

PORT VINCENT PROGRESS ASSOCIATION INC

## Meeting Minutes

Thursday 5<sup>th</sup> May 2021 @ Town Hall

Minutes taken by: Kim Hoskins

**POSITIONS OF OFFICE**

President	Michelle Twelftree
Vice President	Greg Shaw
Secretary	Pam Hickman
Treasurer	Carolyn Janson

**COMMITTEE**

Jan Le Feuvre	Kim Hoskins
Jeanie Zeller	Kristan Every
Louise Biddell	Greg Hall
Sue Hall	

**WELCOME:**

**PRESENT:** Michelle Twelftree, Pam Hickman, Jeanie Zeller, Kim Hoskins, Rob Searle, Greg Shaw, Sue Hall, Greg Hall, John Francis, Jan LeFeuvre, Kristan Every, Louise Biddell, Carolyn Janson.

**APOLOGIES:**

**MINUTES OF PREVIOUS MEETING:** distributed by email for reading Moved: Kim Hoskins Seconded: Pam H

**BUSINESS ARISING FROM THE MINUTES:**

- 1) **Title:** Memorial Sculpture - Michelle  
**Discussion:** Michelle met with Sue Beech from YP Council, another proposed location near the marina was selected, concept Plan with dimensions is to be formulated with Matt Illman and then submitted to council for consultation and development approval.  
**Proposal:**  
**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_ **All in Favour:** \_\_\_\_\_  
**Further Action Required:** PENDING council decision
  
- 2) **Title:** Correll Park  
**Discussion:** Three story boards have been sent to Rachel for approval and she keeps getting back to Sue with changes. Rachel has requested that she can liaise directly with Bray signs, Sue has given approval for this but she needs to be presented with the final draft agreed on by Rachel so she can present to progress as we are paying for it.  
**Proposal:**  
**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_ **All in Favour:** \_\_\_\_\_  
**Further Action Required:** Sue to update PA as this continues
  
- 3) **Title:** Community Garden  
**Discussion:** Pam has heard from Ann tonight and then we can get the bank details to transfer the funds.  
**Proposal:**  
**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_ **All in Favour:** \_\_\_\_\_  
**Further Action Required:** Michelle to organize bank transfer with Carolyn.





11) Title: Water Tower Presentation.

**Discussion:** Report on Teams and there was a good write up in the country times, things are on track. All press releases are needed to be run through SA Water. Yes there has been some disruptions to the phone service while they have been painting the tower, it is nearly over and if anyone asks please just reassure them they are only temporary and it is not there phones, emergency services are still able to responds through there pages. All feedback regarding the tower design has been positive so far.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Nil just watch the progress.

12) Title: Slip Way update - Greg

**Discussion:** Independent member for the area has been in touch with Greg to discuss what we have done about this. At the last meeting we discussed a petition however this has been put on hold until the CWMS has completed. Once the Mural sign goes up we may be able to get a car counter to use the data to support the need for the slip lane with the number of cars turning left.

**Proposal:** Get the petition out when appropriate.

**Moved:** Greg

**Seconded:** Sue

**All in Favour:** Yes

**Further Action Required:** Greg to get the petition out later and everyone else to promote the public consultation (signing of the petition) when it happens.

13) Title: Shelters at the beach

**Discussion:** Still nothing to report at this stage.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:**

14) Title: Doggy Bags

**Discussion:** Bags have been supplies to Tidy Towns - Tidy towns will pay for bags, can purchase from council from now on.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Nil

15) Title: Jingle Mingle

**Discussion:** Confirmed date 24<sup>th</sup> July - tentative booking made with entertainment - Squirrel Grip. Michelle and Jeanie will sit down to organize possible food options for the events.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Plan the event at the next meeting.

16) Title: Gala Day

**Discussion:** We are still at a point of sponsorship, and we need to clarify that we have said no market stall but yes to amusements, we need someone to source amusements. Previous amusement vendors used have not always offered the style of amusements pvpa would have liked - Vendors to be contacted and discussion re: style and cost etc. Kristan and Pam will do some investigations. We also need to have a shout to the community for some volunteer input before the day as well as on the day. A possible participants committee. Still want point of interest things; ie the cars and Food vendors that are snacky things, where possible Yorke peninsula vendors. Barossa Hire have a property in PV, suggested that we contact them to discuss options discuss the event options for staging etc.



PVPA will use the Glow stick items as a fundraiser -

Proposal: arrange a meeting with Barossa Hire

Moved: Michelle

Seconded: Kim

All in Favour: Yes

Further Action Required: Sue to put it in the focal point asking for volunteers for a committee.

17) Title: Fire extinguishers - Michelle

Discussion: Maintenance Agreement with fire maintenance group ending approval - First visit will be June 2021.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: NIL

18) Title: Honor Board - Sue

Discussion: The boards are about \$800 - \$1000. Keep an eye out for history grants to get this done.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Sue keep looking for a grant.

19) Title: Teams clean up

Discussion: Kim has completed

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil, this will just continue each month.

20) Title: Marina Entrance Letter

Discussion: Pam has completed the letter

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

21) Title: Letter of acknowledgment to Ian Kubank

Discussion: Pam has written Letter

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

22) Title: Cement around the shower block near kiosk

Discussion: Letter has been emailed to council - awaiting response.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Waiting response

23) Title: Eventbrite / Youtube

Discussion: Michelle has set up the youtube account.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

24) Title: Round tables

Discussion: Michelle has received the quote for the tables - \$5434. Carolyn will check the dimensions for the tables in the hall and then we will go ahead with it. 10 tables of 10 people plus the trollies to store the tables. They will be grey tables



Proposal: Purchase the tables

Moved: Michelle

Seconded: Greg Hall

All in Favour: Yes

Further Action Required: Michelle to get the tables organized once Carolyn has confirmed the 10 tables will fit in the space.

25) Title: Shade over the playground.

Discussion: Pam has emailed a letter to the apartment owners, still waiting response.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil at this stage

26) Title: BBQ Area near kiosk

Discussion: Signage to be erected. Tidy town to do this.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Nil

27) Title: New Cemetery location

Discussion: The only current proposed location was the land at the entrance to the golf club. This proposal was rejected by the golf club members so no further action was taken in regards to soil testing etc. Budget has been allocated by council for concept plans to extend the cremation wall in the existing cemetery, however this will be put on hold if a new location for a new cemetery can be sourced somewhere else. The council are looking for 7-8 acres of land and are open to suggestions.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Please float this around the community to see if anyone has any ideas where this new location could be.

28) Title: PVPA Town clean up days

Discussion: Contact has been made by a community member interested in getting a diving group together to clean up the bay under the water. If this is possible this could be tied to a town clean up. More discussion needs to be had once we hear about the dive group and if and when they want to do this.

Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required: Wait to hear further.

#### COUNCIL REPORT:

Business arising from council report: no report

1) Discussion: Proposal:

Moved:

Seconded:

All in Favour:

Further Action Required:

#### SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes	Cemetery clean up, watering system was not working so John contacted Nick and they have installed a new system. But it has not been

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## Meeting Minutes

Thursday 5<sup>th</sup> May 2021 @ Town Hall

Minutes taken by: Kim Hoskins



		programmed yet. Got the hot water service we have donated it to Tidy towns.
PORT VINCENT TRADERS	No	
VISITOR INFORMATION OFFICE	No	
'A FOCAL POINT' COMMUNITY NEWSLETTER	Yes	
<b>WORKING GROUPS</b>		
WORKING GROUP - WATER TOWER MURAL	Yes	
OVAL REJUVENATION COMMITTEE	No	

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
10 <sup>th</sup> April	Natalie McDonald- Council Agenda	April 9th	Anne Ford - Confirmation of donation to CG
	Anne Ford- Thankyou letter re Community Garden	April 12th	Marea Butler - Hall Booking forms
12 <sup>th</sup> April	Andrew Cameron - Letter to Michelle re CWMS		Sue Beech to Michelle re Memorial Sculpture positioning
	Visit YP - Yorke Events	April 13th	ActFas - Request for Defib Quote for Grant Application
	Sue Beech re Pt Vincent catchup with Michelle. Site for Memorial Sculpture		Kira - Hall Booking Forms
April 13th	Kira Tapps-Hall Hire for CWMS meetings	May 6th	Traders Group - re Future Activity
	Kate Martin - Grant writing workshop		Ian Kubank - Thanks for all the work he has put into the History Book
	Maddy Pulling - AAWP agenda		Council re Dredging of Marina entrance
April 14th	Rachel Rains - Grants Update		
	Hayley Morgan - Fork Food & Wellness Fairs		
April 19th	Natalie McDonald - Council Minutes		
	Expressions of interest - Volunteer Grant		
	Water tower Washdown notification		
April 20th	Natalie McDonald - National Volunteer Week Invite		
April 22nd	Sue Beech - re Memorial Tree Sculpture		
April 23rd	Liz Nannes - N & Y Grassroots Grant Open		
	Rachel Raines - Easy Grants Newsletter		
	Leanne O'Brien - Reminder of the CWMS meeting		
	Taylor Gray - Grant Opportunity		





	Nick - re ?? development approval for moving the Town Sign		
April 25 <sup>th</sup>	Rachel Raines - Powering Communities Program		
April 26 <sup>th</sup>			

#### BUSINESS ARISING FROM CORRESPONDENCE:

- 1) **Title:** National volunteers uploaded to teams  
**Discussion:** at Minlaton Hall read the invitation  
**Proposal:**  
**Moved:** **Seconded:** **All in Favour:**  
**Further Action Required:** NIL

**Title:** Constitution: Sue

**Discussion:** Has had a look, have downloaded clauses to be out in and pass addeemed. Conflict of interest clause should be included. Changed to be passed at the next AGM back date the finance part of it to last financial year.

**Proposal:** Michelle and Sue to look into what needs to be amended.

**Moved:** Michelle

**Seconded:** Jeanie

**All in Favour:** Yes

**Further Action Required:** Changes to be made at next AGM

**FINANCIAL REPORT** distributed via teams for scrutiny

**Actions required:** Not a lot of movement this month, only a few bills paid.

#### GENERAL BUSINESS:

- 1) **Title:** Grant Update - Sue  
**Discussion:** We did not get the grant for the disabled facilities so we will have to fund this ourselves. There is a small grant available that we could possible to get brochures for the trails. There is another grant through Rowen Ramsey's office for solar panels, so can we look at putting the solar panels on the hall.  
**Proposal:**  
**Moved:** **Seconded:** **All in Favour:**  
**Further Action Required:** Sue to write Grants.
- 2) **Title:** CWA - request for plaque  
**Discussion:** CWA has amalgamated with Minlaton. They have requested a memorial plaque of the clubs service to the town. It has been suggested that this be mounted at the town hall. What would we like to see if this happens? Yes the hall is a good position, some this in the copper historical range about the same size as the existing plaques.  
**Proposal:** The plaque will be put on the Hall.  
**Moved:** Michelle **Seconded:** Greg **All in Favour:** Yes  
**Further Action Required:** Michelle to the CWA know they can go ahead. Copper historical sign, same size as the ones already there.
- 3) **Title:** PA System in the Hall  
**Discussion:** From the setting up of the CWMS presentation, the system on the stage if very antiquated



and does not hook up to any modern laptop etc. Need to seek someones advice who is more in the know as to what can be done about this. Kristan and Kim suggested Angus McEvoy to possibly come and look at the system and give us some requirements for updates.

**Proposal:** Investigate system update - Kristan

**Moved:** Kim

**Seconded:** Pam

**All in Favour:** Yes

**Further Action Required:** Kristan to contact Angus.

4) **Title:** CWMS - Greg

**Discussion:** Having attended both meetings, the council have already put out that the survey which is the vote. Fill out the vote and respond - send out emails to remind them to send in their vote by the 18<sup>th</sup> May. Face book page to compete the survey, a non-vote would be casted as a vote for the council to do with it as they want. As of tomorrow, the Q and A sessions will be available uploaded to the council website and forwarded to us to include on the Port Vincent website. At last count they have had 200 surveys returned out of 604 surveys sent out. Our job is to do the homework read the Q&A and cast your vote. Greg will pen an email and send it to sue for distribution. If the common effluent goes ahead, we will have lost the plan to get the reclaimed water back down to the oval. It has been asked of council to relook at this and if it can be put in the plan.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Greg to write email to send to Sue for distribution promoting people to fill in the survey.

5) **Title:** 30 thing to do in Port Vincent Boucher update.

**Discussion:** Need to be updated. Michelle thinks she had the original file and needs updating. Use traders funds to complete this. Pam will include this in the letter to Traders with their final notice for action of dissolving of this committee as of the end of financial year.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Pam to write letter. Michelle will have to do it - if they want to update it as it is in her own personal files. Sue and Michelle will complete this.

6) **Title:** Cleaning products

**Discussion:** Jeanie has purchased some ned enjo products for cleaning the hall floors more successfully.

**Proposal:**

**Moved:**

**Seconded:**

**All in Favour:**

**Further Action Required:** Nil.

7) **Title:** Kitchen requirements

**Discussion:** Now that the dishwasher issues are fixed it has been suggested that we get another set of trays for the dishwasher and then return the bain marie as it was not what we ordered.

**Proposal:** Order new set of trays for the dishwasher and return the bain marie.

**Moved:** Michelle

**Seconded:** Carolyn

**All in Favour:** Yes

**Further Action Required:** Michelle to action.

**NEXT MEETING Thursday<sup>3rd</sup> June 2021**

*Thank you for your contribution to the PVPA, MEETING CLOSED AT 9:28pm*

Please Remember all apologies, Reports and Agenda Items  
Must be Sent via Email to [portvincentprogress@gmail.com](mailto:portvincentprogress@gmail.com) prior to the next meeting.



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*Thursday 5<sup>th</sup> May 2021 @ Town Hall*  
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