



Committee 2022/2023

Michelle Twelftree
 Carolyn Janson
 Phil Clarke
 WELCOME:

Jan LeFeuvre
 Sue Hall
 Judy DeGiglio

Kim Hoskins
 Rob Searle
 Chantelle Castellan

Kristan Every
 Pam Hickman
 Greg Shaw

PRESENT: Michelle Twelftree, Kristian Every, Carolyn Janson, Kim Hoskins, Sue Hall, Pam Hickman, Jan LeFeuvre, Rob Searle, Judy DeGiglio, Phil Clarke and Greg Shaw

APOLOGIES: Kristian Every, Kim Hoskins, Jan LeFeuvre

President opened meeting and welcomed everyone at 7.33

MINUTES OF PREVIOUS MEETING: distributed by via teams

Moved: Sue

Seconded:

BUSINESS ARISING FROM THE MINUTES:

- 1) Title: Revising Clean up PV Day – Michelle – Held over from previous meeting
 Discussion: Revisiting the idea for the day. Michelle is to recheck with diving people to gauge if they might still be interested in participating during the warmer months
 Further Action: Held over
- 2) Title: Development application for shade covers over front playground -Greg
 Discussion: Greg and Carolyn to work up development application and report back next meeting
 Further Action: Held over
- 3) Title: Defib location
 Discussion: YP council to be spoken too re possible insurance coverage Spoke to Nick Hoskin who has passed onto Phil Cameron CEO YP Council.
 Further Action: Report back next meeting
- 4) Title: History Book – Sue / Michelle
 Discussion: Correspondence received from Alan Jones who was upset about the editorial changes to grammar and putuation. Alan is seeking either full control and reversion back to original text or move from that role to one of author and will withdraw from project and be acknowledged as the researcher. Discussion that Alan's suggest to be acknowledged as researcher only and that he formally withdraws from the project
 Further Action: Michelle to speak to him and formally request the transfer rights of History Book to PVPA.
 Michelle to report back

Moved to get right and research michelle and pam

- 5) Title: Pop Up School Holiday activities -Michelle/ Pam
 Discussion: Junk Man is available on 9th January three to four hour session for the amount of \$450.00
 Donation tin to be available
 Move to pay pam and rob
 Cup cakes Kathleen Smith to donate her time to make and instruct on the decorating of cup cakes
 Plaster Fun House and sand castle session to be run possibly in first week



Foral decorating

Tennis coaching session at court and extend an invitation to RSL to run a BBQ

Further Action: Michelle to follow up on wildlife group

- 6) Title: Raffle update Jan / Pam
 Discussion: Pam advises that we have a number of good prizes and are looking at doing a sticky ticket system which is an on line way ticket prize around \$20-25. Major prize is a Themo Mix, Fire pit meat voucher and IGA voucher and up to 8 other prizes. Discussion that tickets are \$20 and 500 tickets
 Further Action: Pam to keep committee updated
- 7) Title: Cormorant Forum Pam and Leanne
 Discussion: Report from one of the PCPA Committee members who attended forum – the best thing that came out of it was Chris Johnson leases of Troubridge island and was able to outline his 20 plus years and we was going out with group to Island. A number of other strategies were discussed. Over all a very good forum
 Further Action No further action Email to CFS to clean sail cloths after the 15 December
- 8) Title: Meeting with Frazer Ellis
 Discussion: Report from one of the PCPA Committee members who meet with Mr Ellis good meeting and petition for saving our health system
 Further Action No further action

COUNCIL REPORT:

Coromorant and local elections

SUB COMMITTEE REPORTS:

| SUB- COMMITTEE | REPORT PROVIDED | BUSINESS ARISING FROM REPORTS |
|--------------------------------------|-----------------|---------------------------------------|
| TIDY TOWNS | | |
| VISITOR INFORMATION OFFICE | | |
| 'A FOCAL POINT' COMMUNITY NEWSLETTER | Yes | AFP report uploaded in Teams |
| WORKING GROUPS | | |
| OVAL REJUVENATION COMMITTEE | Yes | History Book update uploaded in Teams |
| HISTORY BOOK | | |
| FORESHORE TOILET BLOCK | Nil report | |
| COUNCIL PROPOSAL | | |

| CORRESPONDENCE IN | | CORRESPONDENCE OUT | |
|-------------------|---|--------------------|--|
| Date | | Date | |
| 2/10 | Sue Hall October agenda item re finance | 2/10 | Acknowledgement re agenda item |
| 4/10 | Talking Points re Fraser Ellis visit | 4/10 | Meeting notification to Councilor O'Brien |
| 5/10 | Apology from Councilor O'Brien | 6/10 | Comfort Food Cabaret Notification |
| 6/10 | Comfort Food Cabaret Notification | 6/10 | Cormorant Forum and Online Survey notification |
| 6/10 | Invitation to Cormorant Forum | 13/10 | Citizen of year Nomination |



Minutes
 Thursday 3rd November 2022
 Compiled by Secretary: Greg Shaw

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|-------|--|-------|--|
| 7/10 | Tidy Towns MYOB entries | 13/10 | YP Council Art & Culture working group |
| 10/10 | Citizen of Year Nominations | 17/10 | Blue swimmer decline |
| 10/10 | Accessible Tourism Workshop | 24/10 | Catering Enquiry |
| 12/10 | EOI YP Council Art & Culture working group | 28/10 | LCIS renewal – Business Pack |
| 12/10 | Grant outcome for VIO | | |
| 14/10 | History Book update | | |
| 14/10 | REPS Program | | |
| 14/10 | PJPA – Blue swimmer decline | | |
| 16/10 | Elevate Grant | | |
| 17/10 | YP Council Wharf Piling notification | | |
| 17/10 | Community Recreation and Sporting Facilities program | | |
| 18/10 | Fraser Ellis – Save Our Health System | | |
| 19/10 | Insurance Renewal x 2 | | |
| 21/10 | Stacey Kemp KHS – catering enquiry | | |
| 21/10 | Access Advisory Working Party Agenda | | |
| 22/10 | Davidd Shephard – concrete seating donation | | |
| 27/10 | Ecovantage Heat Pump | | |

BUSINESS ARISING FROM CORRESPONDENCE:

- 1) Title: Citizen of Year Nomination - Michelle
 Discussion: Two members of the Port Vincent Community have been identified for long term community work and could be potential nominees, discussion had that individual members not progress can progress this
 Further Action: Sue to speak to Grant Trotter to see if he will assist. No further action
- 2) Title: Community Recreation & Sporting Facilities Program - Sue
 Discussion: Outlining the opportunities this program has and what this could be used for
 Further Action:
- 3) Title: Catering for KHS in December - Kim
 Discussion: PVPA cater for KHS students like previous occasions date 12,13,14,15 of December two groups. Catering group has been organized for dates
 Further Action: In hand no further action
- 4) Title: LCIS Business Pack renewal - Greg
 Discussion: Itemising electronic equipment in policy
 Further Action:
- 5) Title: Concrete seating donated by Adelaide Council via David Shephard
 Discussion: David Shephard has donated seating to Tidy Towns so it can be placed around town. Formal acknowledgement required and some idea where they might be place for David's information
 Further Action: Information to be forwarded to Greg then David Shephard. No further action required
- 6) Title: Ecovantage Heat Pump program - Sue
 Discussion: Outlining the opportunities community members have through the program. Discussion that PVPA will not accept incentive payments from and that it will only be advertised for a fee through AFP
 Further Action:



FINANCIAL REPORT

Financial Report distributed via Team and tabled as correct

A number of enteries need to be fixed up due to incorrect data entry

Treasure enquired with Credit Union SA and term deposits interest increase but they said no so it was suggested that we shop around early next year. Committee agreed

Motion to change make minor adjustments to mypos entries moved Carolyn seconded Pam carried

Moved Carolyn Second by Rob

GENERAL BUSINESS:

- 1) Title: Tennis Court Fencing - Greg
Discussion: Southern side of the fencing poles needs urgent attention due to corrosion. A number of solutions are available that PVPA committee need to be discussed Michelle spoke to YP Council representative who will check with Asset manager and will get back to PVPA. In the interim Tidy towns / PVPA will look into a tempory fix. But council will need to be consulted
Further Action:
- 2) Title: Pump Track - Michelle
Discussion: Meeting with YP Council was going to be held but due to availability meeting deferred
Further Action: Held over
- 3) Title: Institute items
Discussion: Bins in access lane to Supper Room door need to be removed. Lengthy discussion resolved that they need to be removed . Update on the installation of the Audio Visual Equipment for the Institute. Also clean-up is required before the 11th December due to CWA stall and Carols by Candle light suggesting end of November.
Further Action: Leanne O'Brien will write a letter on the behalf of PVPA

ANY OTHER BUSINESS:

- 1) Title: Wi-Fi for the Institute
Discussion: Michelle was following up on several options. Telstra Not for Profit NBN packages (includes phone number which can be diverted to mobile). \$35 per month. We need to check the speed for streaming movies. Council has need recontacted to see if PVPA could piggy back of council but have received a negative response from YP Council. Will look into NBN connect that could be shared with library
Further Action: Michelle to report back
- 2) Title: Website alterations
Discussion: Michelle has followed up with Adam H – still no response. Spoke to Vanessa from YP Council who has suggested other possible website developers/managers Comparison is being made with local (preferred opition) dev
Further Action: Michelle to report back
- 3) Title: Microsoft 365 – Pam
Discussion: looking at combining the VIO and the Progress Microsoft packages together to save fees. We need to ensure that this happens before the automatic renewal goes through (currently on Pam's and Sue Pike's credit cards).
Further Action: Pam to address No further action required

*Minutes**Thursday 3rd November 2022**Compiled by Secretary: Greg Shaw*

- 4) Title: Insurance – Carolyn
 Discussion: Discussion re current policies. PVPA two policies – Fire and Theft and Public Liability. Treasurer and Assistant believe that both should be combined. But most obvious thing was that we need to increase contents insurance to cover and look at our existing buildings that we lease.
 Further Action: Sub committee of Pam, Carolyn to look into current policies and re

- 5) Title: Grants that have been approved and are pending action
 Discussion:
 Correll Park – Council grant – amount allocated is \$4K – we have spent \$1,084.88 so far. Council will not pay us until the project is completed, and we have supplied the receipts. We have had an extension until Dec 2022?? New extension

Pending Grants – we have entered the second stage of the Volunteer Grant (through Rowan Ramsay's office) – details are on Teams. This is for vests, name badges, a microwave and pie warmer. Total \$2K. We will receive an email on 15th November.

We are waiting on results of our History Grant application for the VIO – this is for Colin Germein's donated map restoration and walking tour preparation and brochures – total \$2,406. We should hear by the middle of November.

RAA Regional Grant - \$2,647 – this was lodged on 31st October and is for the Fire Exit Doors and signage X3 at the Institute. We should hear after 29th November.

Further Action: No further action required

Phil to attend Access Advisory meeting
 AFP stalled until end 12th December

Christmas lights and CFS Father Christmas

NEXT MEETING 1st December

4th volunteer

Thank you for your contribution to the PVPA, MEETING CLOSED AT 910 pm

**Please Remember all apologies, Reports and Agenda Items
 Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.**