



*Minutes*  
 Thursday 3<sup>rd</sup> February 2022  
 Compiled by Secretary: Greg Shaw

**POSITIONS OF OFFICE**

President	Michelle Twelftree
Vice President	Kristan Every
Secretary	Greg Shaw
Treasurer	Carolyn Janson

**COMMITTEE**

Jan Le Feuvre	Kim Hoskins
Pam Hickman	Sue Hall
Louise Biddell	Rob Searle
Chantelle Castellan	

**WELCOME:** Vice President opened meeting at 1933Hrs

**PRESENT:** Kristan Every, Greg Shaw, Jan LeFeuvre, Kim Hoskins, Pam Hickman, Sue Hall, Louise Biddell, Chantelle Castellan

**APOLOGIES:** Rob Searle, Michelle Twelftree, Carolyn Jansen

**MINUTES OF PREVIOUS MEETING:** distributed by email for reading

**Moved:** Greg Shaw

**Seconded:** Kim Hoskins

**BUSINESS ARISING FROM THE MINUTES:**

- 1) **Title:** History book update (Sue)  
**Discussion:** History Book update report was included on Teams for committee members. A view of holding off until the new Marina Apartments is finalised was discussed but it was resolved that a cutoff date of the 15<sup>th</sup> of March will be put into place for any new information. Publication is aimed at Easter 2022  
**Further Action:** Ongoing
- 2) **Title:** Honour board quote / CWA plaque quote (Greg)  
**Discussion:** No quotes obtained  
**Further Action:** Held over
- 3) **Title:** Fire extinguisher for kitchen (Michelle)  
**Discussion:** Update unavailable as Michelle was an apology  
**Further Action:** Held over
- 4) **Title:** Tennis Courts (Greg)  
**Discussion:** A number of defects with the tennis court playing surface has been detected, subsequent contact with Advanced Sporting Surfaces has been made and they will be attended to fix (note that was also going to be the position of them reattending) The tennis court netting has failed a number of times where the metal u clamp has become loose and the released the restraining wire for the net, this is a quick fix and has been rectified by Greg Shaw each time it has happened. Locks for the gates have been added, Rob Searle and Greg Shaw placed a new piece of fencing in the gap between the Basketball Court and Tennis Courts. Keys to gates have been given to Apartments management who handle the booking for progress, tidy towns and RSL  
 It has been suggested that a small concrete ramp be installed at the basketball entrance to eliminate tripping hazards  
**Further Action:** Theo Kola to be approached by Greg Shaw to see if he is interested



## 5) Title: Memorial Tree

**Discussion:** Discussion held about the correspondence from Sue Beech (YP Council) It was agreed to see if the vacant block next to the cemetery would be an appropriate location for the memorial tree if available

**Further Action:** Nominated members to inspect site and report back at next meeting before Michelle informs YP council

**COUNCIL REPORT:** Nil report but Councilor O'Brien has been in regular contact via email about the Cormorant issue in Port Vincent

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	Uploaded to teams
VISITOR INFORMATION OFFICE	Yes	Uploaded to teams
'A FOCAL POINT' COMMUNITY NEWSLETTER	Yes	Uploaded to teams
<b>WORKING GROUPS</b>		
OVAL REJUVENATION COMMITTEE	Nil	
HISTORY BOOK	Nil	
FORESHORE TOILET BLOCK COUNCIL PROPOSAL	nil	



CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
2/12	Payment request from VIO	3/12	2 x letter of thanks Trevor Mace and Mace Engineering
3/12	Institute site assessment (footings)	9/12	Reimbursement request
6/12	Grant Extension approval from YP Council	10/12	Certificate of PL currency
6/12	AGL Grant outcome	16/12	Tennis / Basket Ball Court update
8/12	YP Council notification of cull	17/12	Memorial Tree site
8/12	VIO AGM notification	20/12	Tennis Court Update
8/12	Local Roads/Infrastructure Program update	3/1	Covid Restriction re Hall Hire
10/12	YP Council Budget request	3/1	Australia Day BBQ
10/12	Cormorant Presentation	13/1	Grants Building Better Regions
10/12	Microsoft subscription	27/1	Reminder of 2022-2023 Budget submissions
14/12	Grant Funding BBRF	31/1	Business Survey forwarded to local business on behalf of YP Council
14/12	Volunteer Grants		
16/12	Council Vote result Local Rds/Infrastructure		
17/12	Annette Caddies request for memorial plaque		
17/12	Australia Day BBQ		
20/12	Invoice to YP Council re tennis courts		
20/12	Grant Opportunity		
23/12	Oval rejuvenation grant		
27/12	Covid Plan 28/12		
28/12	Tennis Courts		
12/1	VIO closure due to Covid		
12/1	Covid Plan –12/1/2022		
13/1	Institute booking		
17/1	Australia Day Celebrations Cancellations		
17/1	Cormorant Presentation		
17/1	Tennis Courts		
18/1	Institute Disability access plans		
18/1	Cormorant Program – Cull restart		
18/1	Tennis Court Invoice		
18/1	Grant Opportunity		
18/1	Receipt for payment		
18/1	Urgent payment		
18/1	50% payment		
20/1	Breezeway Plans / Estimate (2)		
21/1	Breezeway plans 2 / engineering rpt		
23/1	Marine Centre Plans		
25/1	Engineering Rpt / Breezeway Quotes		
25/1	PVPA Funds held by YP Council		
28/1	Breezeway Quotes		
31/1	Business Survey		



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**BUSINESS ARISING FROM CORRESPONDENCE:**

- 1) **Title:** YP council Budget update requests from Progress Associations  
**Discussion:** Budget allocation request to be submitted by 31 January 2022 - missed!  
**Further Action:**
  
- 2) **Title:** Volunteer Grants  
**Discussion:** Secondary grant available via Rowan Ramsay for Defibrillator closes 4 February 2022, this has been submitted  
**Further Action:** Finalised
  
- 3) **Title:** Grant Opportunity  
**Discussion:** Grant available through Strengthening Rural Communities – projector for Institute Closes 10 February 2022, Sue Hall to look at and speak to President and submit if appropriate  
**Further Action:** Finalised
  
- 4) **Title:** Oval Rejuvenation Grant  
**Discussion:** Grant available BBRF closes 10 February 2022, an application for reticulated water and dripper system for the Oval area has been submitted by Sue Hall  
**Further Action:** Finalised
  
- 5) **Title:** Marine Centre Plans  
**Discussion:** Outlining correspondence between council and Mark Short PV Aquatics have been tabled and available to members via Teams correspondence  
**Further Action:** Finalised
  
- 6) **Title:** PVPA Funds held by YP Council  
**Discussion:** All committee members are to review prior to meeting to assist with any discussions raised, it was discussed that a meeting with the CEO should take place. V/President to speak to President to arrange  
**Further Action:** Secretary to monitor and liaise with President /Vice President

**FINANCIAL REPORT** distributed via Email for scrutiny

Moved - Sue Hall

Seconded \_Pam Hickman\_\_\_\_\_



## Minutes

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## GENERAL BUSINESS:

- 1) **Title:** Report on pop up activities over the school holidays (Sue)  
**Discussion:** Beach sand castle activity went well; Plaster painting went well. Jank man was affected by hot weather on the day. All three activities will be reviewed and modified in the future if required. Cost was met.  
**Further Action:** Finalised
- 2) **Title:** Breezeway update grant application (Sue)  
**Discussion:** Update given by Sue with a number of quotes submitted to YP Council to cover project  
**Further Action:** Ongoing
- 3) **Title:** Creating positive progress workshop (Michelle)  
**Discussion:** Funding will be met by Council and positive feedback from other Progress Associations have been received. An early date in April has tentatively been suggested with Country Time to be contacted by Michelle to cover the event  
**Further Action:** Ongoing

## ANY OTHER BUSINESS:

- 1) **Title:** Easter/ Mother's Day- fundraiser - Michelle  
**Discussion:** Due to Michelle's apology Kristan discussed fundraising; general consensus was that raffle tickets etc not appropriate at the moment due to Covid. Pam Hickman advises that Yacht club is holding their own Gin tasting night by she will follow up on the availability of the "Gin Business" in May for us. Sip and paint format has been suggested.  
**Further Action:** Pam to advise next meeting of availability
- 2) **Title:** Easter fundraising  
**Discussion:** Sue Hall suggested holding something in the Hall/Supper room at the same time as the Maritime Banner display. Hall is booked by A Parsons and M Shorrt for an art display and they have been spoken too and no conflict has been identified. Suggestion for morning teas made  
**Further Action:** Sue to report back at the next meeting
- 3) **Title:** Microsoft account - Sue  
**Discussion:** Microsoft account to be amalgamated for the PVPA and the VIO. Licensed arrangements to be reviewed  
**Further Action:** Pam to liaise with Julie Searle
- 4) **Title:** Internet page - Sue  
**Discussion:** Contact with Adam Huddleston to update page has not been successful after numerous attempts made by Sue. PVPA are locked into using him  
**Further Action:** Sue to liaise with Michelle and continue to attempt to contact him
- 5) **Title:** Use of PVPA letterhead – Sue  
**Discussion:** Sue Hall seeks permission to use PVPA Letterhead to apply to YP Council for development fee exemption  
**Further Action:** Permission given – matter finalised

NEXT MEETING 3rd March 2022

Thank you for your contribution to the PVPA, MEETING CLOSED AT 2042hrs

Please Remember all apologies, Reports and Agenda Items  
Must be Sent via Email to [portvincentprogress@gmail.com](mailto:portvincentprogress@gmail.com) prior to the next meeting.