PORT VINCENT PROGRESS ASSOCIATION INC
Minutes
Thursday 6th February 2025
Compiled by Secretary: Kirsty Marshall

POSITIONS OF OFFICE		COMMITTEE
President	Pam Hickman	Jan Le Feuvre
Vice President	Greg Shaw	Kyle Mullen
Secretary	Kirsty Marshall	Liv Trembath
Treasurer	Sue Hall	Kristan Every
		Judy DeGiglio
Asst. Treasurer	Helen Joraslafsky	
Public Officer	Sue Hall	

PRESENT: Pam Hickman, Kirsty Marshall, Sue Hall, Trevor Clerke, Kyle Mullen, Helen Joraslafsky, Judy De Giglio, John Buttfield, Jan Le Feuvre, Peter Codrington

APOLOGIES/ABSENT: Greg Shaw (Feb & March), Liv, Kristan

MINUTES OF PREVIOUS MEETING:

Distributed by email 9/12/2024.

Moved Jan Le Feuvre Seconded Kirsty Marshall

BUSINESS ARISING FROM THE MINUTES:

1) Title: Dray Project - updates
Discussion: Carried over from last meeting.
Nothing to report.
Further Action Required: None at this stage.

2) Title: Cormorant damage
Discussion: From previous meeting, Pam and Greg to look in to getting a more regular clean of the shade sails and surrounding areas.
Trevor followed up on the status of the Cormorant Control working party, which is planning on meeting again early this year.
Pam spoke with Nick Hoskin and he said that we have to send a letter to Ian Yarrow if we want to get regular cleaning done.
Trevor has chased up the working party for Greg and they have a meeting coming up.
Pam – if we can write a letter to Ian Yarrow asking if possible for the shade sail on the wharf to be cleaned regularly by Council workers. Can't keep asking CFS – they have done it once or twice before Christmas. To ensure the sails don't rot we need them cleaned regularly. Sue asked that we see if they can do the seats and chairs as well. John B said as soon as it rains or dew (or when cleaned) the shag poo goes down on to the table. Very hard to shift. Suggestions for a power washer – Kyle has one. Could loan to TT to try.
Further Action Required: Kirsty to write a letter – to action by end of next week.

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3) Title: Port Vincent pontoon – insurance issues
Discussion: Insurance secured.
Further Action Required: No further action.

4) Title: Memorial plaques/seats
Discussion: Memorial tree idea has been rejected at the last meeting. Pam suggested approaching CYC to look into placing a memorial tree in the marina lawns/garden bed.
Further Action Required: Pam to follow up with CYC – by end of next week.

5) Title: Coastal erosion funding
Discussion: Ian Yarrow from YP Council called on 16th Jan to let us know that funding has been granted by the Coastal Protection Board to do works along Marine Parade.
Trevor advised $42K granted for measurements and plans. Doesn't include the works. Under the coastal board they need a guide to work towards.
Further Action Required: Monitor and wait.

COUNCIL REPORT:

Trevor: apology from Molly Flanagan – stuck in Adelaide. Unable to give the flags.

Meeting scheduled for next Wed night – understands there will be feedback regarding with the jetty and where it lies with the State Government.

Sue recalled 18 months ago we were told lease would be renewed on the wharf.

Congratulations to Gala Day on their award.

Pam asked Trevor – considering we will lose the money from the marina boat ramp (going digital from cash-based – we got a percentage of the cash-based), are we going to get compensation as it was worth $1300-1500. Trevor unsure about this. Pam said needs to be documented. Trevor advised that it has been raised with no decisions as yet.

Business arising from council report:

Nil

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS		John gave verbal report Busy over Xmas and NY then dropped off. Not much time to do other things when busy. Need more volunteers. Intended to pick up pine branches but no time yet. Other jobs include paving. Trying to keep things tidy.
GALA DAY	Verbal report by Sue	Planning for next year. P&L doesn't include the gifts but apart from that they are putting aside money. Had $30K ready for use. Making a profit.
VISITOR INFORMATION OFFICE	Verbal report by Jan	Jan reported that not much to report Meeting on 22/2/2025 – general meeting

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		Want to talk about the water tower. Meeting tomorrow at 9 about NBN
'A FOCAL POINT'NEWSLETTER	Verbal report by Sue	Having operation on 25/2 - may be late with next edition. Had 300 printed in Jan - what will do in future is try (Jan - 42 pages) to sort out if we pay for some paper or ink to assist them with the cost.

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
9/12/2024	Molly Flanagan – Arts & Cultural Facilitator YP Council/Country Arts SA	17/12/2024	Reply to Tom Salmon (17/12) re use of oval for overflow
6/12/2024	Natalie McDonald, YP Council – Council Agenda 11 December 2024	17/12/2024	Ron Turnbull, PV IGA – request to update email address for invoices
10/12/2024	Daniel Griffin, YP Council – Advice – Progress Assn Budget Requests 2025/26	29/12/2024	Reply to Sean Bradley
6/12/2024	Peter Lehman – emails between Peter & Andrew Cameron, YP CEO re PV jetty	7/1/2025	Reply to Ashlee Jansen, Tudor Insurance – query/pontoon insurance
12/12/2024	Vesna Pavlidis, LCIS – Invoice 051-030404 PTVIPR Business Pack Endorsement	9/1/2025	Reply to Victoria Johns (9/1)
13/12/2024	LCIS – Confirmed policy changed as per instructions Ref: 051-949587	9/1/2025	Ashlee Jansen, Tudor Insurance – request for quote on Business Pack Policy
13/12/2024	LCIS Statement	11/1/2025	Reply to Peter Lehman letter of 11/1
17/12/2024	Tom Salmon – suggestion to use oval as overflow for caravan park	10/1/2025	Reply to Colleen Bennett letter of 10/1
17/12/2024	Kelly Galley, YP Council – Access Advisory Meeting Advice – 3 Feb 2025	12/1/2025	Tidy Towns – request to discuss insurance contributions for 2025
16/12/2024	Dustin Guthberg, YP Council – YP Cormorant Strategy Group update	13/1/2025	Reply to Tudor Insurance letter of 13/1
16/12/2024	Lauren McSkimming, YP Council – unsuccessful for AGL Wattle Point Wind Farm Community Fund 2024/25	15/1/2025	Reply to Lisa Pearson, Yankalilla Council letter of 14/1/25
19/12/2024	Nick Perry, YP Council – Pontoon insurance	20/1/2025	Nick Perry, update on mural repairs and pontoon
23/12/2024	YP Council – Yorke Events Calendar – January 2025	24/1/2025	Rosemary Cock – Fraser Ellis, Narungga EO – mobile phone service PV
28/12/2024	Sean Bradley – request to contact re pontoon insurance	19/1/2025	Angas McEvoy, Pipeline Media – request for additional email address for Vice President
6/1/2025	YP Country Times invoice – Gala Day Ad	27/1/2025	Rachel – YPCT – request for photos from Australia Day Awards
7/1/2025	Ashlee Jansen, Tudor Insurance – Quote for pontoon liability insurance	28/1/2025	Reply to Civiq quotation SO40039 – unable to proceed at this stage
7/1/2025	Michelle Twelftree, YP Council – Free Mental Health First Aid course – Minlaton March 25	30/1/2025	Nick Perry, YP Council Certificate of Currency for pontoon
7/1/2025	Nick Perry, YP Council – pontoon assessment and report	31/1/2025	Reply to Jo Minks letter of 30/1/2025
9/1/2025	Victoria Johns, Research Officer, Fraser Ellis office – request for contact info for Community Connector	4/2/2025	Reply to Cassandra Norton, NBN visit letter of 4/2/2025
10/1/2025	Nick Perry, YP Council – letter to advise other Progress Assn's re PVPA success in securing pontoon insurance		

11/1/2025	Peter Lehman – sale of town property		
10/1/2025	Colleen Bennett, Secretary Port Julia Progress – query re pontoon insurance		
13/1/2025	Tudor Insurance – request for more info for quote		
14/1/2025	Lisa Pearson, Yankalilla Council – query re pontoon insurance		
14/1/2025	Michelle Twelftree, YP Council – Mental Health First Aid Training		
14/1/2025	Carley Crouch, Stansbury Progress Assn – Thanks		
14/1/2025	YP Council – Access Advisory Working Party meeting rescheduled to 24/2/2025		
17/1/2025	YP Council – Advice – Budget request 2025/26		
17/1/2025	YP Council – Agenda for meeting 22 Jan 2025		
17/1/2025	Ellen Day, Regional Tech Hub – Back to school		
24/1/2025	Reply from Angas McEvoy – additional email address for VP		
28/1/2025	YP Council – Council Meeting Minutes 22 January 2025		
23/1/2025	MYOB – Pricing update		
24/1/2025	Civiq quotation SO40039		
31/1/2025	Jo Minks – update on exercise classes		
3/2/2025	Grants SA – Social Impact Round 2		
4/2/2025	Cassandra Norton, NBN – nbn Visit March 2025		
4/2/2025	SA AED Grants Program		

BUSINESS ARISING FROM CORRESPONDENCE:

6) Title: Use of oval for camping/caravan park overflow in summer
Discussion: Tom Salmon has suggested we look in to use of the oval for camping/caravan park overflow. Sue responded that the issue would be toilets/showers – these are no longer working. Also issues with drinking/noise etc.
Should we raise this with council?
Can we water the oval and work on removing weeds so at least it is a nicer space to use?
Can we get council to fix the toilets?
Can we find out what is happening with the old watering system at the bowls club now they have an automated system?

Pam: no toilets there, would need to set up dump points, already two caravan parks in the town, free camping not allowed there. John B advised that free camping usually involves taking your own rubbish with you. Must be fully self-contained. Very popular in the towns.
Kyle added that insurance would be expensive.
Sue advised that Gala Day were asking about car parking – would need insurance? Would we charge for parking?
Pam – could put it to Grant Smith if we could have the overflow from the CMWS scheme. Previously rejected. Pam said council won't mow it if there is lawn, only grass.
Sue advised that we previously obtained quotes for additional filtration system for the runoff water. Asked council to take from Germein/Cameron Street corner. Someone already using the water –

possibly Rob Germein. Are there any other options. Sue suggested another tank to store the recycled water prior to watering the oval.
Pam – TT has stored some electric BBQ's –
Trevor has looked at them – 3 – not tested – one looks alright. Other looks alright. Two have two units – could take one out – remove the grate which would then give room for a table. Or use both of them.
Could we use one at the oval? TT are keen to get them out of the way of the shed.
Further Action Required: Pam to talk to Grant Smith at Council.

7) Title: MYOB subscription
Discussion: The base rate for Business Pro is currently $58 per month, increasing to $63 per month. We are currently paying a reduced rate of $49.30, so I am hopeful that we will still be paying about $9 less than their normal charge when the increase takes effect on 1st March.
All in favour of continuing with MYOB
Further Action Required: None.

8) Title: NBN and Regional Tech Hub visit - March
Discussion: Cassandra Norton has requested another session, this time in conjunction with Regional Tech Hub. She proposed a session from 1.30pm – 3.30pm on a Wednesday in March. Is anyone available on Wednesday afternoons to assist with this?
Further Action: Kirsty to go back and let them know date and time and happy to go ahead. Pam to book hall and let them in. Advertise on social media and AFP.

FINANCIAL REPORT:

No questions raised.

5575 booking over January – do we charge full hall hire fee or discount? Agreed on 20% discount.

Term deposits – have been moved $50K from Gala Day subcommittee – 6 months term at 4.9% and $40K from main account.

Moved: Sue Hall

Seconded: Kyle Mullen

GENERAL BUSINESS:

9) Title: POSTPONED TILL NEXT MEETING - 7.00pm - Guest - Molly Flanagan, Country Arts SA
Discussion: GROUNDED
Further Action: Postponed until next meeting

10) Title: Website & email services update
Discussion: Sue- at this stage waiting on Digital capacity grant – would like to move that if that doesn't come through we still go ahead with email and website setup through pipeline media. All agreed.
Further Action: Waiting on grant results.

11) Title: Grants - update
Discussion:
- Still waiting on the results of the Digital Capacity grant

- Do we want to apply for a grant for another AED (tennis courts?) – All agreed to apply for grant.

Further Action: Sue to apply for AED grant.

Pam – has approached Tennis SA for lockable code style lock – they are holding a lock at the moment – have one for us – Corey said he will come over and set up the web address they log into. Only issue is we have to be affilliated with another working club – SYP association attached to Minlaton club. They currently have 7 clubs – we will be their 8th which increases their insurance. He will speak to Josh Coomb from Minlaton and he will help us. Going to get back to Josh after the weekend. Otherwise need to wait until September. Will try to action asap. Uses QR code. Internet will need to be working by next summer to be able to use it.
Sue - $446 income from tennis courts – would this be enough to cover it.
Pam – no cost except insurance – would need to join the local association, not tennis SA.
Theres also a padlocking system – Sport Logic – Pam rang today but haven't heard back – would be a cost – initial cost $385. Padlock could be lost.

12) Title: Shade Sail / playground update / fence & gate
Discussion: Pam spoke to girls at playground recently with kids. Half want shade sail – half want equipment. They were insistent that need a gate with locking system and continue the fence all the way across. Too dangerous.
Start with side facing the BBQ and get rid of corral. Another issue is that the softfall is not sand, it is fine gravel. Too rough for little kids.
Further Action: Kirsty/Greg to get statement report from the council. Also reply back to the council that have parked the shade sail due to number of negative responses.
Kristan to send the survey feedback from Gala Day 2024. Kirsty to action by the end of next week.
Need to put a fence up. Trevor suggested to do the fence after the shade sail due to works.

13) Title: Caravan Park storage / Memorandum of Understanding
Discussion: Kirsty, Sue, Pam and Greg will create a working party to put MOA details together for Council.
Further Action: Ongoing. Peter Lehman willing to assist with MOA. Pam to organise meeting very soon.

14) Title: Storage of school bags away from BBQ area during Aquatics lessons
Discussion: Still an issue. Any suggestions for ideas of signage? Can we ask the Ranger from Council to approach aquatics team?
Further Action: Trevor to approach council to find out what to do here. Perhaps a letter from council to aquatics team.

15) Title: VIO pathway
Discussion: See below (Access Advisory Committee)
Further Action:

16) Title: Movie Night – presented by Katherine Singleton
Discussion: Proposal for movie night over Easter
Further Action: Pam to talk to Katherine (unavailable) – pricing, licencing etc – Katherine has done movie nights previously in another location.

17) Title: Access Advisory Meeting
Discussion: Meeting has been moved to Monday 24th February 2025. Our rep, Anne-Marie Shaw will be unavailable for that meeting. Would anyone be available to attend the meeting as our representative, in her place?
Up for discussion for PV: VIO pathway
Further Action: Jan happy to attend (and possibly Julie)

18) Title: Tennis Court key lock/payment for use
Discussion: See discussion above.
Further Action:

19) Title: Flag pole on the wharf
Discussion: Unable to access as the Allen Key has been lost. Lock to be checked by TT and repaired.
Trevor advised the allen key should be in the town office – security lock – star with hole in the middle. Or speak to Rob Anderson. Shouldn't be expensive to get another key cut.
Further Action: Pam to follow up

20) Title: Term deposit
Discussion: See above
Further Action:

21) Title: Exercise Classes update
Discussion: 39 people attended Wednesday – booming. Barry Steele – local chiropractor attended. Excellent opportunity for the town. $200 is what we pay for people to come along. Barry was happy to come along for nothing and suggested Jo buy more equipment for the class, which she has done. Jo has someone coming in April but wants to change class to a Friday for that session.
Further Action: None.

22) Title: Future of the Saltwater Classic
Discussion: Pam – had discussion with the Gala Day committee and they are a definite 'no'. Spoke with Doug and said he hasn't got someone to oversee the Classic. Pam has spoken with Andrew Pisani and he has invited Pam and anyone interested to their next meeting (next Monday at 7pm in the Institute at Stansbury).
Andrew Pisani has two people interested (Stansbury).
Further Action: Pam to check with Liv before next Monday if still happy to do social media. Pam to attend the meeting. Pam to talk to Ken and Katherine.

ANY OTHER BUSINESS:

23) Title: Tidy Towns proposal for tables in the two beachside shelters
Discussion: Eric Smith, Secretary of Tidy Towns has emailed today to advise they wish to install suitable tables in the two beachside shelters (currently only benches). They have asked that

their proposal be forwarded, through PVPA, to the Council for consideration. Also request Council to consider the installation of additional litter bins closer to the shelters to make it easier for the public to deposit rubbish.
All in favour.
Further Action: Kirsty to go back to Eric and advise all in favour. John B advised for discussion on Monday night and will then have idea of table design.
Tom Parker – local retired cabinet maker could be approached – suggested by John.
Potentially TT would make it out of timber.

Peter – on committee that tries to get more interest in the Marina. Establish artificial bird environment. Encourage people with boats to launch to take up short term rental at marina. Spends lots of time getting rid of bird poo. CYC have done warning shots. Trying to encourage people to use the marina which would deter the birds.
Discussion around offshore platform or coastal platform for roosting.

Helen – looking for somewhere to hold CWA day in May – don't have a lot of money. How much would PVPA for the hall hire. Would set up on late Sunday for Monday day. All agreed to waive the fee.

John B – swimming pontoon – have a book – will go out once a fortnight and check the chain, rope and tick off in a book. If any query in insurance, will be a record while it is in the water.

Jan – do we need to do another print run of history books? Kirsty to arrange another print run of 50 – to arrange with Copy King.

Sue- Gala Day committee bought a cash register to help with GD 2026 – wondering if VIO would like to put in the office to use. Sue will arrange. Once set up with Ipad and set up squares, could arrange training.

Meeting closed: 8:14pm

NEXT MEETING: – Thursday 6th March 2025 at 6.30pm in Institute Supper Room

Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to secretary@portvincent.org.au prior to the next meeting.