

PORT VINCENT PROGRESS ASSOCIATION INC

Minutes

Thursday 6<sup>th</sup> June 2024

Compiled by Secretary: Kirsty Marshall



## POSITIONS OF OFFICE

President Kristan Every  
 Vice President Greg Shaw  
 Secretary Kirsty Marshall  
 Treasurer Carolyn Jansons

## COMMITTEE

Jan Le Feuvre  
 Kyle Mullen  
 Sue Hall  
 Liv Trembath

**PRESENT:** Kristen Every, Trevor Clerke, Greg Shaw, Sue Hall, Jan Le Feuvre, Kyle Mullen, Liv Trembath, Kirsty Marshall

**APOLOGIES:** Carolyn Jansons, John Buttfield

## MINUTES OF PREVIOUS MEETING:

Distributed by email 18/05/2024

**Moved** Sue Hall

**Seconded**

Kyle Mullen

## BUSINESS ARISING FROM THE MINUTES:

- 1) **Title:** Credit Union account for term deposits - Caro  
**Discussion:** Once Kirsty, Kristan and Sue have been approved for Credit Union account, will transfer \$50K from our main BankSA account to a Credit Union term deposit.  
**Further action:** Caro to update Credit Union account to include access for Kirsty, Kristan and Sue
- 2) **Title:** Lymphoedema Info Day dinner - August 2024 - next steps  
**Discussion:** Apply for liquor licence. Lock in a date for another meeting. Kirsty moved that the lights and batteries purchased for recent concert be purchased by Progress - approved.  
**Further Action:** Locked in Saturday 22<sup>nd</sup> June, supper room, 9.30am.

## COUNCIL REPORT: Trevor Clerke

## Business arising from council report:

Financial plan and council rates meeting wasn't well attended. Trevor advised to look on the Council website. Rates will go up. Sue queried what percentage it would be for each property - Trevor unsure. Jetties - in discussions for \$280K from Council plus \$197 from jetties renewal programme. Have to take on the jetties for another 15 years. Looking at jetty in PV to start with. Re financial plan, community can send in submissions after reading through. Can put in objections. Community Consultation is open on budget and plans - including discussion on \$280,000 Budget Allocation from YPC and \$197,000 from SA Jetties Renewal Program Stage 1. Information available on Council webpage. Sue moved that we do an assessment of the plan and check if our submissions are included in the plan (shade sail over playground and wharf toilet block). Kristan asked if Trevor can give us forewarning of when these issues come up at meetings so we can attend.

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SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	YES	Kristan read out report from John Butfield Need someone to clean BBQs, tables and sweep sand near playground. Liv to put out a request on our Facebook.
GALA DAY	N/A	
VISITOR INFORMATION OFFICE	YES	Jan gave a verbal report at the meeting (written version attached)
'A FOCAL POINT' NEWSLETTER		Sue noted an issue with Mailchimp - numbers of AFP sent out nearly doubled. Waiting to hear back from Red Earth.

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
3/5/24	YP Council – Yorke Events Newsletter May 2024	9/5/2024	Mailchimp – updating users/admin
6/5/2024	YP Council – Yorke Peninsula Council Agenda – 8 May	18/5/2024	Forwarded Northern & Yorke Landscape Board Grassroots Grants Program info to Des Chambers, Tidy Towns
6/5/2024	YP Council – Cultural Burns Education Workshops – 21/22 May	31/5/2024	Josh @ RBE Internet – re transfer of domain name registration to Red Earth Designs (Adam Huddleston), from Sue Hall
7/5/2024	Community Grants Hub – 2023/4 Volunteer Grants (for Tidy Towns)	4/6/2024	All State Solar – accept quote for solar panels on institute
8/5/2024	Nick Perry, YP Council – Northern & Yorke Landscape Board's Grassroots Grants		
9/5/2024	Sonny Coombs – Volunteers Morning Tea – Photos wanted		
9/5/2024	Mel Lutze, YP Council – Free staff & Volunteer workshop		
10/5/2024	Office for Rec, Sport & Racing – AED grant funding		
10/5/2024	Natalie McDonald, YP Council – Minutes of meeting 8/5/2024		
13/5/2024	Letitia Dahl-helm, YP Council – Cultural Burn Education Workshops		
14/5/2024	Liz Nines, Landscape SA – Northern Adelaide Ngadjuri Cultural Sites bus tour		
13/5/2024	Phil Herrmann, YP Council – Info – Cormorant Control PV 14/5/2024		
16/5/2024	Sue Hall - VIO Report		
17/5/2024	Natalie McDonald, YP Council – Council Agenda – Special Council Meeting 22/5/2024		
17/5/2024	Muriel Scholz, Yorke & Mid North – Regional Tech Hub free interactive workshops (Maitland Thurs 13/6)		
17/5/2024	Phil Herrmann, YP Council – Information – Cormorant Control 20/5		



20/5/2024	Des, Tidy Towns – have made contact with Northern Landscape board re Grassroots Grants Program		
23/5/2024	Peter Lehman – forwarded email from Fraser Ellis re wharf use		
24/5/2024	Fraser McEvoy, Ranger – YP Council – advise re cormorant control		
27/5/2024	Peter Lehman – update on wharf		
28/5/2024	Sonny Coombs – YP Council – Connectivity Literacy Workshop, Maitland		
28/5/2024	Sue Hall, A Focal Point – update from PV pharmacy lease contract at Senior Citizens Hall		
29/5/2024	Sonny Coombs, YP Council – Public Consultation – Draft 2024-2025 Annual Business Plan & Budget		
30/5/2024	Nick Perry, YP Council – forwarding email re pump station and water main installation		
30/5/2024	Nick Perry, YP Council – Business Workshop Invitation – Agri-tourism		
31/5/2024	RBE Internet – ticket (#6417) Domain Name – confirmation that domain name is unlocked and ready to be transferred		
4/6/2024	SA Power Networks – successful grant application for solar panels on Institute		
4/6/2024	Jane Blair, Rex Minerals – Community Partnership Program – request for details for community support		
4/6/2024	Mel Lutze, YP Council – Yorke Events Newsletter June 2024		
5/6/2024	All State Solar – request for copy of latest power bill from Institute to commence solar panel installation		

#### BUSINESS ARISING FROM CORRESPONDENCE:

#### 3) Title: Public Consultation - Draft 2024-25 Annual Business Plan and Budget

**Discussion:** The consultation period opened on Wednesday 29 May 2024 and conclude at 5pm Wednesday 27 June 2024.

**Further Action Required:** Talked about earlier.

#### FINANCIAL REPORT:

Finances for May 2024 - Emailed to committee 6/6/2024.

Sue and Kristan meeting soon to discuss deposits for Gala Day eg amusements.

Approved payments to CFS, Coastguard and Tidy Towns for their contribution to Gala Day this year. Payments are: CFS - \$500, Coastguard \$500 and Tidy Towns \$750. This is to be deposited into their respective accounts asap. Sue and Kirsty to follow up on bank details and then to action payments.

**Moved:** Sue Hall      **Seconded:** Kristan Every



## GENERAL BUSINESS:

## 4) Title: Project timeframes

**Discussion:** Our projects don't appear to be progressing. Applying timeframes could help to keep things moving along and achieve our goals.

**Further Action:** Agreed that any items requiring action need to have a next step, who it is allocated to and a timeframe. If they can't do it by the deadline, bring it back to the committee.

## 5) Title: Social Media policy

**Discussion:** Sharing of businesses on our Facebook page.

OK to share other businesses posts that relate to Port Vincent. Ok to post items of public interest eg Minlaton doctor info, how to use petrol pump etc.

Liv happy to promote other businesses pages, including taking photos if necessary, at a cost.

**Further Action:** Will make further decisions as a team where necessary.

## 6) Title: Wharf and jetty update/discussion

**Discussion:** Council need to add \$283K with the State Govt money to fix the small jetty.

**Further Action:** Trevor to come back with more information on where the jetty and wharf is up to.

## 7) Title: Procurement of lights and batteries for table decorations for use at functions

**Discussion:** Approved

**Further Action:** Reimbursement to Kirsty for purchase of lights and batteries

## 8) Title: Grants - update

**Discussion:** SA Power Network - Solar panels grant application - APPROVED!

Rex Minerals - request for details of how they can support PVPA - Sue suggested could be used for a water fountain. Gala Day committee would also like to put ideas forward eg purchasing chairs for community events (approx. 50 chairs).

Redo shed at the back of VIO.

Help with the salt damp bill.

Shade sail (possibly too far away)

Country SA Grants - Julie Adams considering having metal birds and have a bird trail up through the gully. Julie would be happy to do the ground work and applications. Would need to go through Progress.

**Further Action:** Kirsty and Sue to follow up with Rex Minerals - how much money available.

Sue to go back to Julie.

## 9) Title: Shade Sail update

**Discussion:** Kristen sent email to Nick - waiting on reply. Kristan to follow up.

\$66K - basic hip cover. Curved roof required for wind to pass through. Sails would also be suitable.

Tidy towns has funds for project.

Community consultation - Kristen working with Nick

Drilling of footings (unsure of what it is underneath)

Ask Nick Perry what the preference is - sails, curve roof or whatever.

Contact the company we have existing quote

Kristan to contact John Buttfeld to get the previous quote

Kristan to ask Tidy Towns for a member to be on the working committee

Kristan to send Kyle the original file

Development application required - Greg to arrange

**Further Action:** As above. Timeframe - before next meeting.

**10) Title:** Memorial Tree update

**Discussion:** Proposed that Sue takes on the Memorial Tree project.

**Further Action:** Sue to ring council directly and see where it is up to and obtain the quote.  
Timeframe - before next meeting.

**11) Title:** Caravan Park storage

**Discussion:** Kyle advised contracts rolled over for another 12 months.

Need to invoice Council for last year - need to know how much. Kristan and Sue to meet to discuss.

**Further Action:** Kyle to provide total figure for last financial year.

Kristan to send Nick another email to find out where we are up to with change of environment.  
Timeframe - before next meeting.

**12) Title:** Hall Curtains

**Discussion:** Sue spoke to pam - Jo has them almost ready - 2-3 weeks.

**Further Action:** n/a

**ANY OTHER BUSINESS:****13) Title:** Repointing Institute

**Discussion:** Do we want to go ahead with repointing the Institute? Council suggested it could come out of the fund from the sale of the house. Quote is for \$2880.00. Request account statement balance so we know what money can go to which projects. Let council know that at this stage we have spent considerable amounts of money on their asset they use weekly (library).

**Further Action:** Kirsty to send email by Friday 7/6/2024. - happy to go ahead with repointing from that account.

**14) Title:** When is our AGM?

**Discussion:** Trevor advised it requires 21 days notice - need to be advised on noticeboard, in AFP, Facebook. When will it be? **September 5<sup>th</sup>, 6.30pm**

**15) Title:** Senior Citizens / Doctors rooms

**Discussion:** Trevor advised using building as it is.

**Further Action:** Waiting on update from Ghafar.

Meeting closed: 9:03pm

**NEXT MEETING: Thursday 4th July 2024 at 7.30pm in Institute Supper Room**

Please Remember all apologies, Reports and Agenda Items  
Must be Sent via Email to [portvincentprogress@gmail.com](mailto:portvincentprogress@gmail.com) prior to the next meeting.