



Meeting Minutes
Thursday 1st October 2020 @ hairdressers
Minutes taken by: Kim Hoskins

POSITIONS OF OFFICE

President Michelle Twelftree
Vice President Greg Shaw
Secretary Pam Hickman
Treasurer Carolyn Janson

COMMITTEE

Jan Le Feuvre Kim Hoskins
Jeanie Zeller Kristan Every
Louise Biddell Linda McCabe
Sue Hall Greg Hall

WELCOME:

PRESENT: Michelle Twelftree, Greg Shaw, Pam Hickman, Carolyn Janson, Jan Le Feuvre, Jeanie Zellar, Sue Hall, Greg Hall, Linda McCabe, Kristan Every, Kim Hoskins, Rob Sewell - Tidy Towns.

APOLOGIES: Des Chambers (Tidy Towns) Leanne O'Brien (Council Rep), John Francis, Louise Biddell

MINUTES OF PREVIOUS MEETING: distributed by email for reading

Moved: Pam Hickman Seconded: Carolyn Janson

BUSINESS ARISING FROM THE MINUTES:

Institute Fee Schedule - Michelle			
Fee structure has been set based on other town hall structures in the council area. Discussions regarding a set schedule or do we give discounts to community members and who comes under what categories.			
Proposal: Discount scheme proposal:			
Weekly Hire:			
Not for profit: \$5.00 an hour hall only. Kitchen usage \$7.50 an hour			
Sub Committee and working groups: no charge for meeting only, only cleaning fee. Kitchen usage \$7.50 an hour, 50% fee reduction for events plus cleaning fee.			
If a paying customer wants the hall in time of regular usage discount group: priority is given to full paying customer.			
Moved:	Carolyn Janson	Seconded:	Greg Hall
Action Required:	Michelle to type out the final draft of the Hall schedule and distribute before next meeting. Decision on date new schedule will begin to happen next meeting.		
First Aid Course			
Have had the quote and will be subsidizing people with the grant application have applied for a larger group to be able to attend in a subsidized capacity, hopefully.			
Proposal:			
Moved:		Seconded:	
Action Required:	Michelle to book in the First Aid course and advertise to the public.		



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COUNCIL REPORT:

Hi Pam and Michelle,

I am sure by now you have heard of the PVPA YP Council Community Grant success for Upgrade to Cornell Memorial/History Park which is good news.

Work in progress at the Port Vincent Hall sounds positive.

We had a presentation at the Council Workshop last Wednesday by Tonkin and the LGA regarding Community Wastewater Management Scheme Programs in Stansbury and Port Vincent. They will now go to public consultation as required by the LGA which will be happening soon. This will give the community the chance to hear all about it, ask questions and have their say.

I'm an apology for Thursday but give me a call or email if you want to chat about anything.

Thanks,
Leanne

Leanne O'Brien
Councillor | Gum Flat Ward
Yorke Peninsula Council

Business Arising from Council report:

Is the Community Wastewater Management Scheme programs going ahead? A different report came out of council via a phone call during the week. Possibly after Leanne wrote her report.	
Action Required:	None at this stage, if the scheme is going to public consultation make sure the information is readily available for all Port Vincent residents to have their say.

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	Yes - attached to end of minutes	Nil
PORT VINCENT TRADERS	No	Nil
VISITOR INFORMATION OFFICE	No	Nil
'A FOCAL POINT' COMMUNITY NEWSLETTER	Yes - attached to end of minutes	Nil
WORKING GROUPS		
WORKING GROUP - WATER TOWER MURAL	Verbal at meeting	The Port Vincent water tower mural project is moving forward with finalising dates for painting a priority. Additional projects such as storyboards to be possibly linked to Curramulka School for local school community content. Pam heard from Insurance today, we have enough insurance to cover the implementation of the artists and equipment, tours etc with out having to pay any more.
OVAL REJUVENATION COMMITTEE	No	Still pending grant application



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CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
4 th Sept	Council Agenda	4 th Sept	Microsystems re Teams Training
	Access Advisory Working Party Minutes	7 th Sept	Earth Discoveries- Tour guide training
7 th Sept	Earth Discoveries - Tour Guide training	25 th Sept	Reminder to Stav re Insurance
	Rachel Rains - Community Grants	21 st Sept	Roger Brooks re Access to community funds
15 th Sept	Rachel Rains - Grant success letter	28 th Sept	Info out to New Committee Members.
16 th Sept	2020 Garage Sale Trail- Registrations		
16 th and 29 th Sept	Stav - Insurance		
17 th Sept	Rachel Rains - Grants Update		
	Yorke Events		
19 th Sept	Thomas Wetherall - SupportSA Businesses		
21 st Sept	Taylor Gray - SYP WaterTower Mural public consultation		
22 nd Sept	2020 Treasurers Awards		
23 rd Sept	Steven Goldsworthy - Re foreshore etc		
29 th Sept	Update Yorke Events		
29 th Sept	Funding Centre - Grants Update		
30 th Sept	Taylor Gray - 2021 Citizen Awards		
30 th Sept	Email from Kim Bolger - Congratulating Sue on the "A Focal Point"		

BUSINESS ARISING FROM CORRESPONDENCE:

Garage Sale Trail - Michelle

Email from council: Australia's biggest weekend of garage sales, **Garage Sale Trail**, is back in the Yorke Peninsula Council area on **Saturday 21 & Sunday 22 November 2020**. With the same set up as last year, the program is **free** for local community groups and a great way to fundraise. Individuals or groups can register their sale or search a local map of garage sales in the area at <https://www.garagesaletrail.com.au/Yorke-Peninsula> For details of the free support provided by Garage Sale Trail, including promotional materials and guides to help you stay safe on the Trail, or to register a sale, [visit the website here](#). We hope you'll join us in bringing this national event to life in our area. If you have further questions about the program feel free to get in contact with Garage Sale Trail direct on contactus@garagesaletrail.com.au

Discussion: It is a registration system. 21/22nd November for 2020. Pam will send me letter. PVPA involvement? \$5 registration. Flyers promoting the town map and showbag stuff. CFS Sausage sizzle on that day.

Proposal: Michelle proposed - Port Vincent runs their own trail around the town on this weekend. People can register in the town to get a show bag with balloons etc to advertise the sale, and location to be placed on a town map. \$5.00 a registration fee to be charged.



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Moved:	Carolyn Janson		Seconded:	All in favour
Actions Required:	Michelle to get a quote for signs from Brays, etc. Kim to work on a flyer to be bought to next meeting. Logistics to be discussed at the next meeting.			
Letter from Stephen Goldsworthy - What did this say				
Hi Jan ,Michelle & members, I have had staff investigate the state of the Hand rails along the wharf & foreshore area , We need to ensure it is safe as you suggest. If total replacement is required , this would need to be a capital projects & costing sort , minor maintenances staff will program & action as required. In relation to the Institute /Hall Public toilet block. I have done CSR , Customer Services Request to have hand towels & soap dispenser installed again, but they all had been removed due to Vandalism , as well as miss use by School Kids doing the Aquatics. See how it goes . Council has also been trailing a reduction in cleaning of some facility's. this toilet block is only cleaned Monday , Wednesday & Friday , during normal weeks & every day during Holiday periods & long weekends Like Easter. If you believe this is not working & requires more. We would appreciate you advising us & if possible some proof / Phots of mess, in non-Holiday periods. Happy to discuss any of these issues further, Thanks Regards Goldy.				
Actions required:	Nothing at this stage. Just continue to monitor the conditions of the toilets.			

FINANCIAL REPORT distributed via Email for scrutiny

Moved - Treasurer Carolyn Janson Seconded Kristan Every

Actions required: Carolyn will need to have a meeting with John Curnew from Tidy Towns regarding their reports. Need to include the assets to progress as well so they are fully insured.

GENERAL BUSINESS:

Holiday Program - Illuminart, Popup Shops/Food vendors - Michelle		
Discussions with local groups who will not have their normal fundraiser for Gala Day, would like to have a pop up food session for the time they would normally have for Gala day. Open it up to all community groups? Set the dates for them in the holiday time. Illuminart - to light up the cliffs. This is very expensive. About \$100,000 for a permanent fixture with a \$10,000 yearly fee. Temp displays start at about \$20,000.		
Pop up shops and Food Vendor Proposal: Michelle proposed this goes ahead and is offered to other pop up stalls who would normally be involved in Gala Day.	Seconded: Greg Hall	All in Favour
Actions required: Michelle to get a rough idea of who will be interested for next meeting. Cost fee structure - January promotion. Michelle will send out ideas before next meeting.		
Illuminart Proposal: At this stage this is to expensive (\$100,000 for permanent fixture) however will keep looking around for grants to possibly make this viable.	Seconded: Greg Hall	All in Favour



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Actions required: Look into a movie night in the hall as a possibility in replacement for gala day as a holiday program. Linda to check on prices of movies. Minlaton District school have facilities to project movie. Look into this further for the next meeting.

BBQ area by the kiosk - Greg Shaw

Aquatics camps are using the entire area to store bags, please write a letter in stop schools dumping bags all over the shelter as it can't be cleaned.

Greg Proposed: Letter to be written to remind Aquatics centre they need to supply somewhere for schools to store their bags so the shelter is left reasonably clear for cleaning and public to use.

Seconded: Rob Sewell

All in Favour

Actions required: Pam to write letter to Aquatics centre.

Signage in Kemp Street re Dips/Spoon drain - Greg

There used to be a cautionary sign but it has gone missing.

Proposal: Can we please email council to have it replaced.

Seconded: Pam Hickman

All in Favour

Actions required: Pam to write an email to council.

Signs on Town Map near the Wharf - Greg

Traders group have the management of this. Does it need to be updated? Vicky Easter was responsible for this last time on behalf of traders.

Proposal: Can we get it updated

Seconded: Michelle

All in favour

Actions required: Greg to get in touch with Vicky Easter about updating.

CFS Course - Preparing for fires - Pam/Linda

This has been organized for Sunday 11th October. The CFS has organized this. It is a bushfire ready workshop. Registration is on the form.

Proposal: Nil

Seconded:

Actions required: Nil

Gala Day Survey Responses - Michelle

Surveys to be collated, both survey monkey and some hand written.

Proposal: Nil at this stage

Seconded:

Actions required: Michelle to collate and present to next meeting

St Neots funding letter- Michelle

Fundraising donation for \$1000 for a pergola. Discussions regarding this. Thoughts were that we do not donate as there are three churches in the town and if we support one we will have to support all of them, or do we use this as an opportunity to build community relations. What are the church doing to fundraise for this as well? When is the project finished. What is the actual quote for the pergola? How long will the land be held etc? Need to go back to them to find out more information.

Proposal: Nil at this stage

Seconded:

Actions required: Michelle to find out more information before a decision can be made.



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VOIP Number - Sue

Purchase of VOIP phone number which can be diverted to a personal mobile - to be used to take calls from residents - this number can be advertised on the web-site and in the A Focal Point. Lots of discussions about this. Decision to think about this and revisit it at the next meeting. <https://www.evoice.com.au/local-inbound-numbers>

Select Your Value Plan

More Included Calls All eVoice plans (except \$0 PAYG plan) come with included call credits/minutes as standard that equate to more than the plan cost!	Market Leading Features All our plans come standard with essential call features to get you started. Our industry leading reporting platform comes standard with all plans!	Great Call Rates & Quality Get competitive and transparent call rates, knowing we never compromise on call quality. Our service is backed by a Tier 1 corporate grade network.	Included Features Call Forwarding Voice to Email My eVoice Portal Call Reporting & Analytics Call Overflow - Sequential
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Pay As You Go	Starter	Basic	Plus	Pro	Premium	Ultimate
\$0 Per Month	\$10 Per Month	\$25 Per Month	\$45 Per Month	\$60 Per Month	\$90 Per Month	\$125 Per Month
\$0 Included Call Credit Landline: 125 minutes or Mobile: 43 minutes	\$15 Included Call Credit Landline: 318 minutes or Mobile: 125 minutes	\$35 Included Call Credit Landline: 600 minutes or Mobile: 240 minutes	\$60 Included Call Credit Landline: 800 minutes or Mobile: 348 minutes	\$80 Included Call Credit Landline: 1,222 minutes or Mobile: 524 minutes	\$110 Included Call Credit Landline: 1,875 minutes or Mobile: 789 minutes	\$150 Included Call Credit Landline: 1,875 minutes or Mobile: 789 minutes
\$20 Set up Fees Call Rates Landline: 30c / min Mobile: 55c / min	\$10 Set up Fees Call Rates Landline: 12c / min Mobile: 35c / min	No Set up Fees Call Rates Landline: 11c / min Mobile: 28c / min	No Set up Fees Call Rates Landline: 10c / min Mobile: 25c / min	No Set up Fees Call Rates Landline: 10c / min Mobile: 23c / min	No Set up Fees Call Rates Landline: 9c / min Mobile: 21c / min	No Set up Fees Call Rates Landline: 8c / min Mobile: 19c / min

Proposal: Nil at this stage **Seconded:**
Actions required: Michelle to find out more information before a decision can be made.

Correll Park - Sue

Correll Park - \$4K received from council (applied for \$5K) - total of this project (including all volunteer hours was \$9K). I have emailed the quotes to Michelle. We need a start date - maybe October/November? Need to speak with Tidy Towns (Des has offered their services). Leisure Options to supply low shrubs (have received a quote) which will form a border near the roadway (as fencing was far too expensive). We have received funds to have history storyboards made. This will then become a Memorial Park - honoring the families who have been part of the town's history. Volunteers needed to assist with compiling the information for the history boards - should we ask Alan Jones to assist with this? Can we advise those that wrote supporting letters that we have "won" the grant funding?

Discussion: On the story boards it will be the History of Correll family. Ask Alan about the families. We will be putting the Correll family only as it will be to many other families for inclusion and not want to run the risk of not including a family.

Proposal Pam: Only include the history of the Correll Family. Pam to write to people who wrote supporting letters to inform them that the grant was successful. **Seconded:** Michelle

Actions required: Pam to write letters, Sue to contact Alan regarding information for the storyboards.

Highway sign - Sue


Can we discuss having Nick make a metal surround for the sign on St Vincent Highway/Lime Kiln Road (on Rob Germein's property)? DPTI have placed a sign in the area where the slip lane would be, if it was approved, so it appears that we won't be seeing a slip lane for some time! (I wrote an email to Rob Henty, but haven't received a reply). A light weight metal surround on the photographic sign would not pose as much of a safety issue as bricking in the sign, but would still look much more attractive and inviting than the existing sign.

Discussion: The sign cannot be made any bigger but what can we do to improve the sign. Many people have complained that the sign to Stansbury and even Price are bigger. At this stage nothing can be done until a merge lane is put in place. Road and Transport department have restrictions and they will not allow any different. Start with writing to Council?

Proposal: Anyone interested can write to council asking who needs to be contacted about the possible sign change. Clarity on the rules and regulations etc. **Seconded:**



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Action required:		
First Aid - Sue		
We applied for Volunteer Grant funding for First Aid courses and Information/Tour guide training - should we book the course for after 4 th December, the date that we will be notified if we have been successful? We can't spend the money before this date, as then we won't receive the funding. If we book the courses, then we can ensure that we meet the deadline of 28 th February for the spending of any funding we may receive.		
<u>Discussion:</u> We will go ahead and book the first aid course and if the grant comes through it will be subsidized and if the Grant does not come through the course will still be offered but will have to be paid in full by the participants.		
Proposal Michelle: book in the course and depending on grant outcome it will be subsidized or not.	Seconded: Carolyn Janson	All in Favour
<u>Actions Required:</u> Michelle to book in course and confirm date.		
Blinds for Supper room - Sue		
Update: I have these stored at our place ready to be installed when the floors are finished. They are at Sue's waiting for the go ahead to be installed.		
Proposal: Nil	Seconded:	
<u>Action Required:</u> Notify Sue when ready for installation of blinds		
Covid 19 Grant - Sue		
COVID-19 IT Grant - final expenditure. I have spoken to Microsystems at Kadina - Sam will be getting back to me in the next few days to arrange times for the training.		
Discussion: Sam not available at this stage for the training. Sue to check if Microsystems have to complete the training. Can Kim and Kristan offer a training instead? Ram can be installed at a later time.		
Proposal Sue: Find out the exact implications regarding the grant expectations. Where can we take this from here. Sue to get in touch with Kim when she has answers to these questions.	Seconded: Kim Hoskins	All in Favour
<u>Actions required:</u> Sue and Kim to discuss moving this forward.		
History Book Update - Sue		
No recent updates regarding the history book - although Pam has let me know that she has some photos/information on the Falie to email to Alan Jones.		
Proposal: Nil	Seconded:	
<u>Actions Required:</u> Nil		
Oval rejuvenation project - Sue		
New and definitely "out of left field" thought for the Oval Rejuvenation Project. Rather than a playground (as we already have 2 of these), could we have a cubby house "village", perhaps something representative of the town's history - old hotel, grain store, maybe even a small push along "grain carriage" that the kids could get on/push along, etc?? Below is something that was created at a local Out of School Hours Care. The entire project was \$50K, with the volunteers doing the construction work. This photo is only a small representation - there are about 9 cubby houses in all (we wouldn't need that many?).		
Proposal Michelle: This will be tabled until a future meeting as we are not at this stage yet.	Seconded:	
<u>Action Required:</u> Oval rejuvenation committee to take note of this and look into it when the time is right.		



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ANY OTHER BUSINESS:

Mess at the old school site: Greg Shaw		
Residents have been complaining that this is been used as a dumping ground and becoming an eye saw. Reported that council have already sent a letter requesting it is cleaned up. Suggestion would be to the residents that they need to write to council to get in cleaned up if they feel it is not happening.		
Proposal Michelle: advise residence that they can write directly to council if they wish to do so.	Seconded:	All in favour
Action required: Nil		
Breezway at the institute: Michelle		
Quote has been redone and has come in at \$13,400. Thomas has removed the rendering cost and it has been asked that the renderer complete this when they are doing the hall so it is a seamless look. It will not be completed until late April as the salt damp will not be completed until then and Thomas is not available until then. Where do we proceed from here? Do we want to use the money council hold so the Hall is completed all next year? Still waiting for the rendering quote and footings quote. Do we proceed up to \$25,000 to get the tradies organized for April next year.		
Proposal Sue: moved that we go ahead with the breezeway up to \$25,000. Get Quotes for Replacement doors and painting of the hall. For next meeting	Seconded: Jeanie Zellar	All in favour
Actions required: Michelle to get quotes organized and get breezeway organized for next April with renderer.		
Citizen of the Year: - Michelle		
Nominations are out for citizen of the year. Think about if anyone wants to nominate anyone.		
Proposal: Nil at this stage	Seconded:	
Actions required: everyone to think about who might deserve to be nominated.		

NEXT MEETING Thursday 5th November 2020

Thank you for your contribution to the PVPA, MEETING CLOSED AT 9:35pm

Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to portvincentprogress@gmail.com prior to the next meeting.

Copy of Monthly Reports tabled in October:

TIDY TOWNS REPORT.

1. Painting of Foreshore Playground equipment completed
2. Tree Watering carried out.
3. Walkways on back beach have been trimmed back,(overgrown bushes ect)
4. Tap at Ponder Pde BBQ area repaired.
5. Pontoon removed for winter period.
6. BBQs checked & cleaned on daily basis.
7. Bottle & Can recycling carried out on weekly basis.
8. Scrap metal & cleanup at Tidy Towns shed completed.
9. Gantry for Skip bins at Tidy Towns Shed completed & now in operation.
10. Tables & seats at foreshore cleaned weekly.
11. Sand build up at kiosk bbq area, cleaned out in readiness for long weekend.
12. Seat at Mc Pharlin Ave Broken beyond repair, has been removed & a replacement seat to be put back,(we have a replacement seat)



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A FOCAL POINT

- We printed the Gala Day survey in the August and September editions. The link to the online survey was also in the September and October editions.
- The website has coloured copies of the AFP uploaded from 2018 to current. Pam has also printed hard copies in black and white and placed them in the files in the office for future reference.
- The profiles which have been produced over the years on Port Vincent residents are also in a file in the office. The one page index requires updating and saving. Some residents have had a couple of profiles printed.
- Always looking for contributions or suggestions for articles.
- We now have the Friends of Windarra Reef interested in submitting articles each month on marine life. Also articles have been received about the Marna Bungarra project.
- We have had 220 copies of the AFP printed for September and October, and over 180 people receive the email with the link to the website.
- We have been releasing the emails earlier than the 1st of the month, as we are trying to move residents to the soft copy version.