

PORT VINCENT PROGRESS ASSOCIATION INC
Meeting Minutes
 Thursday 8th April 2021 @ Town Hall
 Minutes taken by: Kim Hoskins



POSITIONS OF OFFICE

President	Michelle Twelftree
Vice President	Greg Shaw
Secretary	Pam Hickman
Treasurer	Carolyn Janson

COMMITTEE

Jan Le Feuvre	Kim Hoskins
Jeanie Zeller	Kristan Every
Louise Biddell	Greg Hall
Sue Hall	

WELCOME:

PRESENT: Michelle Twelftree, Pam Hickman, Jeanie Zeller, Kim Hoskins, Rob Searle, Greg Shaw, Sue and Greg Hall via video, Jan by Video Link.

APOLOGIES: Louise Biddell, Kristan Every, John Francis, Leanne O'Brien, Carolyn Janson.

MINUTES OF PREVIOUS MEETING: distributed by email for
 reading Moved: Kim Hoskins Seconded: Pam H

BUSINESS ARISING FROM THE MINUTES:

- 1) **Title:** Correll Park - Story Board
Discussion: Awaiting clearer photo images - then Bray signs will go ahead.
Proposal:
Moved: _____ **Seconded:** _____ **All in Favour:** _____
Further Action Required: NIL
- 2) **Title:** Memorial Tree Sculpture relocation
Discussion: Meeting to be held with Sue Beech from council to find a suitable spot as the current idea was not approved by council.
Proposal:
Moved: _____ **Seconded:** _____ **All in Favour:** _____
Further Action Required: Michelle to report back once a new location has been found.
- 3) **Title:** Community Garden
Discussion: Letter was received from Anne Ford regarding a funding request, they are seeking donation - \$260 for the pergola. Along with the previously approved donation of irrigation.
Proposal: Shall we make a donation of \$500 - the top up for the pergola and then a monetary donation.
Moved: Michelle _____ **Seconded:** Kim _____ **All in Favour:** Yes
Further Action Required: Michelle to organize with Carolyn.
- 4) **Title:** Breezeway update
Discussion: Contact with Gareth Harrison has been made, final changes to the plans to be made and submitted to council.
Proposal:
Moved: _____ **Seconded:** _____ **All in Favour:** _____
Further Action Required: Further updates as they come in.



5) Title: Medical HQ

Discussion: Further correspondence regarding the lease on the senior citizens facility, a proposal to council required from Medical HQ and then a letter of support to be written on behalf of progress, to be tabled that they are interested in this opportunity and then a decision can be made after we wait to see if the university will renew the lease in June.

Proposal: That a letter of support for Medical HQ beginning a service in Pt Vincent is provided

Moved: Michelle

Seconded: Pam

All in Favour: Yes

Further Action Required: Michelle to draft the letter.

6) Title: Marine Parade toilet update - Carolyn

Discussion: No Carolyn at the meeting, however Michelle is not aware that anything has progressed on this.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Carolyn to continue to provide updates when available

7) Title: Update of the town Business Sign

Discussion: Tidy towns has removed the businesses no longer operational. Thankyou Tidy Towns for completing this.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

8) Title: Kitchen upgrade completed.

Discussion: Matt Illman is organized to come and fix the issues with the dishwasher. Once this is completed it is all complete.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Final completed report next meeting hopefully.

9) Title: CWMS Scheme

Discussion: Public consultation is to be held 2nd May at 3 and 4th May at 6. Can download the proposal from the council website. Pam sent email to Kira yesterday asking about the surveys that should have been sent to the households, but has not as yet had a response. There is something in the proposal regarding the reuse of the waste water, but it still does not exactly answer the questions been asked by progress for the last three years. Michelle wants to get back to Grant Smith about this.

Proposal: Get in touch with Grant Smith to make sure the reusing of the waste water has been considered in the proposal, as has been requested for the past three years.

Moved: Michelle

Seconded: Pam

All in Favour: Yes

Further Action Required: Michelle to report back answers from Grant Smith.

10) Title: Water Fountains -

Discussion: no further information about this, will need to keep following this up.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Michelle to follow up information required.



11) Title: History book upgrade

Discussion: Letter in teams from Allan Jones, PVPA propose a launch date of the 1st January 2022. Sue to get back to Allan about the dates of the presidents reports he is missing. Michelle will get up into the archives to try and find them when she know what she is looking for.

Proposal: Launch date to be 1st of Jan and worked into Gala day.

Moved: Michelle

Seconded: Sue

All in Favour: Yes

Further Action Required: Sue to chase up the reports required, Michelle to find the reports.

12) Title: Sign on Lime Kiln Road

Discussion: Nick Hoskin has been approached and he is going to talk to the development board about the possibilities and then get back to us ASAP.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Promote the public consultation when it happens.

13) Title: Water Tower Presentation - Linda McCabe

Discussion: Linda presented the drawings to the council. The theme is port Vincent not generic images. Strong focus of agriculture and connection to the water. There will be the windmill, kelpie and sheep representing agriculture and then the ketch and fishing with the traditional fishing and modern fishing represented.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil just watch the progress.

14) Title: Slip Way update

Discussion: Greg has had discussions with Fraser. He suggested to through a petition out. Progress Association Perry Wardale president of the Port Julia committee would like to also get on board. Greg will pen a petition and get it out.

Proposal: Get the petition out.

Moved: Greg

Seconded: Sue

All in Favour: Yes

Further Action Required: Greg to get the petition out and everyone else to promote the public consultation (signing of the petition) when it happens.

15) Title: Shelters at the beach

Discussion: No further information at this stage - Previous application for this needs to be found - approximately 5 years ago in minutes.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Michelle to find the previous application

16) Title: Doggy Bags

Discussion: Carolyn needs to locate these at council and get to Des Chambers at Tidy Towns.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Carolyn to get the bags.



17) Title: Jingle Mingle

Discussion: New covid plan has revised the numbers and we can now have 100 in the hall. So do we want to proceed with this? Xmas in July, possible the end of July.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Plan the event at the next meeting.

18) Title: Gala Day

Discussion: Michelle discussed beginning to look into sponsorship etc to get this under way. And the letter to the stall holders to go out in the next month or so.

Proposal:

Moved:

Seconded:

All in Favour: Yes

Further Action Required: Michelle to get this underway.

COUNCIL REPORT:

Business arising from council report: in TEAMS

1) **Discussion:** Community consultation CWMS meetings May 2nd and 4th.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required:

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes in Teams.	Walking trail complete. Someone has spoken to Sue to about cleaning up the Well. Michelle to speak to Nick about this as it needs to be a council Job.
PORT VINCENT TRADERS	NIL	Pam will write the letter to traders regarding the dissolving of the group at the end of the financial year.
VISITOR INFORMATION OFFICE	NIL	
'A FOCAL POINT' COMMUNITY NEWSLETTER	Yes	In teams - nothing further to add.
WORKING GROUPS		
WORKING GROUP - WATER TOWER MURAL	Uploaded into Teams.	Linda presented to the committee the design and ideas through the easement.
OVAL REJUVENATION COMMITTEE	On hold now until the council questions have been answered again.	

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	

PORT VINCENT PROGRESS ASSOCIATION INC

Meeting Minutes

Thursday 8th April 2021 @ Town Hall

Minutes taken by: Kim Hoskins



March 10 th	Leanne O'Brien - notice of council meeting re CWMS - invite to attend	March 15 th	Helen Tucker - re Hall Hire for U3AYP at this stage hire not required
March 12 th	Natalie McDonald - Coincul Minutes	March 25 th	To council - Alternative sites for memorial sculpture
March 16 th	Rachel Rains - Grant update Maddie Pulling - AAWP - Project request	March 31 st	Kira - confirming Hall booking for the community consultation meeting CWMS
March 17 th	Helen Tucker - U3AYP re Hall Hire	April 7 th	Maddy - Annual Institute Payment. Gas Cage Invoice - who pays
March 22 nd	Leanne O'Brien re CWMA consultation meeting		
March 24 th	Rachel Rains - Nomination for Premier's certificate for volunteers		
March 25 th	Sue Beech - Re fire extinguisher testing		
March 26 th	Sid and Rachel Rains - Public Consultation for long term financial plan 2022 - 2031 - now publicly available for comments		
March 29 th	Rachel Rains - New Grants - 2021 Volunteer grants open		
March 30 th	Craig Piller - Invoice for Kingsway Welding		
March 31 st	Rachel Rains - Volunteer Awards Extended		
April 1 st	Liz Ninnes - Support for community groups - Loan equipment		
April 6 th	Sharon Babbage - Australian Maritime Museum survey		
April 6 th	Natalie McDonald - Reminder for ANZAC Services to be added to council Notice.		
April 7 th	Haylee Morgan - Yorke Food Fair and Wellness Meeting.		

BUSINESS ARISING FROM CORRESPONDENCE:**1) Title: Fire extinguisher testing**

Discussion: This now needs to be done and organized by us, and new extinguishers need to be purchased for the updated kitchen.

Proposal: Fire Maintenance group already service the town so we will contact them to include the town hall on their register when they are servicing the rest of the town.

Moved: Michelle **Seconded:** Jeanie **All in Favour:** Yes

Further Action Required: Michelle to organize the Fire Maintenance Group

2) Title: U3AYP

Discussion: They are not going to continue with their current hall booking, not because of the now associated fee but due to covid restrictions and group members etc.

Proposal:

Moved: **Seconded:** **All in Favour:**

Further Action Required: Nil

3) Title: Gas Grate

Discussion: Maddy asked who pays for this - the invoice has been sent to council, but will probably be



paid out of out funds.

Proposal:

Moved: Seconded: All in Favour:

Further Action Required: Nil

FINANCIAL REPORT distributed via teams for scrutiny

Sue uploaded this afternoon. Sue had nothing to report, everything balances.

Audit needs to be completed by an accountant. It will cost \$300. Unless we change it in the constitution. Michelle raised there needs to be a few amendments to the constitution and so we may as well do it all at the same time. Sue will begin looking to the possibility of changing the constitution.

No reports to be passed as Carolyn not there to table the reports.

Actions required: Nil for this month.

GENERAL BUSINESS:

1) Title: Teams Tidy Up

Discussion: Kim to do in the holidays

Proposal:

Moved: Seconded: All in Favour:

Further Action Required: Kim to archive monthly folders in TEAMS

2) Title: Marina Entrance

Discussion: PVPA request approval from the committee, to send a letter to council in support of previous correspondence from David Eldredge for the dredging of the marina. Send another letter about the Shags.

Proposal: Letter is written in support.

Moved: Michelle Seconded: Greg All in Favour: Yes

Further Action Required: Michelle to write the letter.

3) Title: Honor Board

Discussion: Suggestions for an honor board. Previous Presidents? Is this worth looking to, is there a grant available?

Proposal:

Moved: Seconded: All in Favour:

Further Action Required: Sue to look into possible historical grants and report back next meeting.

4) Title: Letter of acknowledgment for Ian Kubank

Discussion: He has helped with the collation of information for the history book.

Proposal: Letter of thanks and acknowledgement to be sent to Ian.

Moved: Sue Seconded: Pam All in Favour: Yes

Further Action Required: Michelle and Pam to get the letter sent.

5) Title: Clean up of Indigenous Well area

Discussion: This needs some clean up attention. Concern that Tidy towns should not do it without council approval as it is an Indigenous site, something needs to be done as the story boards going in at the water tower direct people to go and have a look at the well.

Proposal: Write to council to discuss with them if they want to get council workers to do the clean up or are they happy for Tidy towns to complete.

Moved: Sue Seconded: Greg All in Favour: Yes



Further Action Required: Pam to write email to council and CC Nick Hoskin into it to get something moving.

6) **Title:** 30 thing to do in Port Vincent Boucher update.

Discussion: Need to be updated. Michelle thinks she had the original file and needs updating. Use traders funds to complete this. Pam will include this in the letter to Traders with their final notice for action of dissolving of this committee as of the end of financial year.

Proposal:

Moved: **Seconded:** **All in Favour:**

Further Action Required: Pam to write letter.

7) **Title:** Eventbrite

Discussion: Committee to apply for an application and then with approval it can be put on to the website for the community tours. Adam says need to have a youtube account to upload videos.

Proposal:

Moved: Michelle **Seconded:** Jeanie **All in Favour:** Yes

Further Action Required: Michelle to sort through the options for video uploads and get the application completed.

8) **Title:** Cupboard for the storage

Discussion: Michelle has sourced one at YCCC, cost of \$100, but it needs to be collected.

Proposal:

Moved: **Seconded:** **All in Favour:**

Further Action Required: Will Pitts will collect it.

9) **Title:** Quote for round tables

Discussion: Quote teams, round stackable that go on trollies like the chairs. They are about \$5000 to get enough to seat 100 people. Table clothes will need to be organized as well.

Proposal: Michelle to get the formal quote organized for 10 tables of 10.

Moved: **Seconded:** **All in Favour:**

Further Action Required: Michelle to get formal quote.

10) **Title:** Cover over the playground

Discussion: John came and discussed a shelter at the playground. Letter to sent to the owners of the apartment building as discussed last meeting to get there opinions on it. Then can discuss further if it is a viable option or they will dispute it.

Proposal:

Moved: **Seconded:** **All in Favour:**

Further Action Required: Michelle and Pam to get email sent to managers of the accommodation to get passed on to the owners.

11) **Title:** BBQ area near kiosk - John

Discussion: Aquatics have made no effort to get school to keep bags off the tables and eating area. Tidy towns want to look into a possible locker set up under the shelter area between the kiosk area and the bbq area. Can we look into sign been placed in the eating area. It is against Covid regulations for bags to be places on eating area. We could write a letter to council, making them aware of the issue and see if they can approach aquatics for a solution.

Proposal: Look into signage and write to council.

Moved: **Seconded:** **All in Favour:**

Further Action Required: Pending signage quotes.

