

PORT VINCENT PROGRESS ASSOCIATION INC
Meeting Minutes
 Thursday 5th November 2020 @ Town Hall
 Minutes taken by: Kim Hoskins



POSITIONS OF OFFICE

President	Michelle Twelftree
Vice President	Greg Shaw
Secretary	Pam Hickman
Treasurer	Carolyn Janson

COMMITTEE

Jan Le Feuvre	Kim Hoskins
Jeanie Zeller	Kristan Every
Louise Biddell	Greg Hall
Sue Hall	

WELCOME:

PRESENT: Michelle Twelftree, Pam Hickman, Carolyn Janson, Jan Le Feuvre, Jeanie Zeller, Sue Hall, Kim Hoskins, Kristan Every by video link.

Jan, Sue, joined after Water Tower Meeting.

APOLOGIES: Greg Shaw, Louise Biddell, Greg Hall

MINUTES OF PREVIOUS MEETING: distributed by email for reading Moved: Kim Hoskins Seconded: Pam H

BUSINESS ARISING FROM THE MINUTES:

- 1) **Title:** First Aid Training, All good to go, everyone done there theory, Going ahead this weekend.
Discussion:
Proposal:
Moved: Kim Hoskins **Seconded:** Pam Hickman **All in Favour:** Greg Hall
Further Action Required: Raise invoice to bill council for the participants.

- 2) **Title:** Correll Park - Looked at the Story Board for Correll Park
Discussion: Discussed the story board, which is to be placed at Correll Park. The only addition is that there is an acknowledgement of the Nhurrunga people are the traditional owners of the land. Thanks Sue for all the work on these.
Proposal: Michelle proposed that this is approved to be completed by Brays signs and placed in Correll Park.
Moved: Michelle **Seconded:** Kim **All in Favour:** Yes
Further Action Required: Sign to be completed.

- 3) **Title:** Memorial Park relocation
Discussion: Michelle shared pictures of where the location will now be and what the tree will look like. Letter has been sent to council requesting the use of the land. We wait for an answer. Trees will be planted around the site. We have been donated some irrigation from a generous community member. As this is not required for the Correll Park Project we have requested the donation of irrigation will be used at the community garden.
Proposal: Irrigation to be moved to the community garden.
Moved: Michelle **Seconded:** Carolyn **All in Favour:** Yes
Further Action Required: Pam will take back to Community Garden committee that the irrigation will be donated to them.



4) Title: Community Garden

Discussion: Sue sent letter to the meeting. They now have a donation for the pergola so PVPA will donate the irrigation and then reassess a monatry donation further down the track when they have another specific request for plants or something else.

Proposal: All were in agreeance of the irrigation donation.

Moved: Michelle

Seconded: Pam

All in Favour: Yes

Further Action Required: Pam will write back to Sue Pike the response to the VIO.

5) Title: BBQ Area

Discussion: Last few weeks the kids have not been putting bags around the eating area. Rob and Tidy Towns have looked at the conversion of the boxes - it is possible but quite a job and not sure if it would be worth it if they kids are not going to use it.

Proposal: Michelle proposed that lets leave it for now as the last few weeks the kids have not been leaving stuff everywhere and maybe the Aquatics guys have just mentioned it to schools, solving the issue.

Moved: Michelle

Seconded: Kim

All in Favour: Yes

Further Action Required: Revisit if required.

6) Title: Breezway Update

Discussion: Final discussions with Thomas, he is really busy at this stage so we will be working towards this been completed by the end of the year.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Reports will continue as the process continues.

7) Title: Medical HQ have done a site visit.

Discussion: Site visit of a few different places was completed. They are keen to start up a teli health option with nurse. Want to get started ASAP so it is in their hands to move this forward so hopefully it will be up and functional soon.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

8) Title: Marine Toilet Block

Discussion: No Update at this stage.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

9) Title: Sign

Discussion: Traders have no interested in getting this done. We will do something with removing the three businesses off the list. Three businesses to be removed. Tidy Towns will unscrew it.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Tidy towns to remove out of date business signs.

10) Title: Kitchen upgrade

Discussion: Massive thanks to everyone for the help to get this up and running for the hire of the sailing club. Everything went well and with the few hitches that have been fixed or are in the process to be fixed. There needs to be a process for the bond return. Carolyn, Pam and Michelle to organize this process.

Proposal:



Moved:

Seconded:

All in Favour:

Further Action Required: Final report to be given once small hitches are completed. Michelle, Pam and Carolyn to write out procedure for bond return and table it next meeting for approval.

11) Title: Common effluent

Discussion: Have finally got a response from council apologizing for the delay. Email us uploaded to Teams. The public consultation will hopefully be at the end of the month.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Promote the public consultation when it happens.

COUNCIL REPORT:

Business arising from council report: NIL

1) **Discussion:** Can we request a different council rep? Michelle will ask Darren to pursue this option

Proposal: That Michelle finds out about this possibility.

Moved: Kim

Seconded: Carolyn

All in Favour: Yes

Further Action Required: Michelle to pursue this.

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes in Teams.	Yes Disinfectant has been supplied from Council.
PORT VINCENT TRADERS	NIL	Another request has been sent. A final letter will be sent with a final date as the end of financial year. If no response they will be dissolved and money they hold will be reclaimed from progress for community projects.
VISITOR INFORMATION OFFICE	NIL - Sue Hall reported they are happy to handle any merchandise.	
'A FOCAL POINT' COMMUNITY NEWSLETTER	Yes	Still waiting for response from IT guy to move the subscribe button. Still need to look into the online ticketing system for the town tours. Event Bite is a possibility.
WORKING GROUPS		
WORKING GROUP - WATER TOWER MURAL	Uploaded into Teams.	Start date 26 th April. Presentation will be made to the Progress.
OVAL REJUVENATION COMMITTEE	Trevor from Green Eden has been approached and the ball is rolling on getting the irrigation plans drawn up so then we can get into the long process of getting EPA approval etc. Early days but things are in motion.	

PORT VINCENT PROGRESS ASSOCIATION INC

Meeting Minutes

Thursday 5th November 2020 @ Town Hall

Minutes taken by: Kim Hoskins



CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
Feb 12th	Olivia Smitheram –Community Food Event Natalie McDonald –YP Council Minutes Feb 10th Taylor Gray –Info – Parkinson's SA & Uni SA Project Fraser Ellis–Acknowledgement of Aust. Day Award	Feb 15th	Medical HQ –re meeting at Pt Vincent Meredith –Traders –re Town Business Sign
Feb 15th	Rachel Rains–Premiers Certificates of Recognition Maddy Pulling –Advisory Working Party Minutes Medical HQ –re Meeting	Feb 18th	Annette Caddies –re Memorial Sculpture Update
Feb 17th	Rachel Rains –Grants Update	Feb 22 nd	Helen Tucker U3A YP –Hall Hire Nick Cook – Port Vincent Logo
Feb 19th	Rachel Rains –Grants Newsletter Mark Attenborough –re Drone Photography	Feb 26th	Kira Tapps and Carl Berridge –re Memorial Sea
Feb 25th	Taylor Gray –Lifeblood visit –Minlaton 29th & 30th March Greg and Ros Bolton –Hall booking –Nov.	March 1st & 10th	Tanya –re First Aid training
Feb 26th	Kira Tapps –Memorial Plaque Application Wellbeing SA –Healthy Towns Challenge		
March 1 st	Warehouse Matrix –Account Yorke Events – March Rachel Rains –Correspondence from Michelle Lemsink MLC–Community awards		
March 4th	Natalie McDonald –Council Agenda 10th March Sarah Francis –re Meeting with Fraser Ellis		
March 5 th	Rachel Rains–Grants Update x 2		
March 9th	Rachel Rains –Healthy Towns Challenge Sid Jain –Public Consultation – Long term Financial Plan 2021 –2031 Olivia Smitheram –Food & Wellbeing Event Stansbury/ Minlaton		

BUSINESS ARISING FROM CORRESPONDENCE:

1) Title: Fraser Ellis

Discussion: Was supposed to attend a meeting due to the award we won. Greg currently liaising with him to make another time.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required:

FINANCIAL REPORT distributed via Email for scrutiny

NIL this meeting -

We formally need to approve the upgrade of the Kitchen utensils etc. Total progress contribution will be \$5000 instead of \$3000. All were in favour. Approved by Pam, Seconded by Jeanie, All in favour

Actions required:



GENERAL BUSINESS:

- 1) **Title:** Water fountains - SA Water drinking fountains
Discussion: Fountains are going around free from SA Water. We need to apply for an allocation for one. We need council to be on board.
Proposal: Michelle to liaise with Sue about application.
Moved: **Seconded:** **All in Favour:**
Further Action Required: Apply for the fountain

- 2) **Title:** History Book
Discussion: Alan is coming down one day, he will need access to the office to go through the fire cabinet. Once he sets a date this will be set up. He is going well in the collation process. Marina is covered. Working on Vincent Rise.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Once date is set someone needs to let Alan into the office.

- 3) **Title:** Auditing of the Financials
Discussion: This needs to be done ASAP.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Carolyn to get this done.

- 4) **Title:** Sign on Lime Kilm Road
Discussion: Can we move the sign?
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Michelle needs to contact Nick about this.

- 5) **Title:** Slip Way
Discussion: We will be talking to Fraser Ellis about this. Looking into whether Fraser can assist in using Black Spot Funding. We will keep plugging away at it.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Greg and Sue will continue on this journey.

- 6) **Title:** New Booking form
Discussion: Discussed and looked at the new booking form for the hall.
Proposal: This will be the form used for future bookings.
Moved: Michelle **Seconded:** Jeanie **All in Favour:** Yes
Further Action Required: Nil

- 7) **Title:** More Beach shelters - tidy towns
Discussion: Has been applied before but can not remember why it was not approved. Need to go back through old minutes to see if we can try again.
Proposal:
Moved: **Seconded:** **All in Favour:**
Further Action Required: Pam to go back through minutes and let Rob S know what was applied for in the past so a future application may be tried for.

- 8) **Title:** Doggy Bags - tidy towns
Discussion: They need filling up - where do tidy towns get them from?

PORT VINCENT PROGRESS ASSOCIATION INC
Meeting Minutes
 Thursday 5th November 2020 @ Town Hall
 Minutes taken by: Kim Hoskins



Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Carolyn will get some from council for tidy towns to put out.

9) Title: Jingle Mingle

Discussion: Do we go ahead with something for this year? Something would be nice, is there too much risk with Covid at this stage? Further discussions needed to be had

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Next meetings agenda.

10) Title: Gala Day

Discussion:

GALA DAY Ideas:

Everyone hates the stalls

Michelle- shifting the event to an afternoon/evening rather than all day

Fireworks, entertainment- fundraising auction - community awards - interview - live music - dance party - colour run - fashion show - local community groups performances - flash mob - kidulting - obstacle course etc - wheel barrow egg and spoon three legged -

Decisions at this stage:

All in favour of it been an afternoon evening event:

Family centred:

No market Stalls:

Date: New Years Day:

No amusement / rides stuff:

Gala Day: will remain the name.

Family competition idea:

To do's at this stage:

Michelle to email Market stall holders to notify them that this year there will be no market stalls.

NEXT MEETING Thursday 8th April 2021

Thank you for your contribution to the PVPA, MEETING CLOSED AT 9:48

Please Remember all apologies, Reports and Agenda Items
 Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.