



POSITIONS OF OFFICE

President	Vacant
Vice President	Vacant
Secretary	Greg Shaw
Treasurer	Vacant

Committee 2022/2023

Michelle Twelftree	Jan LeFeuvre	Kim Hoskins	Kristan Every
Carolyn Janson	Sue Hall	Rob Searle	Pam Hickman
Phil Clarke	Judy DeGiglio	Chantelle Castellan	Greg Shaw

WELCOME:

PRESENT: Michelle Twelftree, Kristian Every, Carolyn Janson, Kim Hoskins, Sue Hall, Pam Hickman, Jan LeFeuvre, Rob Searle, Judy DeGiglio, Phil Clarke and Greg Shaw

APOLOGIES: Leanne O'Brien YP Councilor for Gum Flat ward

Election of Executive

President: Michelle Twelftree	Nominated by Kim Hoskins	Seconded by Pam Hickman
V/President: Kristan Every	Nominated by Michelle Twelftree	Seconded by Carolyn Janson
Treasurer: Carolyn Jason	Nominated by Pam Hickman	Seconded by Kristan Every
A/Treasurer: Sue Hall	Nominated by Carolyn Jason	Seconded by Michelle Twelftree

New elected President then chaired meeting and welcomed new committee members Judy DeGiglio and Phil Clarke who were elected at the recently held AGM

MINUTES OF PREVIOUS MEETING: distributed by via teams

Moved: Greg Shaw Seconded: Jan LeFeuvre

BUSINESS ARISING FROM THE MINUTES:

- 1) Title: Revising Clean up PV Day – Michelle – Held over from previous meeting
Discussion: Revisiting the idea for the day. Michelle is to recheck with diving people to gauge if they might still be interested in participating during the warmer months
Further Action: Held over
- 2) Title: Development application for shade covers over front playground -Greg
Discussion: Secretary has contacted the company and arranged a new quote. Some concern was expressed by the company about the original footing area and will submit a revised version. Greg to explain further. Quote and plan uploaded onto Teams. Quote \$137,000
Further Action: Greg and Carolyn to work up development application and report back next meeting
- 3) Title: Defib Insurance _ Greg
Discussion: Insurance Company checked and they wanted a lot more details, general impression is that they didn't want to cover, YP council to be spoken too re possible coverage
Further Action: Report back next meeting



- 4) Title: History Book – Sue / Michelle
 Discussion: Sue outlined History book report. This report has been uploaded onto Teams. Sue to research how to document to formally transfer rights of History Book from Alan Jones to PVPA this is to involve either engaging a lawyer
 Further Action: Sue to report back

COUNCIL REPORT:

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED		BUSINESS ARISING FROM REPORTS
TIDY TOWNS	No		An AGM report has been supplied and is available in Teams GM folder
VISITOR INFORMATION OFFICE	No		An AGM report has been supplied and is available in Teams GM folder
'A FOCAL POINT' COMMUNITY NEWSLETTER	No		An AGM report has been supplied and is available in Teams GM folder
WORKING GROUPS			
OVAL REJUVENATION COMMITTEE	Nil		
HISTORY BOOK	Yes		Uploaded onto Teams
FORESHORE TOILET BLOCK COUNCIL PROPOSAL	Nil		

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
12/09	Landscape SA Spring walking trails	10/09	Pump Track info to dirttrack
12/09	Rural Business Support Information	13/09	Pump Track info to YP Council
14/09	RRC Grant opportunity	15/09	History Book correspondence
14/09	Volunteer Support Grant opportunity	16/09	Gala Day 2023 response to MP
19/09	LCIS Insurance renewal	19/09	Gala Day 2023 response to MP
21/09	YP Council – Cormorant Control	30/09	Reminder to committee of Fraser Ellis visit
22/09	Member of Public thanking PVPA		
26/09	Bray Signs quote and design x 2		
26/09	Chris Quinn Stall on Oct LW request		
26/09	YP Council (N Hoskins) Defib location		
29/09	Elevate Grant Opportunity		
1/10	Myob invoice		
4/10	RR Grant opportunity		
4/10	LED Display within township		



BUSINESS ARISING FROM CORRESPONDENCE:

- 1) Title: Honor board (Greg)
 Discussion: Greg followed up with quote from Brays for a wooden honor board \$770 (photograph of style is in the October correspondence folder) Discussion has that Honor Board from Port Vincent Primary school could be used. Michelle showed style of YP Council board as a reference but committee had already previously decided on style that would suit Institute. Committee happy to move on and arrange Honor board in style presented (as above) to be organised through Bray Signs of Maitland. Board to cover off on positions of President, Vice President, Secretary, Treasurer. It was discussed to include local citizens of the year.
 Further Action: Research into previous executive committee members once done formal motion to purchase honor board

- 2) Title: LED Display within township (Sue)
 Discussion: Join proposal with PV Bowls Club to consider erecting a LED display within town advertising events/business. Sue suggested that electronic signage could include weather/ warnings / fire warnings General discussion had and some aspects of warnings and linkage to Bom would be needs as local organisation like AVCG would not issue warnings / boating conditions etc
 Further Action: No further action as the proposal can be managed /researched by The Port Vincent Bowls Club

- 3) Title: Playground audit
 Discussion: Council have engaged a private firm to audit playgrounds in YP. What happens if equipment is found defective etc
 Further Action: Greg to write to council requesting a copy of the report be made available once completed. No further action required

FINANCIAL REPORT

Carolyn made following recommendations for the 2023 Financial Year:

Ensure all source documents are attached to each payment in MYOB – the could use the MYOB Capture app, I wouldn't reimburse members without a tax invoice.

Complete the following journals:

Clear the Tidy Towns Liability Line using Income/Expenses now

DR 2-2506 Tidy Towns Funds 71,234.25

CR 3-1600 Retained Earnings 71234.25

Clear Historical Balancing Account

DR 3-9999 Historical Balancing 97,161.18

CR 3-1600 Retained Earnings 97,161.18

Moved – Carolyn Janson Seconded - Pam Hickman

A gift to be arranged for Natalie Beelitz Pam to purchase gift and get a reimbursement

Financial Report distributed via Team and tabled as correct

Moved Carolyn Janson Second by Kim Hoskins Carried



GENERAL BUSINESS:

- 1) Title: Pop Up School Holiday activities -Michelle
 Discussion: It is proposed that school holiday activities are held over December and January School holidays (2022/23) Michelle has contacted "The Junkman" who has been previously engaged by PVPA to see if he is available for the 28,29,30 December on the foreshore beach. If available a council permit will need to be arranged.
 Other activities have been suggested
 Travelling Wildlife Show – Michelle will follow up with how it's carried out and pricing
 Sandcastle building
 Movie Night – Pam has a possible contact that she can follow up
 Cupcake decorating
 Further Action: Michelle to report back

- 2) Title: Raffle to fundraise for PVPA
 Discussion: Running a raffle to raise money for PVPA projects, to be drawn Mid to late January. Discussion that there were plenty of donations that can be used as prizes. Draw to be Australian Day Long Weekend
 Further Action: Jan LeFeuvre and Pam to be coordinators for the Raffle Regular updates required

ANY OTHER BUSINESS:

- 1) Title: Cormorant Control Forum 18th October at 1pm at Minlaton Council Chambers
 Discussion: A community Forum is being held at the above time and place. PVPA members are to attend and Greg is to book seating for 4 members prior to the RSVP closing date. The progress to encourage other members of the public to also attend and participate in the online survey prior to the event
 Further Action: Members to advise who will be going before the 13th October. PVPA gave approval to disseminate the Cormorant Control Forum information to AFP distribution listing. No further action item closed

- 2) Title: Meeting with MP Fraser Ellis
 Discussion: Carolyn / Phil and Sue meet with Mr Fraser Ellis. Sue highlighted that the meeting was on Wednesday the 5th of October and was very positive. Sue was able to advise that Mr Ellis is aware of most issues being experienced by the Port Vincent Community
 Brief summary of discussions with Mr Ellis
 Storm Damage to our coastal areas with him suggesting that follow up with the Coastal Management Board is made (Council should be doing this)
 He was interested in the Oval project and has offered to follow the possible return of recycled water back to the precinct with YP Council reps via the CWMS
 He advised that a public petition will be organized through local medical practitioners about the improvement of health services provided
 Slip lane into Port Vincent could be address when a regional visit is carried out by the current SA Government Cabinet
 Further Action: Greg to keep track when the petition comes out and subsequently advises PVPA. Item closed

- 3) Title: Access to Senior Citizen Hall
 Discussion: Concerns from a member of Senior Citizens about available carparking and the hazards that are currently in place for Senior Citizens crossing the road to go to the Hall. There is carparking at the rear of the building with access but is not available for unknown reasons. Sue suggested that a recent RAA grant opportunity could be used for signage etc, but most appropriate course of action would be to approach possible alternatives namely the Council and Exec of Senior Citizen Committee first
 Further Action: Greg to speak to President of Senior Citizens about rear access to the hall from the carpark and follow up with council re possible signage. Item Closed



- 4) Title: Working Bee - Kristian
 Discussion: Working bee to be arranged to sort out archive material currently stored in Town Office. The material belongs to a number of different organization that have ceased to exist or don't have independent storage opportunities eg Port Vincent School / Ventnor Social Club / Special Events Committee. To assist with the archiving storage boxes will need to be purchased. Michelle suggested that the two rear change rooms should be renovated so they can be used as storage. The renovations would be achieved via grant money when appropriate grants are identified and applied for
 Further Action: Sue to monitor for appropriate grants and Tomas George is to be approached for quote to used in future grant applications
- 5) Title: Vacant land next to Cemetery - Sue
 Discussion: Sue advises that Charmaine a member of Tidy Towns that two seats will be installed at what she believes is officially called "Cemetery Park". The seats will have plaques giving recognition to Tidy Town Volunteers. Rob who is also is President of Tidy Towns will organised plaques and potentially request progress to pay for the plaques. The name "Cemetery Park" raised a few questions about the actual correctness and will not be official used until verified. Discussion also included status of Memorial Tree which is before council awaiting building material but specifications on the overall tree construction is required. The structural requirements have been previous supplied by Michelle will resupply
 Further Action: No further action required at this stage
- 6) Title: A Focal Point Editor appointment
 Discussion: Committee agreed to continue Sue Hall's appointment as Editor of A Focal Point which is Port Vincent's local "newsletter" Period of appointment is for twelve months
 Further Action: No further action
- 7) Title: Social media - Michelle
 Discussion: The need for PVPA to access a broader platform within the social media realm. Sue Hall is to be added to the Meta (formally Facebook) admin page to assist. Further opportunities like Instagram will be explored by Carolyn. It was noted that PVPA should maintain and use our current "Get hooked on" slogan and not create any new one
 Further Action: No further action is required

NEXT MEETING 3rd November 2022 in Supper Room

Thank you for your contribution to the PVPA, MEETING CLOSED AT 9.08 pm

**Please Remember all apologies, Reports and Agenda Items
 Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.**