

Roads will be fixed by SA Water. Councilor's are going on a tour to at various works etc around council district. Child Care Centre progressing well Budget is coming out so there is an opportunity to raise points.

Business arising from council report: Nil

**SUB COMMITTEE REPORTS:**

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	
VISITOR INFORMATION OFFICE	No	
'A FOCAL POINT' NEWSLETTER	Yes	
WORKING GROUPS		
OVAL REJUVENATION COMMITTEE	No	

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
	YP Council response to fuel to Vincent Rise		Request to YP Council re firebreak fuel reduction Vincent Rise
11/5	PVPA Financials	12/5	Internet access
12/5	Interest Rates – Sue Hall	18/5	PVPA Logo to YP Council
12/5	YP Council minutes	18/5	Application for plaque to Caddies
15/5	Grant application – Rural Health	23/5	Letter to YP Council re railing, erosion, Toilet block
18/5	PVPA Website	26/5	Reply to Peter Lehman
19/5	A Caddies acknowledgement re plaque application		
19/5	LCIS Insurance multiple		
21/5	Christmas Light Comp prizes - Sue		
25/5	Nurse Vacancies		
25/5	Grounded – Art Exhibition		
29/5	YP Council response re railing		
30/5	YP Council Draft 2023/2024 budget		

**BUSINESS ARISING FROM CORRESPONDENCE:**1) **Title:** Insurance - Tidy Towns Insurance - Sue

**Discussion:** Report back to PVPA re discussions with Tidy Towns.

**Further Action Required:** trailers have been added to tractor insurance there is an interim cover until the Business pack cover comes up (2/12/23) Policy has been reviewed and cover has been increased to cover CPI break down available via assistant treasurer

2) **Title:** Esplanade railing

**Discussion:** YP Council reply to request re Railing, Erosion and wharf toilet block. Response sent to committee via email. At face value response is unsatisfactory

**Further Action:** Follow up with Council CEO President to catch up with secretary etc

**Footnote:** President had meeting with CEO and will report back to committee

**FINANCIAL REPORT:** sent out via email to committee members by Treasurer.

Summary of Financial report carried over from last meeting for approval

## Port Vincent Progress Association

The following reports for the Port Vincent Progress Association for the months of Feb and March 2023 were tabled and discussed:

- Profit and Loss statement with a year to date surplus of \$7,479.42 Balance Sheet including an Operating Balance of \$157,465.16 including Investments :-
- Port Vincent Progress Assoc Cheque account \$71,212.66 - \$10K of this is grant money for the projector.
- PVPA Sub Committees \$46,252.29
- Satisfac Investment Account \$32,652.21

Reports Accepted Moved Sue Seconded Kristian

## 2) Tidy Towns Subcommittee

The following reports for the Tidy Towns Subcommittee for the months of Feb and March 2023 were tabled and discussed:

- Cheque Account and Investments :-
- 1-1002 Tidy Towns Cheque Account \$2,590.54
- 1-1003 Tidy Towns Term Deposit 4035805660 \$29,191.15
- 1-1004 Tidy Towns Term Deposit 4036494860 \$31,467.42

Tidy Towns expenditure to be approved in their minutes.

Reports Accepted Moved Sue Seconded Phil

## 3) Approved Expenditure

The following expenditure has been approved by the committee:

Tour Lunch 255.00

Vio Supplies 140.00

Postage 11.00

Tours 660.00

Internet Domain - 2 years 356.40

Office 365 99.00

Gift - Gin 66.00

ANZAC Wreath 75.00

Po Box 52.00

Term Deposit transfer 7348.00

Grand total 9,062.40



Reports Accepted Moved Sue Seconded Jan

#### GENERAL BUSINESS:

- 1) **Title:** Request to hire chairs  
**Discussion:** Maxine Cooper of Stansbury 150 Committee (Progress) asking if they could hire chairs for 150yr celebrations. Institute chairs are not to be used outside but chairs in shed would be available  
**Further Action:** Pam and Greg to fix. Closed
- 2) **Title:** Saltwater Classic  
**Discussion:** Using PVPA public liability for the event in April 2024 There is a functioning working party for insurance with minutes to be supplied  
**Further Action:** Closed
- 3) **Title:** Succession planning  
**Discussion:** Nominations for executive positions need to be considered. Outgoing executive members will mentor incoming executive.  
**Further Action:** no further action

Members at End of Term	Members Re-Nominating	12 months remaining on Term
Carolyn Janson		Michelle Twelftree
Kim Hoskin		Pam Hickman
Sue Hall		Kristen Every
Rob Searle		Jan Le Feuvre
		Judy De Giglio
		Phil Clarke
		Greg Shaw

- 4) **Title:** Christmas light Competition winners  
**Discussion:** Outstanding prizes to be delivered via post. Question to Kim/Kristian what the children's novelty prize was previously. Blow up Father Christmas alternatively voucher cash to be used instead to have it closed off  
**Further Action:** closed
- 5) **Title:** GST Registration and Implications  
**Discussion:** The implications are more complicated than first thought  
**Further Action:** Carried over until after AGM
- 6) **Title:** History Book  
**Discussion:** Alan has been away but Michelle will contact Alan and obtain Update and how is the committee going to progress  
**Further Action:** Michelle to report back
- 7) **Title:** Honor Board  
**Discussion:** Does PVPA wish to proceed with an honor board appropriate grant  
**Further Action:** Carried over until after AGM

**General points of interest:**

- Email sent through re outstanding invoice from fire maintenance to treasurer, Emailing account have also been updated with business
- Banking token has been received and needs to be identified as to who needs it
- EV charging point has been earmarked for Minlaton and Stansbury
- Caterer for Steve Cornwall's memorial service has offered \$750.00 for PVPA Bain-marie which is surplus to PVPA needs Michelle believes \$900 is near to the market price but Committee is happy with \$750.00. Pam to follow up
- Deb shade update written to State Minister for Recreation and Sports who looks after that area re grants. Minister in correspondence has stated that it's more local Government issue but is supportive. Regular updates will be given to PVPA

Closed 8.50pm

NEXT MEETING Thursday 6<sup>th</sup> July via Zoom

**AGM August 31<sup>st</sup> 7.00 at Institute**

Please Remember all apologies, Reports and Agenda Items  
Must be Sent via Email to [portvincentprogress@gmail.com](mailto:portvincentprogress@gmail.com) prior to the next meeting.