
PORT VINCENT PROGRESS ASSOCIATION INC.

Meeting Minutes
Thursday AUG 6th 2020 - Zoom Meeting
Minutes taken by Kim Hoskins

WELCOME:

President	Michelle Twelftree	Committee	
Vice President	Greg Shaw	Jan Le Feuvre	Kim Hoskins
Secretary	Pam Hickman	Jeanie Zeller	Beth Fairlie
Treasurer	Carolyn Jansons	Louise Biddell	Julie Adams
		Sue Hall	
		Greg Hall	

PRESENT: Michelle Twelvetree, Carolyn Janson, Greg Shaw, Sue Hall, Greg Hall, Beth Fairlie, Jan Le Feuvre, Kim Hoskins

APOLOGIES: Louise Biddell, Julie Adams, Pam Hickman

MINUTES OF PREVIOUS MEETING: Thursday (Zoom Meeting) 2/7/2020 Minutes distributed by email for reading
Moved Jeanie Zellar Seconded Carolyn Janson

COUNCIL REPORT: Leanne O'Brien No Report 7 people have nominated for the Gum Flat council position.

SUB COMMITTEE REPORTS

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING
TIDY TOWNS	John Francis / Des Chambers - No questions regarding this report	
PORT VINCENT TRADERS	Meredith Taylor Due to many different circumstances Meredith has requested for this committee to be put into a frozen hold. Propopsal from Michelle was to agree and give them 6 months reprieve and then a final decision is made. Carolyn seconded. All in favour. Tourism and Marketing committee - change the name so it is not seen as retail purposes and it continues as a	Temp Hold- Requested
VISITOR INFORMATION OFFICE	Sue Pike - Michelle read out the report. At the moment functioning at an on demarnd situation as they all live in the town are close if it is needed to be open.	
OVAL REJUVENATION COMMITTEE	Michelle Twelftree/Pam Hickman	
'A FOCAL POINT' COMMUNITY NEWSLETTER	Sue Hall - no further questions	
WORKING GROUP - WATER TOWER MURAL	Julie Adams - report attached - no further questions	

MATTERS ARISING FROM THE MINUTES/ACTION PLAN

- | | |
|--|--|
| ▪ Kitchen Upgrade | C Jansons |
| ▪ Breezeway for Side Entrance of Institute | M Twelftree |
| ▪ Correll Park - Memorial Park | Application for Council Grant will be submitted Aug 2020. |
| ▪ Gabion Wall | Kingsway Cutting - Modify Wall, Insert Laser Cut Plate Metal |
| ▪ Toilet Amenities | C Jansons |
| ▪ Decelaration Lane | Sue Hall |
| ▪ BBQ Area Alongside Kiosk | Meeting with council - Time yet to be confirmed, P Hickman |
| ▪ History Book | Refer to Notes from Sue H |
| ▪ Grant Application | Sue Hall |
| ▪ Railings on the Foreshore | Quotes still to be received. |
| ▪ Gala Day | Committee Discussion - Required |
| ▪ | |

Kitchen Update: The painting didn't start because the ceiling was not up. It is now done and we are just waiting for the lights. Painting is now done 24th August (probably the Thursday 27th) week appliances are going to be delivered even is kitchen is not ready because of price rises if not ordered now.

Quote for the flooring for the supper room has come back in \$5985 for the vinyl. \$5960 for stripping and coating or an extra \$1200 to be stained the red Jarrah colour. The guy who gave these quotes is in Stansbury 27th September. He is a council approved provider. Michelle proposed back to the natural floor boards: Greg seconded

Carolyn Proposal: \$7160 on keeping the natural floors and stained the Jarrah red. Greg seconded: All agreed.

Sue Hall would like to get some new blinds from spotlight. Carolyn will measure them and let Sue know. Sue proposed if they are ok in size she will purchase 4. \$300 or under. Jeanie seconded. All agreed.

Bain-marie and Toaster over to be purchased from Donna and Les from the kiosk. All in good working order. There is one crack in one glass door of the Bain-marie that may need to be purchased in the future. Michelle proposed \$500 and \$280. Beth seconded. All agreed.

Breezeway: - new quote from Thomas and get name of guy that does the rendering to look like the stone work of the hall.

Correll Park: Sue been working on grant from the council to tidy it up and improve some possible fencing the sculpture some paving, landscaping etc. Working towards this been used for the memorial wall / garden. Whatever can be costed into the money available. Sue is going to complete the online grant and submit this. There is a very tight timeline for this grant. \$5000 available, first \$1000 is given and then it is dollar for dollar after this.

Gabion Wall: has been suggested to take the centre of the stonework out and replace it with a laser cut logo that the light would shine through. Michelle proposed to get a quote for this: All agreed

Toilet Amenities: still no answer from Roger about who needs to be contacted for the septic. So push to the next agenda.

Deceleration Lane: Sue does not have any further details about this. She is going to continue to keep pushing forward to try and find out where this may be in the approval line.

BBQ Area alongside the kiosk: letter from Steven Goldsworthy. They will see what they can do. This will be followed up again in a few weeks to make sure they don't forget this,

History Book: Nothing needed to be added at this time.

Grant Application: Michelle has sent in the paperwork to be the public Carolyn to get the money. Teams start of September

Railings on the forshore: Rust removal and Concrete been a tripping hazard. Look into the rust removal. Issues needs to go to council. Jan will write to the council to ask what can be done about these issues.

Gala Day: Due to Covid wave two increasing it is looking more and more unlikely that it will happen. We have to remember that most attenders are out of towners and most of the community are high risk. We don't want to be responsible for the health and safety of the locals around this as well.

Michelle moved that due to community concerns around Covid 19 Gala day will be called off. Beth seconded. All agreed.

If we got the grant we have put in for Gala Day Sue will call them and see if we can postpone the event.

Jan suggested maybe an event over Easter.

CORRESPONDENCE IN AND MATTERS ARISING FROM CORRESPONDENCE/ CORRESPONDENCE OUT

(IN) 3/7,24/7 -Council Agenda
(IN) Linda McCabe - Various Water Tower Updates
(IN) 6/7 - Stephen Goldsworthy - Marina Roundabout / Shelter Sheds.
(IN) 7/7 -S Pike - Hall Hire Request
(IN)8/7,15/7,22/7,29/7 Rachel Rains - Grant Funding Centre
(IN) 10/7 Council Minutes
(IN)13/7 Draft Coastal Management
(IN) 13/7 Tidy Town Minutes
(IN) Connecting Drought Communities - confirmation of grant application
(IN) 21/7 Fundraising Directory
(IN) 19/7 Sue Hall - AFP Article Request
(IN) 23/7 SA GOVT - Covid Safe Plan
(IN) 23/7 S.Hall- Draft Spreadsheet, Council Monies
(IN) 23/7 Insurance - Updated
(IN) 24/7 Grassroots Funding Programme
(IN) J Adams - Re Committee Term Expiry
(IN) VIO - Request for more Pt Vincent History Books
(IN) S Hall - Re Goods for purchase -IT Outreach Grant
(IN) 30/7 Taylor Gray- Bushfire Survival Planning
(IN) Maddy Pulling Special Council Meeting
(IN) 31/7 YP Country Times Invoice
(IN) 31/7 Vivienne Lambert - Re Council Nomination
(IN) 4/8 - Pt Vincent Sewerage upgrade - P Codrington
(IN) Fraser McEvoy - Cormorant Management

(Out) 1/7 Stephen Goldsworthy - Roundabout
(Out) 1/7 VIO - Covid Safe Plan
(Out) 1/7 Agenda & Reports July Meeting
(Out) Tidy Town Financial - Carolyn Jansons
(Out) 10/7 Grant Application for Signature
(Out) 24/7 Fwd Funding Centre
(Out) 24/7 Committee email - Elected member terms

Anything of interest Michelle has emailed out with the minutes.

The Grass Roots funding program is a new grant out. Sue is going to investigate this one.

PVPA - President INBOX

(IN) -Brooke Liebelt - Covid Safe info

(IN) Brooke Liebelt - Tourism and Events webinar

FINANCIAL REPORT distributed via Email for scrutiny

Moved - Treasurer Carolyn Jansons Seconded Greg Shaw

Carolyn read through the proposed budget July 20 - June 2021

Carolyn moved the proposed budget. Jeanie seconded. All agreed.

GENERAL BUSINESS

- Resident Suggestion for more Trees on the main street - between the Post office and the Bennett Street. Sue Hall
 - This has happened before, there was a petition put out and it was overwhelmingly rejected, so it got canned in the past. Until we get a ray or requests this will be shelved for now.
- Sue Hall - Induction Pack for Incoming committee members - Sue Hall.
 - Good idea will print off packs containing constitution, past 12 month minutes. Michelle moved this: All in favour
- Reimbursement of Caravan Storage Fees -
 - just to be aware that this is to be reduced as time goes on.

ANY OTHER BUSINESS

- Michelle moved that we transfer Carolyn Janson to be Public Officer for Consumer and business services. Seconded by Sue
- John Buttfield suggested progress write a letter about a new cemetery. Pam is going to go and see John and explain that these issues have already been raised and are continuing.
- Beth - as of tonight Beth is going to resign from the progress committee after 16 years on the committee.
- Sue - Spetic inquiry. Michelle to send a response to Mr Codrington stating that we have no more information that and if he would like to he can contact the council directly.

Next meeting is the 27th August

We can have up to 69 at the hall, we will need to have a contact tracing list. Carolyn will print off the government website.

Meeting Closed at 8:54pm

NEXT MEETING Wednesday September 3rd 2020

Thank you for your contribution to the PVPA, MEETING CLOSED AT _____

**Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.**

REMINDER PVPA AGM Thursday 27TH August @ 7PM