

**POSITIONS OF OFFICE**

President	Michelle Twelftree
Vice President	Greg Shaw
Secretary	Pam Hickman
Treasurer	Carolyn Janson

**COMMITTEE**

Jan Le Feuvre	Kim Hoskins
Jeanie Zeller	Kristan Every
Louise Biddell	Greg Hall
Sue Hall	

**PRESENT:** Michelle Twelftree, Jan Le Feuvre, Kristan Every, Greg Shaw, Pam Hickman, Louise Biddell, Jeanie Zeller, Sue Hall, Greg Hall, Carolyn Janson.

**APOLOGIES:** Carolyn Janson, Kristan Every, Rob Searle (had computer issues)

**WELCOME:** Welcome Teams online meeting

**MINUTES OF PREVIOUS MEETING:** distributed by email for reading

Moved: Pam Hickman

Seconded: Jeanie Zellar

**BUSINESS ARISING FROM THE MINUTES:**

- Memorial Sculpture - Pending Planning Drawings - Carolyn will hope to have completed and submitted over the next week

**Discussion:** This is pending the planning drawings approval. We have all the materials ready to go so hopefully this will happen over the next week and it can get under way.

**Proposal:** Nil required

Moved:

Seconded:

All in Favour:

**Further Action Required:** Michelle to continue updating the committee on the progress of this.

- Breezeway - Pending Footings/Engineering

**Discussion:** This is pending the footings. Sue updated that trevor is still liaising with Thomas. Nothing further from here.

**Proposal:** Nil required

Moved:

Seconded:

All in Favour:

**Further Action Required:** Michelle and Sue to continue updating the committee on the progress of this.

- Wharf Toilet Block- Letter from Nick - Re community requirements for facility ie: baby change table etc

**Discussion:** A letter has been received from Nick Hoskin regarding the committee input as to what we are looking for facilities wise. Discussions were had around the inclusions of urinals, baby change areas etc.

**Proposal:** It was decided that a new half urinal that the caravan parks are getting would be good as well as a "change table mother room", possible with a junior toilet and a full toilet with room for pram would also be good.

Moved:

Seconded:

All in Favour: YES

**Further Action Required:** Michelle to respond to Nick regarding our wish list.



- History Book - **ONGOING**

**Discussion:** Report uploaded into teams. There were no questions regarding this update.

**Proposal:** Not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:**

- Water Tower - **COMPLETE report on teams**

**Discussion:**

Sue's report. (also available on teams)

We have received the first draft of the story boards - and they look great. Julie S is currently trying to find higher quality images to email to Adam (from Red Earth Designs). The tables have been placed onsite by council - a big thank you to them for their assistance with this. We have had some concerns about people opening the gate, and driving or walking up the path. Julie A has organised with Nick for a couple of signs to be placed on the fence to ensure that trespassers that all traffic must be authorised - we need to ensure that there isn't any damage to Rob Germein's crops.

Council are also assisting us with street signage, to ensure that traffic doesn't turn left out of the car park. Please note that Peter Lehman has written to council regarding how dangerous the corner is.

Plans are underway for the Opening Ceremony - to be held on Saturday 9<sup>th</sup> October at the Port Vincent Water Tower. Pam has compiled a letter to council asking for \$1,500 to assist us with the catering and entertainment on the day. It will be a combined opening for all the towers on the SYP - starting with a morning tea at our tower, and then invited guests will then head to the other towers. SACWA have been offered the opportunity to use this as a fundraiser.

Approximately 120 invitations will be sent out - we are hoping that around 80-100 will attend (we are catering for 100). Our Water Tower Mural Team are holding a meeting this Sunday 8<sup>th</sup> August to discuss several issues, including the opportunity we now have to place solar lights on the northern section of the tower - to "invite" visitors to turn off the highway and come and see our beautiful town.

**Proposal:** Not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:**

- Slipway - **Greg reported: We will not get any Black Zone funding as there is no fatalities. Fraser Ellis suggested the petition to state government would be the next step. Council do not want to know about it.**

**Discussion:** Petition is a great idea, lets get it out by the next school holidays and run through until the end of the xmas holidays to get as many signatures from visitors as possible.

**Proposal:** Go ahead with the petition.

**Moved:** Greg Shaw

**Seconded:** Kim Hoskins

**All in Favour:** YES

**Further Action Required:** Greg will get the petition up and running by the next school holidays and keep it going until the end of the next school holidays to get as many on board as possible.

- Beach Ramp - **Response Letter was sent to council as discussed at previous meeting- Stating our committee wasn't in support of the suggested ramp and location and was unable to offer financial assistance.**

**Discussion:** Copy of letter sent is in teams - there was no questions regarding this.

**Proposal:** not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:**



- Cement under Beach Shower - Meeting on site is pending with council to discuss shower options - possible relocation

**Discussion:** Michelle replied to Goldie, and asked why the concrete could not go there, it can't because of tides etc. possible moving of the shower. Michelle to have a meeting to discuss the relocation of the shower.

**Proposal:** Not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Michelle to continue to report to committee as this progresses.

- Projector / PA Systems behind the stage - Waiting on Grant Results

**Discussion:** Sue reported we are still waiting on the grants.

**Proposal:** Not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:**

- Jingle In July- 24<sup>th</sup> July. Postponed due to Covid Lockdown - Reschedule when restrictions lift further - Some ticket Refunds need to be issued to those requested.

**Discussion:** As we all know this has been postponed due to covid lockdown. Most happy to hold their tickets over until the reschedule, there have been a few ask for refunds. We are currently in holding pattern to see how things are going.

**Proposal:** If we have not been able to have the event be early December, it will be cancelled and money refunded to the current ticket holders. We will then reconvene for 2022.

**Moved:** Michelle

**Seconded:** Pam

**All in Favour:** yes

**Further Action Required:** Nil at this stage.

- Gala Day: Meeting Scheduled for Monday 9<sup>th</sup> August at 10am in the Supper room.

**Discussion:** Meeting to be held on Monday 9<sup>th</sup> August to go over where things are at from the last meeting and continue to plan what are the next steps.

**Proposal:** Not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Sub committee to update the committee after the meeting.

**COUNCIL REPORT:** Leanne O'Brien - NO REPORT



SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	<p>Port Vincent Tidy Towns Report</p> <p>Due to Covid lock down things have been fairly quiet this month, the cans and bottles have been collected and sorted on the days when there was a few there, we had 2 days off during lock down.</p> <p>The signs on the Lime Kiln road have been finished painting, we hope they meet approval.</p> <p>The lookout post and rails have been painted.</p> <p>The new Bennett Park sign is being painted ready for erection in the near future, the old one is passed it prime.</p> <p>The Shaggs are still making a mess of the wharf area and the B.B.Q.s, looks like we need another cull.</p> <p>The parks have been kept tidy, an ongoing job.</p> <p>Regards Rob Searle Chairman P.V.T.T.</p>
PORT VINCENT TRADERS	No	<p>What do we need to do with this.</p> <p>Discussion: we will move to dissolve the traders. We should get in contact with the traders to ask where they would like to see the money go to that remains in traders. Sue proposed the money be used on promotions information.</p> <p><b>Proposal</b> to dissolve the traders</p> <p><b>Further Action:</b> Michelle to send generic email to the traders letting them know what is going to happen and how the money will be distributed. Next meeting final closure pending Michelle's responses.</p>
VISITOR INFORMATION OFFICE		N/A
'A FOCAL POINT' COMMUNITY NEWSLETTER		300 online subscribers now, and August edition of the AFP was our 250 <sup>th</sup> A Focal Point edition!
WORKING GROUPS		
WORKING GROUP - WATER TOWER MURAL		<p>Report above Volunteers doing informal tours of the water tower mural. COVID QR code is being sort for the tours.</p> <p><b>TOUR GUIDES</b></p> <p>The next tour guide meeting is to be held on Saturday 7<sup>th</sup> August, 9:30am at the Port Vincent Institute. I have compiled a Procedures document, which I have uploaded into the Progress Teams site (in case anyone on Progress wants to make any comments on this). This is also on the Tour Guide Teams site, and the tour guide team are currently reviewing this, and making changes to it online. We have a series of different "tour information" which team members have compiled using dot points. These are being reviewed by team members prior to the meeting, and we will be discussing how to refine this to ensure that tour guides can use as little or as much information as they see fit. We will then be able to start the tours - we are <b>hoping</b> to start them in the September school holidays! We will need to have EventBrite up and running so that the tours can be booked online. Sue P is organising for the VIO to purchase the T-Shirts, but we will also need to have Progress Hi-Viz vests to wear in the colder weather.</p>
OVAL REJUVENATION COMMITTEE		N/A



CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
July 9th	Request from Taylor- Letter of request for support/sponsorship for Water Tower Mural Trail Opening to be hosted by PVPA	July 12th	Tony Colyer – Receipt from Anz – Payment for table cloths
July 11th	Brett Arriola -Quote Acceptance form (Tennis Courts) to be completed and returned.	July 14th	Taylor Gray- Request letter re support and sponsorship for Water Tower Mural Trail opening.
July 12th	Letitia Dal-helm -Draft for workshop Gum Flat reserve management plan Tony Colyer – Invoice for Table cloths	July 29 <sup>th</sup>	Brett Arriola – Acceptance of quotes for Tennis Courts/ basketball court YP Council – letter sent re Tennis court resurfacing with a query about the GST component
July 14th	Carley Crouch– letter to Minister David Spiers re Cormorant problem. Nick Hoskin – Wharf amenities		
July 15th	Nichole Dahlberg – Remarkable Banner Exhibition		
	Natalie McDonald – Council Minutes		
	Jim McIndoe – Memorial Plaque Request		
July 19th	Maddy Pulling – AAWP Agenda – 23 <sup>rd</sup> July		
	SA Community Support Update		
	Renee – Bite size Landcare Grants for Northern & Yorke region.		
July 20th	Ros Bolton : Hall Hire Forms.		
July 26th	Sue Hall – Forward letter from Rowan Ramsey re Grant		
July 27th	LCIS– renewal notice for Tidy Towns Ute		
July 29th	Response from Stephen Goldsworthy re Beach Shower		
	Adam – Redearth – Water Tower information Panels		

#### BUSINESS ARISING FROM CORRESPONDENCE:

- Memorial Plaque request by Jim McIndoe - request is in teams.

**Discussion:** Discussed where is the location of the seat they are asking about. Pam and or Greg to get back to Jim to ask where the seat is located that they are wanting to put the plaque - we are all thinking this will be ok, however make sure they are offered the new Memorial Tree that will hopefully soon be erected.

**Proposal:** Not required

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Pam and or Greg to get back to Jim.

- Remarkable Banner Exhibition - Letter is in TEAMS, would this be of interest to us.

**Discussion:** Display isn't available until next year. Thoughts? Location could be the VIO but this is possibly not big enough. It could go into the Hall but we would need to man it (open it each day). Sue suggested it could be displayed over the same weekend as the Saltwater classic.



Proposal: Not required

Moved:

Seconded:

All in Favour:

Further Action Required: Pam to get back in touch with them suggesting the date of the exhibition be for the dates if the Salt water classic and see where we get to from here.

FINANCIAL REPORT distributed via Email for scrutiny.

Moved - Sue Hall

Seconded - Greg Shaw

Sue: Books need to be audited before the AGM. Tidy towns are audited separately and this will be the response to the auditor if asked.

Michelle: to investigate the funding from Council / report from them and what is remaining once the final payment was made to the tennis court. Michelle and Greg need to have a meeting with Andrew to clarify where we stand and where the council think they stand with funds, especially around the process for future funds.

Financial Proposal: Move to wipe the two outstanding invoices for the first aid course as there was left over money from the grant. Michelle propose Greg Seconded All in favour. Yes

#### GENERAL BUSINESS:

- Governance Session Hosted by Volunteers SA/NT Greg, Pam and Michelle attended Session hosted at the SYP Community Hub - SYP Community Hub is going to investigate running some sessions to get the Progress Associations together to work on common issues / policy etc in the volunteer organisations.

Discussion: Greg, Michelle and Pam gave a brief report on the meeting and there learnings from the meeting.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Pam to scan and upload to teams the information distributed at the meeting for everyone to be able to have access to.

- PV Clean up Day - 14<sup>th</sup> November 2021. James Wark has been in contact with Michelle. It has been suggested to him to touch base with the Edithburgh scuba dive club - to see if they would assist - and also has a contact on Rotary Club - whom has offered to touch base with our local Rotary Club to see if they would participate in this project, as causes like this one are well supported by Rotary - The aimed outcome of this event is to clean up the town but also raise some funds / donations to repair & paint the rotundas / beach shelters professionally.

Discussion: Yes if James wants to get in touch with the Rotary Club, we think there is one at Maitland, not sure if there is any further south. Michelle is not 100% what the service club volunteer associations would be so Greg has offered to get in touch with James and find this out as he is also a part of the Stansbury Lions club and possible they could be involved as well.

Proposal: Not required

Moved:

Seconded:

All in Favour:

Further Action Required: Greg to get in contact with James.



- AGM - Require a person to manage the elections Trevor Clerk did this last AGM - Thursday 26<sup>th</sup> 7:00pm

Discussion: Six positions declared vacant/ up for re-election. Please advise if you will not be re-nominating or resigning from Committee. See list below.

Proposal: Not required

Moved:

Seconded:

All in Favour:

Further Action Required: Greg to ask Trevor to manage the elections again.

	TERM EXPIRED AUG 2021	Term Remaining expiry Aug 2022
Michelle Twelftree- President		1 Year
Greg Shaw - Vice President		1 Year
Pam Hickman - Secretary		1 Year
Carolyn Janson - Treasurer	End of Term	
Louise Biddell		1 year
Jan LeFeuvre		1 Year
Kristen Every		1 Year
Kim Hoskins - Minute Secretary	End of Term	
Greg Hall	End of Term	
Sue Hall	End of Term	
Jeanie Zeller	End of Term	
Vacancy	N/A	N/A

Any other Business:

Jan - trays for the dishwasher in the hall. They are coming, Carolyn went to pick them up last week, but they still do not have the cutlery trays available. We will get them as soon as they are available.

Jeanie - No

Pam - No

Kim - No

Greg - No

Louise - No

Sue - I wrote to Fraser Ellis, who is following up with the environment minister, and also lodging the petition in parliament. A copy of his letter is on Teams.

Michelle - No

Thursday September the 2<sup>nd</sup> after the AGM

**NEXT MEETING Thursday September 2<sup>nd</sup> 2021** that will include the nominations of the President, vice president and treasurer. Secretary is elected at AGM

Thank you for your contribution to the PVPA, MEETING CLOSED AT 8:34pm

Please Remember all apologies, Reports and Agenda Items  
Must be Sent via Email to [portvincentprogress@gmail.com](mailto:portvincentprogress@gmail.com) prior to the next meeting.