

**POSITIONS OF OFFICE**

President	Kristan Every
Vice President	Greg Shaw
Secretary	Kirsty Marshall
Treasurer	Carolyn Jansons

COMMITTEE

Jan Le Feuvre
Michelle Twelftree
Kyle Mullen

PRESENT: Kirsty Marshall, Greg Shaw, Kristan Every, Liv Trembath, Sue Hall, Jan Le Feuvre, Chris and Brian Laurie, David Johnson, Trevor Clerke, Dave Batic, John Buttfield, Bev Opie, Ashlynn Pointon, Caro Jansons

APOLOGIES: Michelle Twelftree, Kyle Mullen

MINUTES OF PREVIOUS MEETING:

Distributed by email 9/12/2023

Moved Greg Shaw **Seconded** Jan le Feuvre

BUSINESS ARISING FROM THE MINUTES:1) **Title:** Bank Signatories

Discussion: Carolyn to get banking paperwork to sign signatories.

Further action: Sue to go to Bank SA tomorrow to get paperwork for signatories.

Title: Projector and Audio Equipment for Institute

Discussion: Update from Sue Hall - DVD player with USB inlet, HDMI plug. Scripture Union have offered to put a stereo mixer and have sound coming through speakers in supper room, he could arrange. Can put plug on outside. Would only charge for the cable. He adjusted the new screen so sits in right spot. He can adjust so doesn't have space on sides or underneath.

Further Action: Sue to contact Scripture Union to arrange this to be done.

2) **Title:** Tennis court fencing

Discussion: Michelle to speak to council regarding our lease with the property

Further action: Forward to next meeting

3) **Title:** Lease - Port Vincent Progress & Port Vincent Sub Branch of RSL

Discussion: Kristan - any updates? Lease signed, sealed ready for another 5 years.

Further Action: Diarised to look at again in 4 years so that can negotiate a longer lease.

4) **Title:** Access Advisory Working Party - new representative required

Discussion: Advertised in A Focal Point - no feedback reported.

Further action: To revisit at next meeting

5) **Title:** Catering options and cost for Lymphoedema Information Day 2024

Discussion: Ashlynn Pointon present to answer any questions

Friday night dinner - offer 1 course - sit down type meal - plate dished up or buffet style. Could be



simple like roast or bbq and salads. Expecting about 40. Open to what the food is. Have negotiated with Central Yorke School hospitality students - will be interested in waiting on the event. For Medical Practitioners - GP's, physios, exercise physiologists, nurses, breast care nurse, psychiatrists. Saturday is public day - for people with lived experience. More catered or targeted at people with lived experience - includes prostate, bowel, skin cancer groups, community health, sonder people and SYP breast cancer support group. Saturday would be 80 - some people from trade stands. Days run from 10-3 - would like tea, coffee, water (no juice or soft drink) and a biscuit on arrival. Lunch - finger food - nothing fancy. Quiches, something for a small plate and walk around talking to people some hot and some cold. Dietary requirements - ticketed event - no walk-ins - will close off 2 weeks before. 9-10 August. Previously at Victor - Girl guides did catering - didn't have Fri session - just had Saturday day - 19/head. Need a quote before early March. Slow cookers. Approx \$30/head. Liquor licence? Would like to be able to offer the wine. Ashlynne could get the wine. Ashlynne could set up tables - round ones from the front office.

Further Action: Additional meeting to be arranged prior to next PVPA meeting to discuss cost and menu. Kirsty to arrange and email PVPA.

6) **Title** - Hall stage curtains update

Discussion: Colour chosen (Hemp) to match paint colour inside breezeway. Estimated manufacture time was 6-8 weeks.

Further Action: Waiting on update from manufacturer.

COUNCIL REPORT: Trevor Clerke provided the following update at the meeting:

Roads getting fixed up on both entries to the town. Bitumen all to be done at once. Will widen the road Water tower work should be finished by Easter. Water pressure should be the same up the top as the bottom of the town. No-one else affected.

Question - why hasn't drain been done on the side of the road. State government road, not a council road.

Buttfield Avenue - if turn water on will be flooded - water main issues for 2 years - trucks break the pipes and creates a leak. Front of 22 Buttfield - SA Water issue.

Jet patching done around the town. Marking on the road for resealing. Minlaton has been done.

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	John Buttfield reported Tidy Towns still 'business as usual'. Future planning necessary for a nw volunteer to clean BBQs, otherwise need to pay someone. They are checked every morning and night, as necessary. Idea floated of a potential working bee - set aside a weekend in March and make a list of jobs. Progress to send letter to Tidy Towns committee - would like to do voluntary work as a group and ask for what needs to be done. Nominate Greg to go Tuesday - create a list of jobs to be done over weekends. Playground and seats need painting. How to get kids and families involved, eg once a month.
GALA DAY	Yes	Committee has met twice since Gala day - positive feed back - need more food. Profits to be finalized.

PORT VINCENT PROGRESS ASSOCIATION INC

Minutes

Thursday 8th February 2024

Compiled by Secretary: Kirsty Marshall



VISITOR INFORMATION OFFICE	No	
'A FOCAL POINT' NEWSLETTER	Yes	Sue outlined the reach of A Focal Point, using Mailchimp. Community consultation project - 52 responses. Email getting more response than hard copy. Share link to AFP on Facebook page

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
2/1/2024	Letter from Maureen Smith re updating kiosk.	9/12	Reply to Ashlynn Pointon re hall hire – Lymphoedema Assn
8/1/2024	YPC community engagement process – Cape Elizabeth	9/12	Reply to Sue Hall re request for Book Launch/copies for old progress
14/12/2023	Council Budget Request	9/12	Request to Council to clean shade cloth @ wharf before Gala Day
1/2/2024	SA Power Networks 2024 community grants	10/1/2024	Reply to Trevor Clerke re budget proposal – wharf toilets
24/1/2024	Upcoming Events	11/1/2024	Reply to Tracy March – no longer doing memorial benches, but can do leaf for memorial tree once finalised.
15/1/2024	Grant Writing Mentorship Opportunity		
4/1/2024	Memorial Bench and plaque Support Letter Request – Tracy March		
17/1/2024	Request for PVPA to obtain additional quotes for caravan park storage works – Michelle Twelftree		
19/1/2024	YP Council meeting minutes of 17/1/2024		
12/1/2024	YP Council meeting agenda		
1/2/2024	YP Council – have rec'd funding for Coast Protection Grants for seawall – design and planning only.		
22/12/23	Access advisory working party advice		
13/12/2023	YP Council – Hall Contribution Payments		
20/12/2023	YP Council – Community Group Coaching Info		
13/12/2023	Coastal Access Strategy – Project Workshop		
22/12/2023	YP Council Minutes for 13/12/2023		
8/12/2023	YP Council Agenda 13/12/2023		

**BUSINESS ARISING FROM CORRESPONDENCE:**

- 7) **Title:** Resident (Maureen Smith) request to discuss possible updating of Kiosk
Discussion: Council owned building - nothing to do with Progress.
Further Action Required: Kirsty - Reply should be 'please take this up with Council'.
- 8) **Title:** SA Power Networks Community Grants
Discussion: Opens 4/3/2024 and closes 14/4/2024
 For the third year, we are again seeking to empower activities, programs or events which will help make a positive impact in South Australia. Our focus areas for 2024 are: Growing a sustainable SA Supporting innovation for future growth;
 Trevor suggested tennis court net/fencing.
Further Action Required: Kirsty to forward to Sue.

FINANCIAL REPORT:

Profit and Loss report 1 November 2023 - 31 January 2024 tabled at meeting

Moved: Caro **Seconded:** Kristan

Caro moved that we transfer some of the money from main cheque account \$73K, to term deposit for greater return.

Decide on action before next meeting. Sue suggested an At Call account with Bank SA.

GENERAL BUSINESS:

- 1) **Title:** History Book
Discussion: Available as at 8/2/2024.
 Consider Sue's request for 7 books to be issued free-of-charge to 1994 PVPA members who contributed to the book.
 Sales of book at Saltwater Classic, King of the Gulf (this weekend)
 Invoicing and postage of books
Further Action: Agreed to send 7 books free of charge to previous members. Sue to contact Country Times.
- 2) **Title:** Caravan Storage update/quotes
Discussion: Need quotes for the budget. Don't want to necessarily destroy Bennett Park
Further Action: Further discussion required.
- 3) **Title:** Voting in members - Sue Hall and Liv Trembath
Discussion: Kristan moved, Caro seconded.
Further Action: Add to email and contact lists
- 4) **Title:** Community consultation results
Discussion: Kristan provided copies of online feedback. Bev said foreshore toilets should be No1 priority. Has been cleaning herself at Christmas. Birds nesting and excreting in the toilets. Blocked toilets reported. Locks broken on doors. Institute toilets not getting cleaned properly.



Didn't like pump track idea and feels not necessary - people are here to swim. Who will maintain it. Toilets a no-brainer and should be encouraged before anything else. Agreed that toilets to be first priority, then shade sail and then pump track. John noted that playground equipment is in good order. Has recently passed inspection.

Further Action: Kristan to email copies.

5) **Title:** Budget Planning for Progress

Discussion: Open to members to make contributions/forward ideas eg only one bin on esplanade beach -

Further Action: Kristan will take to council.

6) **Title:** WIFI availability for visitors at VIO or Institute

Discussion:

Further Action: To be discussed at the next meeting

ANY OTHER BUSINESS:

7) **Title:** Easy Moves Exercise Classes in Hall

Discussion: Sue advised another grant is available for the very popular exercise classes being held in the hall on a weekly basis. There is currently enough to pay for Jo Minks until July.

Further Action: Sue to apply for further grant funding.

8) **Title:** Chairs for Sailing Club function

Discussion: Jan asked on behalf of the Sailing Club for approx. 20 chairs for Saturday function (King of the Gulf)

Further Action: Approved

Meeting closed at 9:15pm

NEXT MEETING: Thursday 7th March 2024 at 7.30pm in Institute Supper Room

Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.