PORT VINCENT PROGRESS ASSOCIATION INC
MINUTES
Thursday 3rd July 2025
Compiled by Secretary: Kirsty Marshall

POSITIONS OF OFFICE		COMMITTEE
President	Pam Hickman	Jan Le Feuvre
Vice President	*Vacant*	Kyle Mullen
Secretary	Kirsty Marshall	Judy DeGiglio
Treasurer	Sue Hall	
Asst. Treasurer	Helen Joraslafsky	
Public Officer	Sue Hall	

PRESENT: Kirsty Marshall, Trevor Clerke, Pam Hickman, Helen Joraslafsky, Sue Hall, Jan Le Feuvre, Judy De Giglio, Greg Mills (from 7.20pm, first meeting with PVPA)

APOLOGIES/ABSENT: Kyle Mullen

Welcome from President

- Vice President position still vacant

MINUTES OF PREVIOUS MEETING:

Distributed by email 13/6/2025

Moved Kirsty Marshall Seconded Sue Hall

BUSINESS ARISING FROM THE MINUTES:

n/a

COUNCIL REPORT:

Trevor reported the Algal Bloom will be around for a while, potentially 3 years.

Jetty – waiting on builders to give us a start date.

Sue queried impact of further erosion – will it impact the upcoming coastal erosion survey/report? Trevor said it won't.

Stansbury have found someone to assist with Road Closures - $2000/market – they expect to be able to train someone eventually. Trevor advised there won't be any exemptions. Sue reported that Council have responded to her query that Council won't be able to supply anyone to assist as they don't have anyone trained yet.

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Business arising from council report:.

n/a

SUB COMMITTEE REPORTS:

SUB- COMMITTEE	REPORT PROVIDED	BUSINESS ARISING FROM REPORTS
TIDY TOWNS	AFP Report	
GALA DAY	Verbal report	Preparations for Gala Day are moving along well. No updates on the traffic management changes
VISITOR INFORMATION OFFICE	AFP Report	
'A FOCAL POINT'NEWSLETTER	Yes	Attached
SALTWATER CLASSIC	Verbal report	See agenda item no. 13.

CORRESPONDENCE IN		CORRESPONDENCE OUT	
Date		Date	
3/6/2025	Nick Perry, YP Council – Response to Outstanding queries	1/6/2025	Nick Perry, YP Council – Outstanding queries
4/6/2025	Natasha Mahar, The Sparkle Biz – Request to post YP International Rural Women's Day flyer	4/6/2025	Sarah Herrmann, YPCT – PV playground story
4/6/2025	Janet Cameron – Posters for shelter/wharf follow up	7/6/2025	Admin, YP Council – Boat ramp ticket letter -
4/6/2025	Molly Flanagan, Country Arts SA – Nunga Screen and GROUNDED YP Art Festival flyers	8/6/2025	Peter Villis, Dockside – Community Meeting 7 June 2025 (Sue – AFP)
4/6/2025	Trevor Clerke, YP Council – Apologies for meeting scheduled for 11 June 2025	13/6/2025	Ashlee Jansen, Tudor Insurance – Quotes for PVPA Insurance - 232550
5/6/2025	YP Tourism – Invitation to Unlocking Event Sponsorship Success Masterclass	16/6/2025	Trevor Clerke, YP Council – Response – Advice – Annual Hall Contribution (plus email trail with Council)
5/6/2025	Carolyn Ramsey, SYP Community Hub – Invitation to participate in 2025 Ageing Well Day	18/6/2025	Admin, YP Council – request for expenditure list from 2025-26 Budget
6/6/2025	Natalie McDonald, YP Council – YP Council meeting agenda 11 Jun 2025	19/6/2025	Rosemary Cock, Parliament SA – Road Closure DIT new rules
12/6/2025	Amanda Yarrow, YP Council – Mental Health Workshop – Monday 21st July 2025	20/6/2025	Maxine Cooper, Stansbury Progress – Traffic Management enquiry response
13/6/2025	Natalie McDonald, YP Council – Meeting Minutes 11 June 2025	23/6/2025	Dustin Guthberg, YP council – Boat Ramp ticket letter
15/6/2025	YP Tourism – Event Management Bootcamp and Masterclass	23/6/2025	Peter Villis, Dockside – Article for the AFP
10/6/2025	Maddy Pulling, YP Council – Response – Advice – Annual Hall Contribution	24/6/2025	Janet Cameron – Posters for shelter and wharf – confirmation of funding
16/6/2025	Steve Bond, Weathersafe – PV Foreshore shade options	24/6/2025	Grant Nykiel – adding your business information to the AFP
16/6/2025	Daniel Griffin, YP Council – Advice – Public Consultation Commencement – Draft 2025_2026 Annual Business Plan and Budget	24/6/2025	Ian Yarrow, YP Council – request for update on assisting with cormorant damage
17/6/2025	Maddy Pulling, YP Council – Confirmation Council pay insurance on building and contents (fixtures) at PV Institute	26/6/2025	Pat Kent, Rex Minerals – Work Zone Traffic Management Training

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			Requirements – request for assistance from McMahons
18/6/2025	Bobbi Pertini, YP Council – Changes to Work Zone Traffic Management Training Requirements	26/6/2025	Accesstosite - Proposed Mobile Tower at PV
18/6/2025	Renee Fitzgerald, Stansbury Progress – Traffic Management enquiry	27/6/2025	Grant Nykiel – AFP advertising
20/6/2025	Paige, Office for Rec, Sport and Racing – Ineligible for grant (The Power of Her)	26/6/2025	Ashlee Jansen, Tudor Insurance – Reply to letter of 23/6
22/6/2025	Grant Nykiel, advertising on PV website		
23/6/2025	Ashlee Jansen, Tudor Insurance Australia – update on Quotations - 232550		
24/6/2025	YP Ratepayers Association – Inclusion on the Supplementary Roll for YP Council Elections		
26/6/2025	Rosemary Cock, Fraser Ellis MP – confirmation of correspondence to Minister re Work Zone Traffic Management Training Requirements		
26/6/2025	Annie, Salty Surf – Gala Day stall enquiry		
27/6/2025	Amanda Yarrow, YP Council – Yorke Events – July 2025		
27/6/2025	Janette Will, Property Tenure Officer, YP Council – Clarification of Insurance Obligations (PV Town Hall) – Lease Agreement 263		
29/6/2025	Molly Flanagan, Country Arts – GROUNDED opening invitation		
1/7/2025	Lauren McSkimming, YP Council – YP Council Community Grant Scheme 2025/2026		
1/7/2025	Indara Digital Infrastructure – Response re Proposed Mobile Tower at Port Vincent		
1/7/2025	Dustin Guthberg, YP Council – Response – Request – Increase to Ongoing Funding – Boat Ramp Ticket Letter - PVPA		
1/7/2025	Trevor Clerke, YP Council – July Grants 2025 E-Bulletin		

BUSINESS ARISING FROM CORRESPONDENCE:

n/a

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FINANCIAL REPORT:

Bank transactions report
Port Vincent Progress Association
PO Box 92 PORT VINCENT SA 5581
0413 057 992
01 Jun 2025 - 30 Jun 2025
Generated 04 Jul 2025 12:07:50

Code	Category name			
1-1000	**Port Vincent Progress Assoc Cheque account**			
Date	**Reference**	**Type**	**Description**	**Withdrawal ($)**
05/06/2025	377	Spend money	ORIGIN ENERGY HO ORIENE4088311793 - Institute	19.28
09/06/2025	378	Bill payment	Payment for 00000303 - Gala Day - The Uber Beats Band	500.00
09/06/2025	379	Spend money	MYOB Australia MYOB 2-10012222520 - Monthly Fee	53.55
Total				
1-1001	**PVPA Sub Committees**			
Date	**Reference**	**Type**	**Description**	**Withdrawal ($)**
19/06/2025	TR000018	Transfer money	Reconciliation of Cheque Accounts - transfer from Sub-Comı	1,205.34
26/06/2025	95	Bill payment	Payment for 00000304 - VIO payment to Julie Adams - flower	25.00
Total				

Moved: Sue Hall Seconded: Judy De Giglio

GENERAL BUSINESS:

1) Title: Recruiting for additional members for PVPA
   Discussion: Kirsty has circulated some dot points on the benefits of being a member of Progress as well as some additional dot points submitted by the Gala Day committee and Tidy Towns.
   Further Action: To be posted on social media once completed (Kirsty)

2) Title: Dray Project - updates
   Discussion: Emailed Maddy Pulling – passed on to Ian Yarrow. No updates as yet.
   Further Action Required: n/a

3) Title: Cormorant damage
   Discussion: Emailed again 24/6 - no further updates at this stage from Ian Yarrow on whether Council can assist.
   Further Action Required: n/a

4) Title: Memorial plaques/seats
   Discussion: From April meeting.
   Further Action Required: Pam to follow up.

5) Title: Signage at the playground BBQ area – Janet Cameron
   Discussion: Janet has been advised that Tidy Towns and Progress have approved funds for this project. Agreed we are not doing the Passports but will do a stamp of Port Vincent logo for any enquiries.
   Further Action: Janet working on signage and Jan and Julie will keep in touch with her.

6) Title: GROUNDED
Discussion: Still happening on the Sunday 17th August. Online, advertised in AFP, Sue will ask Meredith to advertise in her shop window. There is also a Facebook post and is advertised on our website.
Sue is interested in the opening on Friday 15th August in Maitland. 5.30pm start followed by refreshments.
Further Action: n/a

7) Title: Water/watering system for Oval
Discussion: Pam and Kirsty met with Grant Smith on Friday 20th June at the Oval, with Greg Parsons and John Gilgen representing the PV Bowls Club. Grant advised Shane (installed bowls club watering system) would be in contact with him in the next few weeks on another matter related to the CWMS. Grant will ask Shane if he is able to prepare a quote for PVPA for bringing water to the oval and installation of watering system. Discussion was held around the benefits of underground watering system versus pop-up sprinklers. Pop-ups or above ground watering system would require additional levels of water purification, signage and adhering to watering at night. Underground would cost more initially but reduce potential smell and risk to public. Grant confirmed the current pumps at the CWMS would be more than capable of pumping water to the oval and that PVPA could install a tank at the site for water storage. Grant advised that it would be a good idea to supplement the tank water with mains water so it doesn't run out.
Further Action: Pam will talk to Grant Smith for updates.

8) Title: Grants - update
Discussion: Ineligible for Dept for Rec, Sport and Racing grant (The Power of Her) for Exercise classes as we don't fall into the 3 categories of sport club, sports organisation or sports facility manager.
Qantas – exercise classes funding – no updates yet.
Foundation for Regional Renewal – 2-3 we may be able to use – closing around September.
Council Grants also now available – Trevor suggested we try for exercise funding again.
Further Action: Sue to follow up on existing and any future applicable grants.

9) Title: Shade Sail / playground update / fence & gate
Discussion: Kyle contacted Weathersafe to ask for an updated quote (TBA). Weathersafe confirmed their quote includes the cost of submitting Development Approval to Council.
Further Action: Awaiting updated quotes

10) Title: Caravan Park storage / Memorandum of Understanding
Discussion: We need to add the land between Ford Avenue and Chester Street. A previous committee has already advised council that this land was donated to the town and stopped the sale of the land. Also need to add Correll Park.
Further Action: Pam to check on Ford Avenue & Chester Street (name of park?). Kirsty to contact Michelle to see if Correll Park has been added.

11) Title: Access Advisory Meeting - update
Discussion: No updates
Further Action: Ongoing

12) Title: Exercise Classes update
Discussion: Going well – looking for sponsorship from September. Attendees proposed new fee of $6 for locals and $10 for visitors. All in agreeance.
Further Action: Sue to let Jo Minks know.

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13) Title: Saltwater Classic
Discussion: Meeting held in Port Vincent, Wednesday 25th June at 7.30pm. Pam will open up the supper room and will attend. Still need someone to do road closures. Stansbury have their end organized. Sub-committee report – add to list of reports.
Further Action: Ongoing

14) Title: Hall – renovations/working bee
Discussion: Awaiting response from Council re quotes/work. No updates.
Pam asked if she can get quotes for covering the floor in the hall. Agreed a product that would fill the gaps would be good.
Kitchen vinyl on the walls – needs attention as never will stick to stone wall.
Further Action: Ongoing

15) Title: Boat ramp income
Discussion: Will receive a once-off payment of $1100. Sue advised that Council approved this. We will be going back to council to see if we can have that every year. It would need to go into a budget. Council had advised the previous amounts collected were a fee-for-service.
Further Action: n/a

16) Title: New Rules/Constitution
Discussion: Sue has forwarded a draft of the new Rules for consideration by the committee. Sue will come back with the new revisions and send out. Needs to be completed before the special meeting required to approve it. Attendees recorded, majority meeting, signed by President.
Further Action: Sue will send out latest changes for approval by Committee and then lodge with CBS.

17) Title: Port Vincent 150th (2027)
Discussion: Date for the main event? Tie in with Gala Day? Cemetary clean up?
Sue – September would be appropriate. Could be in Sept/Oct school holidays of 2027. Agreed we don't have it align with Gala Day. Once we have a date we need to look around for grants.
Further Action: Leave as agenda item for future meetings

18) Title: Mobiles and Internet
Discussion: Sue has been gathering information from the community. Has been discussing with Telstra. Impacting all in the town. Worse when we have lots of visitors.
Ellen from Regional Tech Hub liaising with Sue. Megh from Telstra assisting as we have a lot of Telstra users. Site for proposed tower in Port Vincent, behind Vincent Rise where Talbot Road ends. Ellen will find out for us when it is proposed to be built.
Pam spoke with Ellen – phone is connected via satellite at times when towers not working, to enable emergency texts.
Further Action: Ongoing

19) Title: Teleconferencing in the Supper Room
Discussion: We still don't have this up and running yet.
Further Action: Sue will contact Angus tomorrow to get an update on when will be finished.

20) Title: Overview of website and advertising by businesses (Sue)
Discussion: Have some new businesses who would like to advertise. None of our accommodation

sites are on the website.
Further Action: Pam to contact businesses on the list.

21) Title: Teams – do the committee ever go onto Teams?
Discussion: Carried over from previous meeting. Kirsty uses Teams. Sue confirmed the important documents are stored there.
Further Action: n/a

ANY OTHER BUSINESS:

Helen – from last meeting – permission to get minute books.

Sue - $500/year to maintain the hall. Progress allocation $1500/year – have written some emails – Trevor looking in to if we can get additional funding as we have no income. Our insurances alone are $4K. Sue has requested line items compared to actual from the Council. Awaiting response. Insurance – trying to get all into one bundle but no looking possible. Will stay with LCIS for all insurance and Tudor Insurance for the pontoon.

Sue – WIFI – haven't heard back from the IT person at the Council – requested permission to contact Launtel and set up - approx. $150 for install and daily use would be $3-4 per day, when used.

Sue – Tennis income has commenced. Signage will be erected when ready.

Meeting closed: 8:20pm

NEXT MEETING: - Thursday 7th August 2025 at 6.30pm in Institute Supper Room

Please Remember all apologies, Reports and Agenda Items
Must be Sent via Email to secretary@portvincent.org.au prior to the next meeting.